



COUNCIL AGENDA

Monday, January 4, 2021 - 6 PM

The City Council will hold the meeting at the Community Center, 416 Cottonwood Avenue to allow social distancing protocols as part of the City of Deer Lodge's Coronavirus (COVID-19) transmission mitigation efforts.

1. **Call Meeting to Order | Pledge of Allegiance**

2. **Public Comment** – Members of the audience may comment on any non-agenda item. State Statute limits the City Council from discussing any introduced item. The Council limits each person to three minutes to ensure there is sufficient time for all comments. The Council respects all comments and will have staff follow up any questions.

3. **Public Hearing.**

a. Solid Waste Rate Increase 2nd Public Hearing

4. **Consent Items** – The City Council considers all item(s) listed as consent to be considered routine and will act through one motion. There will be no separate discussion of these item(s) unless, before the City Council votes on the motion to adopt, members of the Council, staff, or the public request specific item(s) to be removed as consent for separate discussion and action.

Minutes

- a. Regular Meeting: November 16th (Attached for final approval)
Council approved minutes unanimously with typo corrections to Section 6, 2nd paragraph, 1st sentence, changed wording from "type" to "time". **AND** Section 8(a), 1st paragraph, 1st sentence, changed from "intends to speak to" (to) "spoke to".
- b. Regular Meeting December 7th, December 10th, and December 21st

Expenditures

- a. None.

5. **Schedule of Meetings – Tentative until confirmed by Committee Chairs. Committees will need to employ social distancing protocols.**

- Board of Adjustment – January 11th at 12 PM *(if needed)*
- City Council Operations – January 11th at 5 PM
- Economic Growth & Development – Jan 7th at 12 PM
- Finance – January 4th at 1 PM
- Historic Preservation – TBA
- Parks and Recreation – January 12th at 4 PM
- Planning Board – January 26th at 12 PM *(if needed)*
- Public Health & Safety – January 14th at 5 PM
- Public Works – January 26th at 5 PM

6. **Committee Reports**

- a. City Council Operations – Rob Kersch
- b. Economic Growth & Development – Mary Hathaway
- c. Finance Committee – Dick Bauman
- d. Parks & Recreation – Amanda Bohrer
- e. Public Health & Safety – Robert Kersch
- f. Public Works – John Molendyke

7. Board Reports

- a. Airport Board – John Skibsrud
- b. Arrowstone Park – John Molendyke
- c. Chamber of Commerce – John Henderson
- d. Headwaters RC&D – Dick Bauman
- e. Historic Preservation – Mary Hathaway
- f. Landfill – Robert Kersch
- g. LEPC – Tom Malcomb
- h. Library – Amanda Bohrer
- i. Planning Board – Dick Bauman
- j. Youth Board – Amanda Bohrer

8. Mayor and Council Concerns: (ONLY Concerns that are not on Business Items).

9. Business Items - The Council will act on each item after accepting public comments.

- a. Treasurer’s Report | December Claims - Judi Whitney.
Recommended Action:
Receive the informational report. Accept the recommendation from the Finance Committee and approve the claims.
- b. Clerk Report – Cyndi Thompson
Recommended Action:
Receive Informational Report. Discussion and update on Tablet Process and Website update.
- c. Expenditure of Budgeted Item, Fund #2460 Decorative Lamp Replacement \$5,000 – Trent Freeman.
Recommended Action:
Discussion Only
- d. Resolution No. 2021-R-1 Solid Waste Rate Increase – Mayor Solle.
Recommended Action:
Adopt Resolution 2021-R-1, Effective date is March 1, 2021
- e. 2021 Committee Goals – Mayor Solle.
Recommended Action:
Implement the action agreed upon by the City Council.
- f. Ward 1 Vacancy – Mayor Solle
Recommended Action:
Discussion only, any new prospects

10. Old Business (Old Business or Items Tabled)

- a. Service Line Warranty Program

11. Next Meeting Announcement(s)

- a. Regular Meeting January 19th at 6 PM.

12. Adjournment

Deer Lodge City Council meets in the PC Community Center (until further notice)
416 Cottonwood Ave, Deer Lodge, MT 59722
For Further Information Contact: Cyndi Thompson, City Clerk
cthompson@cityofdeerlodgemt.gov | 406.846.2238

CITY COUNCIL

MINUTES

The City Council met on Monday, November 16, 2020 at 6 PM (Virtual Meeting)

Members Present:	Dick Bauman, Amanda Bohrer, Mary Hathaway, John Henderson, Robert Kersch, Tom Malcomb, John Molendyke, & John Skibsrud
Members Absent:	None
Mayor:	Diana Solle
CAO:	Brian Bender
Staff:	Police Chief Bender, Officer Smith, Peter Elverum, Judi Whitney, & Cyndi Thompson
Consultants	None
Guests:	Peggy Kerr

1. Call Meeting to Order | Pledge of Allegiance

Mayor Solle called the meeting to order at 6 PM.
All present recited the Pledge of Allegiance.

2. Public Comment - Members of the audience may comment on any non-agenda. State Statute prohibits the City Council from discussing any introduced item. The Council limits each person to three minutes to ensure there is sufficient time for all comments. The Council respects all comments and will have staff follow up any questions.
None.

3. Consent Items – The City Council considers all item(s) listed as consent to be considered routine and will act through one motion. There will be no separate discussion of these item(s) unless, before the City Council votes on the motion to adopt, members of the Council, staff, or the public request specific item(s) to be removed as consent for separate discussion and action.

4. Minutes

a. Regular Meeting – November 2nd
Council approved minutes unanimously.

Expenditures

a. None

5. Department Reports – Composed reports are in the packet.

6. Mayor & Council Concerns

Mayor Solle announced the resignation of our CAO Brian Bender. His last day will be Dec 10th. The Council thanks him for his time and will miss him.

Member Bohrer had a question, sometime in the spring gave a request to Stahly engineering to look at City Hall structural assessment. That was a concern for the Youth Board and if we could give them an update. Member Bohrer wants to know what happen to that project or can we get an update on the City Assessment?

CAO Bender stated, we did submit to the State Historic Preservation Commission a Grant to do exterior renovation and restoration work on City Hall and do a preliminary architectural report on the structure itself, that was submitted back last spring early summer. The ranking of those projects has not come forth yet. The Mayor and Council will need to contact Legislator Delegation for the community here and convey to them the importance of their support on these applications. It is in the pipeline and we have not received word yet on our ranking, but it looks like the State Agencies are putting together their ranking information and submitting to the Governors office for status in the budget.

Officer Smith has been appointed by Mayor Solle to Sgt. George (Billy) Smith, Mayor Solle appointed him as the Assistant Police Chief and upgraded him to Sgt.

7. Public Hearing

None.

8. Business Items - The Council will act on each item after accepting public comments.

a. Council, Committee, and Board meeting discussion protocol – Council President Kersch.

Council President Kersch spoke to the Council regarding protocols and formalities when deliberating topics and providing rationale for a cast vote. The topic originated with a discussion that took occurred at the Council Operations Committee.

b. Lagoon Decommissioning Drawdown #51 for \$4,710.60 (Phase Three Closeout) - CAO Brian Bender.

Mr. Bender explained the City Council approved the expense on November 2nd however, staff received the Drawdown Package too late for inclusion on the said meeting agenda. The Council is now being asked to approve the Drawdown for the stated amount. With approval, the Council formally completes the closeout of Phase Three of the WWTP Project. A motion to approve Drawdown #51 and authorize Mayor Solle to sign is requested.

Council President Kersch motioned to approve phase three closeout of the WWTP Project with Member Molendyke seconding the motion. Mayor Solle conducted a roll call vote. The vote was eight yea's and zero no's. This vote was unanimous.

c. Resolution 2020-R-25: To declare Police Department Firearms as surplus.

Member Hathaway motioned to adopt Resolution 2020-R-25 to declare DLPD Firearms are surplus. Member Bohrer seconding the motion. Mayor Solle conducted a roll call vote. The vote was eight yea's and zero no's. This vote was unanimous.

d. Service Line Warranty Program Marketing Agreement with Utility Service Partners Private Label – Mayor Solle.

The Public Works Committee at their October 27th session received a description of the warranty program, and the coverages available to property owners. The program also offers the City a royalty for each coverage issued to a property within the City. The Committee after hearing the supportive comments, motioned to forward the item to the Council with a favorable recommendation. A motion to accept the recommendation from the Public Works Committee and authorize Mayor Solle to sign is requested.

Member Bauman disagrees with the Marketing Agreement allowing them to use our name and Logo to market their material. Plus, there are typo's in the Marketing Agreement.

Council President Kersch motioned to table this Marketing Agreement as there are typo's in the Agreement and have Mayor Solle gather more information about the Marketing Agreement and City's obligation. Member Bauman seconding the motion. Mayor Solle conducted a roll call vote. The vote was eight yea's and zero no's. This vote was unanimous.

e. Resolution 2020-R-26: City Council support for the submission of Tourism Grant Application seeking funds to implement elements of the Wayfinding Plan.

Member Bauman motioned to adopt Resolution 2020-R-26 with Member Hathaway seconding the motion. Mayor Solle conducted a roll call vote. The vote was eight yea's and zero no's. This vote was unanimous.

f. The purchase of sixteen tablet devices for City Council and staff usage (approximate expense of \$3,300) – Council President Kersch.

The City Council is to consider the purchase of sixteen tablet devices at approximate price of \$3,300 with that sum including screen protectors and cases. The devices are *Samsung Galaxy TAB A& 10.4-inch with a bonus 64 GB Micro SD Card* tablets that are available at a national retailer for a special price of \$179.99 per unit. The screen protectors are \$8 per protector and the cases are \$20 per item. The purchase may be eligible for reimbursement through CARES Act as the tablets will facilitate the organization's ability to conduct meetings virtually. On November 9th, a combined session of Council Operations and Finance Committees motioned to recommend the purchase to the City Council. A motion to accept the Committees' recommendation and approve the purchase is requested.

Mayor Solle will contact Stevensville to get more information about COVID-19 Cares Act and the proper steps for reimbursement.

Member Bohrer motioned to approve the purchase of tablets, cover, & screen protectors for the approximate cost of \$3,300 with Member Malcomb seconding the motion. Mayor Solle conducted a roll call vote. The vote was eight yea's and zero no's. This vote was unanimous.

g. Police Department to allocate \$1,250 for grant writing services to acquire thirteen radios – Police Chief Bender.

Police Chief Bender seeks City Council approval to use \$1,250 from the Department's Professional Services Account to fund grant writing services to acquire thirteen radios. At the end of October, that specific Budget Account contained \$2,400. The Public Health and Safety Committee at their November 12th session after hearing justification for the allocation from Chief Bender and Officer Smith. A motion to accept the Committee's recommendation and approve the expense is requested.

Council President Kersch motioned to approve the \$1,250 to fund grant writing with Member Molendyke seconding the motion. Mayor Solle conducted a roll call vote. The vote was eight yea's and zero no's. This vote was unanimous.

9. Next Meeting Announcements

Regular Meeting, December 7th at 6 PM.

10. Adjournment

Mayor Solle adjourned the meeting at 7:24 PM.

Prepared By: Cyndi Thompson, City Clerk

Diana Solle, Mayor

Date

CITY COUNCIL

MINUTES

The City Council met on Monday, December 7, 2020 at 6 PM (Virtual Meeting)

Members Present:	Dick Bauman, Amanda Bohrer, Mary Hathaway, John Henderson, Robert Kersch, John Molendyke, & John Skibsrud
Members Absent:	None
Mayor:	Diana Solle
CAO:	Trent Freeman (interim CAO)
Staff:	Police Chief Bender, Peter Elverum, Judi Whitney
Consultants	None
Guests:	Peggy Kerr

1. Call Meeting to Order | Pledge of Allegiance

Mayor Solle called the meeting to order at 6 PM.
All present recited the Pledge of Allegiance.

2. Public Comment - Members of the audience may comment on any non-agenda. State Statute prohibits the City Council from discussing any introduced item. The Council limits each person to three minutes to ensure there is sufficient time for all comments. The Council respects all comments and will have staff follow up any questions.
None.

3. Consent Items – The City Council considers all item(s) listed as consent to be considered routine and will act through one motion. There will be no separate discussion of these item(s) unless, before the City Council votes on the motion to adopt, members of the Council, staff, or the public request specific item(s) to be removed as consent for separate discussion and action.

4. Minutes

a. Regular Meeting – November 16th

Council approved minutes unanimously with typo corrections to Section 6, 2nd paragraph, 1st sentence, changed wording from “type” to “time”.
Section 8(a), 1st paragraph, 1st sentence, changed from “intends to speak to” (to) “spoke to”.

Expenditures

a. None

5. Department Reports – Composed reports are in the packet.

All reports were approved unanimously.

6. Mayor & Council Concerns

a. Per Mayor Solle, Member Bauman requested to put the CAO position on the next Council meeting Dec 21st for discussion. Member Skibsrud motioned, Member Bohrer seconding the motion. The vote was passed with 4 yea’s and 3 no’s.

b. Member Hathaway asked about the outcome and where we were at with the Deer Lodge Hotel and the barriers surrounding the structure. Debris is falling off the building and why hasn’t anything been done to it?

Mayor Solle stated the owners were informed by previous Compliance Officer, Matt Bowdish they could not do any repairs or alterations, or they would be fined.

Chairperson Kersch stated, this is not accurate. They were given a time limit to have a safety inspection done and if they didn’t do that, well then we need to look at a penalty of citation.

Mayor Solle stated, we need to review the file and information for more accuracy as to where we are at on this.

Member Hathaway stated, we need to take care of this quickly. Its hard to enforce anything if we can’t enforce this. It is a very big eyesore.

Mayor Solle stated, we will have Compliance Officer, Tom Malcomb investigate this when he comes aboard.

c. Member Bauman stated, I do not recall at the Council Meetings voting to bring aboard the new Compliance Officer. It was put into vote to have a special Council Meeting on 12/10/20 at Noon to vote in the New Compliance Officer. Member Bohrer motioned to have this meeting, with Skibsrud seconding the motion. The vote was 6 yea’s and 1 no. This request was passed.

7. Public Hearing

None.

8. Business Items - The Council will act on each item after accepting public comments.

a. Treasurer’s Report | November Claims - Judi Whitney.

Recommended Action:

Receive the informational report. Accept the recommendation from the Finance Committee and approve the claims. Member Bauman motioned to pay November Claims. Member Skibsrud seconding the motion. The vote was passed with 6 yea’s, zero No’s, 1 Abstained.

- b. HOME Grant Drawdown #3 (final) for \$5,000 (Cottonwood Creek Villas Project) – Judi Whitney.
Recommended Action: Accept the recommendation from the Finance Committee and approve the drawdown.
Member Molendyke motioned to approve the drawdown. Chairperson Kersch seconding the motion. The vote was passed with 7 yea's, and zero No's.
- c. Consider the possible continuation of a lease with Powell County to use City property as motor vehicle wrecking facility – Mayor Solle.
Recommended Action: Implement the action agreed upon by the City Council.
The Council voted NOT TO renew the lease with Powell County as a vehicle wrecking facility. Chairperson Kersch motioned, with Member Henderson seconding the motion. The vote was passed with 7 Yea's and zero No's.
- d. Headwaters RC&D Voting Member (City Council designated representative) – Mayor Solle.
Recommended Action: Implement the action agreed upon by the City Council.
Member Bauman resigned as the RC&D Rep for the City and the new appointed Rep will be Member Bohrer and will sit in on the meetings as a representative for the City of Deer Lodge.
- e. Resolution of Intention 2020-R-27: Passenger Refueling Area Institutional Controls.
Recommended Action: Adoption Resolution of Intention 2020-R-27.
Chairperson Kersch motioned to approve Resolution of Intention 2020-R-27. Member Hathaway seconding the motion. The vote was passed with 7 Yea's and zero No's.
- f. Expenditure approval to repair a Police Department vehicle – Police Chief Bender.
Recommended Action: Approve the expenditure of \$4,696.02 to repair the engine on the Chevy Tahoe. Member Molendyke motioned to approve the expenditure. Chairperson Kersch seconding the motion. The vote was passed with 6 Yea's and 1 No.
- g. Salary Stipend for the Interim Chief Administrative Officer – Mayor Solle.
Recommended Action: Approve the stipend. The Stipend approval to provide Trent Freeman \$2,400 a month increase to compensate him for performing as Interim Chief Administrative Officer for 3 months under a 3-month contract. Member Bohrer motioned to approve the Salary Stipend to Trent Freeman. Chairperson Kersch seconding the motion. The vote was passed with 6 Yea's, zero No's, 1 absent.
- h. Selection of Newland and Company, P.C. to provide Audit Services – Mayor Solle.
Recommended Action: Accept the recommendation from the Finance Committee and authorize Mayor Solle to sign the contract.
Member Bauman motioned to approve the RFP response to Newland and Company, P.C. Audit Services. Member Bauman seconding the motion. The vote was passed with 6 Yea's, zero No's, 1 absent.

9. Next Meeting Announcements

Parks & Trails Plan Public Form, December 10th between 5pm and 7pm, Community Center
Regular Meeting, December 21st at 6 PM.

Solid Waste Rate Increase Public Hearing, December 21st at 6pm

10. Adjournment

Mayor Solle adjourned the meeting at 7:42 PM.

Prepared By: Cyndi Thompson, City Clerk

Diana Solle, Mayor

Date

CITY COUNCIL

MINUTES

City Council met in *Special Meeting* on Thursday, December 10, 2020 at 12 PM Noon (Virtual Meeting)

Members Present:	Dick Bauman, Amanda Bohrer, Mary Hathaway, John Henderson, Robert Kersch, John Molendyke, John Skibsrud.
Members Absent:	None
Mayor:	Diana Solle
Interim CAO:	Trent Freeman
Staff:	Police Chief Bender, Judi Whitney
Consultants	None
Guests:	None

1. Call Meeting to Order | Pledge of Allegiance

Mayor Solle called the meeting to order at 12:00 PM. Noon
All present recited the Pledge of Allegiance.

2. Public Comment - Members of the audience may comment on any non-agenda. State Statute prohibits the City Council from discussing any introduced item. The Council limits each person to three minutes to ensure there is sufficient time for all comments. The Council respects all comments and will have staff follow up any questions.

a. None

3 Consent Items – The City Council considers all item(s) listed as consent to be considered routine and will act through one motion. There will be no separate discussion of these item(s) unless, before the City Council votes on the motion to adopt, members of the Council, staff, or the public request specific item(s) to be removed as consent for separate discussion and action.

4. Minutes

a. None

Expenditures

a. None

5. Mayor & Council Concerns:

a. None

7. Public Hearing

a. None

8. Business Items - Council approval of Thomas Malcolm as the new Compliance Officer/Animal Control appointment by Mayor Solle.

a. Rob Kersch moved, and Mary Hathaway seconded that the appointment of Thomas Malcolm by Mayor Solle be approved. Discussion followed. John Skibsrud stated several reasons against the approval, and Dick Bauman stated a reason against the hiring. No further discussion. Vote was called and roll call took place. Five (5) yes and two (2) no. Motion carried.

9. Next Meeting Announcements

Regular Meeting, December 21st at 6pm, to be held at Powell County Community Center, as the council meeting will contain the first hearing on the garbage rate increase.

10. Adjournment

Mayor Solle adjourned the meeting at 12:15 PM

Prepared By: Diana Solle, Mayor

Diana Solle, Mayor

Date

CITY COUNCIL

MINUTES

The City Council met on Monday, December 21, 2020 at 6 PM | PC Community Center

Members Present:	Dick Bauman, Amanda Bohrer, Mary Hathaway, John Henderson, Robert Kersch, John Molendyke, & John Skibsrud
Members Absent:	None
Mayor:	Diana Solle
CAO:	Trent Freeman (interim CAO)
Staff:	Police Chief Bender, Peter Elverum, Judi Whitney, Tom Malcomb
Consultants	None
Guests:	See sign in sheet

1. Call Meeting to Order | Pledge of Allegiance

Mayor Solle called the meeting to order at 6 PM.
All present recited the Pledge of Allegiance.

2. Public Comment - *Members of the audience may comment on any non-agenda. State Statute prohibits the City Council from discussing any introduced item. The Council limits each person to three minutes to ensure there is sufficient time for all comments. The Council respects all comments and will have staff follow up any questions.*

3. Consent Items – *The City Council considers all item(s) listed as consent to be considered routine and will act through one motion. There will be no separate discussion of these item(s) unless, before the City Council votes on the motion to adopt, members of the Council, staff, or the public request specific item(s) to be removed as consent for separate discussion and action.*

4. Minutes

a. Regular Meeting – November 16th

Council approved minutes unanimously with typo corrections to Section 6, 2nd paragraph, 1st sentence, changed wording from “type” to “time”. Section 8(a), 1st paragraph, 1st sentence, changed from “intends to speak to” (to) “spoke to”.

- b. Regular Meeting – December 4th

Expenditures

- a. None

5. Department Reports –

- a. Administration – Interim CAO Freeman stated he has been working on several projects that were already in the works from the previous CAO.
- b. Attorney – Providing the City with the support needed.
- c. Fire Department – Fire Chief Pierson stated there were various calls this month. Shipment and installation of the tank that 1st arrived damaged and getting that replaced. This item has been completed. We thru the maintenance on each of the vehicles. Looking into 2021 Firefighter training.
- d. Public Works – Mr. Freeman discussed the staff shortage and alternations made for the month due to COVID and quarantine. Everybody is back to work and they are working on several projects.

6. Mayor & Council Concerns

- a. Member Bohrer suggested having a logbook of citizens coming into the City with issues or complaints. Chairperson Kersch stated, this is a good tracking method, but needs to go to the Mayor to authorize staff to prepare a logbook. Interim CAO Freeman stated, we have a procedure in place now. Issues and Complaints go to the Department Heads and the Department Heads contacts the citizens and a copy of the form is given to the Mayor. Attorney Elverum stated, DLPD has the same process in place.
- b. Member Hathaway asked, where are we at with the barricades around the Old DL Hotel and the timeline of their removal. Chairperson Kersch stated, we need action from the owners on this. Code Enforcement Officer Malcomb stated, he will check into the status of this, where we are at, and what needs to be done to get this moving along.
- a. Member Bauman asked about his letter of integrity he sent to the Mayor to have on the Agenda for the meeting. Chairperson Kersch stated, Bylaws state his letter would have to go to a vote to have it placed on the Agenda.

7. Public Hearing

- a. Solid Waste Rate Increase Public Hearing. No public comments Dec 21st
- b. 2nd public hearing - Solid Waste Rate Increase public hearing January 4, 2021, 6:00pm at PC Community Center

8. Business Items - The Council will act on each item after accepting public comments.

- a. **Brookside Sewer Project - Council Acceptance of Bid** – Interim CAO Freeman stated, the project is moving forward. We received 8 bidders and made a recommendation of award. The bid is \$176,248. Recommend the council to approve the bid presented. Chairperson Kersch motioned to approve the bid for the Brookside Sewer Project. Member Henderson seconding the motion. The vote was passed with 7 Yea's and Zero No's
- b. **Fire department expenditures** – Accept Repair Cost on the Rescue Truck - Brant Pierson - *The [rescue truck] has been in the shop since Monday morning. We originally figured 5k for repairs, but we just found out that it has a blown motor (number 5 cylinder is blown. Long story short- it needs a new motor, and the cost of repair will be just north of 20k. We will have to make a budget amendment and take out of our capital account.* Member Bauman stated, this was brought to the Finance Committee, was approved, and given to Council for final approval. Member Bauman motioned to approve the amount and repairs to the Rescue Fire Truck. Member Hathaway seconding the motion. The vote was passed with 7 Yea's and Zero No's.
- c. **Approval of Service Line Warranty Program** – Mayor Solle stated this was put out for bid in the paper on November 25th with an end date of December 8th. There were no other bids that came in. Member Baurer stated she had concerns about sharing our City Logo, what our guidelines were for sharing. Discussion amongst the Council about the contract, the logo, the typo's in the contract (address, phone number of the City) and if we could amend the contract and if we are supplying them with the City's resident mailing addresses. Mayor Solle stated to Council, please email me what changes the Council would like to see on the contract so she can reach out to the company with those suggestions. Chairperson Kersch motioned we table this item till we have the Council's changes, and we get a reply from the company with corrected contract. Member Hathaway seconding this motion. The vote was passed with 7 Yea's and Zero No's.
- d. **Discussion on Chief Administrative Office** – Mayor Solle. This item was a discussion item only.

9. Next Meeting Announcements

Regular Meeting, January 4th at 6 PM.

Solid Waste Rate Increase Public Hearing, January 4th at 6pm

10. Adjournment

Mayor Solle adjourned the meeting at 8:35 PM.

Prepared By: Cyndi Thompson, City Clerk

Diana Solle, Mayor

Date



300 Main Street | Deer Lodge MT 59722-1057

406.846.2238 | FAX 406.846.3925 | deerlodgcity.com

To: To All Property Owners
Date: November 30, 2020
Subject: Proposed Solid Waste Fee Increases

NOTICE OF ADOPTION OF A RESOLUTION OF INTENTION TO INCREASE THE FEES ASSIGNED TO THE SOLID WASTE PROGRAM FOR ACCOUNTS WITHIN THE CITY AND UNINCORPORATED POWELL COUNTY

The Deer Lodge City Council on October 19th during their regular meeting adopted Resolution of Intention 2020-R-24. The adoption of Resolution of Intention 2020-R-24 explained the need by the City Council to consider increases for both incorporated and unincorporated accounts to eliminate a budgetary deficit for the Solid Waste Program.

The City Council will hold hearings during the City Council's regularly scheduled meetings on December 21st and January 4th to accept comments from the public regarding the proposed increases. The meetings will start at 6 PM with the venue being the Powell County Community Center, 416 Cottonwood Avenue, Deer Lodge.

The proposed rates are as follows:

Account Rates for properties within the City of Deer Lodge.

Residential Can Service of \$14. An extra can service is \$6 with an extra pickup is \$5 per can / per pickup.
Commercial Can Service of \$26. An extra can service is \$11 with an extra pickup is \$5 per can / per pickup.

Account Rates for properties within Unincorporated Powell County.

Residential Can Service of \$16. An extra can service is \$7 with an extra pickup is \$8 per can / per pickup.
Commercial Can Service of \$30. An extra can service is \$13 with an extra pickup is \$8 per can / per pickup.

For further information, contact Mayor Diana Solle at 300 Main Street, Deer Lodge, Montana, 59722, phone: 406.846.2238, email: dsolle@cityofdeerlodgcity.com. Comments may be presented orally at the hearing or submitted in writing to attention City Clerk, City of Deer Lodge, 300 Main Street, Deer Lodge, Montana, 59722.

CITY OF DEER LODGE
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 12 / 20

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
1000 GENERAL	123,273.28	642,799.68	1,881,192.00	1,881,192.00	1,238,392.32	34 %
2020 Recreation	1,247.96	10,262.91	19,240.00	19,240.00	8,977.09	53 %
2190 COMPREHENSIVE LIABILITY	0.00	30,000.00	30,000.00	30,000.00	0.00	100 %
2220 LIBRARY	8,784.91	51,373.24	106,125.00	106,125.00	54,751.76	48 %
2450 City Lighting District #104	3,968.38	23,942.96	64,000.00	64,000.00	40,057.04	37 %
2460 Main St. Lighting District #105	161.00	668.71	6,000.00	6,000.00	5,331.29	11 %
2510 STREET MAINTENANCE Dist #4	27,342.97	287,768.87	630,130.00	630,130.00	342,361.13	46 %
2520 MAVERICK LANE SID (STREETS)	0.00	0.00	3,000.00	3,000.00	3,000.00	0 %
2820 GAS TAX	3,294.94	87,698.07	109,175.00	109,175.00	21,476.93	80 %
2821 GAS TAX-SPECIAL ROAD/STREET ALLOCATION	0.00	77,682.99	77,683.00	77,683.00	0.01	100 %
2935 HISTORICAL PRESERVATION	85.50	5,585.50	5,500.00	5,500.00	-85.50	102 %
3010 FIRE HALL G.O. BONDS	0.00	8,600.00	66,850.00	66,850.00	58,250.00	13 %
4505 CAPITAL PROJECT - FIRE DEPT.	39,987.73	105,800.90	87,839.00	87,839.00	-17,961.90	120 %
5210 WATER UTILITY	34,226.87	262,945.67	1,056,745.00	1,056,745.00	793,799.33	25 %
5310 SEWER UTILITY	82,669.90	601,190.00	1,711,717.00	1,711,717.00	1,110,527.00	35 %
5410 SOLID WASTE	22,074.79	139,872.48	367,480.00	367,480.00	227,607.52	38 %
7120 FIRE RELIEF AGENCY FUND	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
Grand Total:	347,118.23	2,336,191.98	6,227,676.00	6,227,676.00	3,891,484.02	38 %

12/31/20
09:54:52

CITY OF DEER LODGE
Statement of Revenue Budget vs Actuals
For the Accounting Period: 12 / 20

Page: 1 of 2
Report ID: B110F

Fund	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
1000 GENERAL	147,410.21	786,886.73	1,664,054.00	877,167.27	47 %
2020 Recreation	0.00	6,070.00	7,500.00	1,430.00	81 %
2190 COMPREHENSIVE LIABILITY	1,451.36	14,553.23	25,590.00	11,036.77	57 %
2220 LIBRARY	4,366.61	55,845.21	106,307.00	50,461.79	53 %
2350 LOCAL GOVERNMENT STUDY COMMISSION	0.00	8.73	0.00	-8.73	** %
2390 Drug Forfeiture-Law Enforcement	0.00	623.00	0.00	-623.00	** %
2410 LIGHT MTC DIST. #94	0.00	655.15	0.00	-655.15	** %
2420 LIGHT MTC DIST. #101	0.00	472.37	0.00	-472.37	** %
2450 City Lighting District #104	0.00	37,817.92	64,100.00	26,282.08	59 %
2460 Main St. Lighting District #105	0.00	1,940.92	2,700.00	759.08	72 %
2510 STREET MAINTENANCE Dist #4	0.00	324,972.17	577,800.00	252,827.83	56 %
2520 MAVERICK LANE SID (STREETS)	0.00	0.00	6,500.00	6,500.00	0 %
2820 GAS TAX	5,621.30	33,867.08	69,400.00	35,532.92	49 %
2821 GAS TAX-SPECIAL ROAD/STREET ALLOCATION	0.00	77,682.99	77,683.00	0.01	100 %
2935 HISTORICAL PRESERVATION	0.00	5,552.25	5,700.00	147.75	97 %
3010 FIRE HALL G.O. BONDS	0.00	36,429.91	67,150.00	30,720.09	54 %
4000 CAPITAL PROJECT-GENERAL FUND	0.00	29.31	300.00	270.69	10 %
4500 RESERVE-DEPRECIATION & REPLACEMENT	0.00	1.44	15.00	13.56	10 %
4505 CAPITAL PROJECT - FIRE DEPT.	22,500.00	84,929.11	105,230.00	20,300.89	81 %
4506 CAPITAL PROJECT - CEMETERY	0.00	185.62	400.00	214.38	46 %
4508 CAPITAL PROJECT - PARKS	0.00	26.24	200.00	173.76	13 %
4510 CAPITAL PROJECT-PUBLIC WORKS	0.00	35.23	150.00	114.77	23 %
4515 CAPITAL PROJECT-LAW ENFORCEMENT VEHICLES	0.00	10.25	10,100.00	10,089.75	0 %
5210 WATER UTILITY	-42.14	235,575.66	1,039,400.00	803,824.34	23 %
5310 SEWER UTILITY	0.00	471,138.71	1,101,000.00	629,861.29	43 %
5410 SOLID WASTE	0.00	97,009.80	235,700.00	138,690.20	41 %
Grand Total:	181,307.34	2,273,069.03	5,173,479.00	2,900,409.97	44 %

City Council - January 4, 2021

Financial Summary

December 2020

Project Overview	Approved Budget/Project Cost	Final Cost
nothing to report		

Revenues Include
nothing to report

Claims Include		
Dee Motor Co.	2013 Tahoe repair	\$5,097.99
DL Refuse Disposal	material disposal-102 Main demolition (FEMA grant)	\$1,040.00
Grizzly Diesel	garbage truck repair	\$4,083.14
Rocky Mountain Diesel	rescue vehicle motor	\$16,000.00

December Payables	
	Claims \$175,433.46
	Payroll \$149,172.12
	Total \$324,605.58

A motion to approve payment of the claims is requested.

CITY OF DEER LODGE
Claims by Vendor Report
For the Accounting Period: 12/20

Vendor	Claim #	# of Lines	Date Accepted	Check	Amount
1098 AMAZON	CL 9420	1	12/22/20		206.44
1507 BEAST MOWED LAWN CARE	CL 9427	1	12/23/20		60.00
646 BROKEN ARROW STEAK HOUSE	CL 9422	1	12/23/20		225.05
1544 BUTTE TIN SHOP, INC.	CL 9425	1	12/23/20		465.00
1454 CAN DO! CATERING	CL 9434	5	12/29/20		300.00
1104 CENTER POINT LARGE PRINT	CL 9421	1	12/22/20		46.74
26 CENTURY LINK	CL 9355	2	12/14/20		85.10
1196 CHARTER COMMUNICATIONS	CL 9416	11	12/21/20		635.49
	CL 9424	1	12/23/20		102.06
45 CITY OF DEER LODGE ASSIGNEE	CL 9444	5	12/30/20		121.19
454 CLARK FORK VETERINARY CLINIC	CL 9382	1	12/15/20		386.08
1441 CORE & MAIN LP	CL 9381	1	12/15/20		127.86
823 CULLIGAN OF BOZEMAN - BUTTE	CL 9386	1	12/15/20		60.00
1245 DAN GREEN	CL 9380	3	12/15/20		1,026.38
1384 DAVID G. RAY	CL 9435	1	12/29/20		100.00
557 DEE MOTOR CO.	CL 9439	2	12/29/20		5,097.99
169 DEER LODGE ASPHALT, INC.	CL 9441	1	12/29/20		8,440.41
1597 DEER LODGE REFUSE DISPOSAL DISTRICT	CL 9373	1	12/15/20		1,040.00
11 DEMCO	CL 9419	1	12/22/20		41.11
776 ECONO SIGNS, LLC	CL 9409	1	12/18/20		380.34
1419 ELVERUM LAW FIRM, PLLC	CL 9438	10	12/29/20		5,125.00
434 ENERGY LABORATORIES, INC.	CL 9394	13	12/31/20		2,490.00
964 EVERLY & ASSOCIATES	CL 9370	3	12/15/20		450.00
9 FICKLER OIL CO.	CL 9359	3	12/14/20		159.96
1399 FREEMAN, TRENT	CL 9418	5	12/22/20		2,400.00
1466 GIRKY, ELISSA	CL 9426	1	12/23/20		144.00
1600 GLASGOW CITY-COUNTY LIBRARY	CL 9423	1	12/23/20		14.99
1551 GRIZZLY DIESEL, INC.	CL 9442	2	12/29/20		4,083.14
39 HACH COMPANY	CL 9383	1	12/15/20		464.74
518 HOTSY OF WESTERN MONTANA	CL 9429	2	12/23/20		29.50
1351 HUNTING SHACK, INC.	CL 9391	3	12/15/20		384.44
1554 HYDROMETRICS, INC.	CL 9368	1	12/15/20		1,105.34
	CL 9369	1	12/15/20		2,610.58
1450 HYDROSOLUTIONS, INC.	CL 9372	1	12/15/20		123.75
1402 Johnson & Associates, Inc.	CL 9375	2	12/15/20		85.00
52 KEYSTONE DRUG	CL 9363	1	12/14/20		100.00
921 KOHRS MEMORIAL LIBRARY - PETTY CASH	CL 9428	2	12/23/20		104.48
713 LANE & ASSOCIATES	CL 9387	1	12/15/20		76.23
	CL 9432	1	12/23/20		201.96
528 LEE'S OFFICE CITY, INC.	CL 9395	5	12/31/20		140.27
683 LICKETY PRINT	CL 9362	1	12/31/20		269.80
159 LOCAL GOVERNMENT CENTER	CL 9366	1	12/15/20		55.00
130 MID-AMERICAN RESEARCH CHEMICAL	CL 9431	1	12/23/20		420.00
47 MONTANA BROOM & BRUSH COMPANY	CL 9415	1	12/31/20		43.71
1598 MUNSON, PATRICK & SOLVEIG	CL 9388	1	12/15/20		42.14
30 NAPA AUTO PARTS	CL 9407	11	12/31/20		243.05
1540 NASH ENTERPRISES, INC.	CL 9443	2	12/29/20		868.03
1496 NELSON, MAGDA	CL 9440	2	12/29/20		575.00
54 NORMONT EQUIPMENT CO.	CL 9447	1	12/30/20		611.64
36 NORTHWEST PIPE FITTINGS	CL 9430	1	12/31/20		892.66
33 NORTHWESTERN ENERGY	CL 9445	36	12/31/20		18,367.82
1232 OFFICE SOLUTIONS, INC.	CL 9384	1	12/15/20		49.04
1326 PITNEY BOWES GLOBAL FINANCIAL SERVICES	CL 9361	3	12/14/20		165.60
1317 PITNEY BOWES, INC.	CL 9392	15	12/15/20		657.77

CITY OF DEER LODGE
Claims by Vendor Report
For the Accounting Period: 12/20

Vendor	Claim #	# of Lines	Date Accepted	Check	Amount
12 POWELL COUNTY CLERK	CL 9376	8	12/15/20		2,927.29
1514 PRECISION GARAGE DOOR LLP	CL 9446	4	12/30/20		643.50
1599 ROCKY MOUNTAIN DIESEL	CL 9417	1	12/22/20	21163	16,000.00
1319 ROCKY MOUNTAIN PRINT SOLUTIONS, INC.	CL 9356	3	12/14/20		450.95
	CL 9436	4	12/29/20		201.05
28 ROME ENTERPRISES 027545	CL 9364	10	12/29/20		311.61
60 RYAN PLUMBING & HEATING, INC.	CL 9437	1	12/29/20		530.00
1083 S&N CONCRETE MATERIALS, INC	CL 9365	1	12/15/20		155.00
32 SILVER STATE POST	CL 9360	9	12/14/20		1,254.00
	CL 9367	1	12/15/20		85.50
1119 SOUTHWEST SEPTIC AND TOILETS	CL 9408	1	12/16/20		975.00
1373 STAHLY ENGINEERING & ASSOCIATES, INC.	CL 9396	1	12/15/20		1,017.50
	CL 9397	1	12/15/20		2,593.50
	CL 9398	1	12/15/20		1,719.00
	CL 9399	1	12/15/20		367.50
	CL 9400	1	12/15/20		343.50
	CL 9401	1	12/15/20		321.75
	CL 9402	1	12/15/20		7,228.60
	CL 9403	1	12/16/20		2,341.00
	CL 9404	1	12/16/20		896.25
	CL 9405	1	12/16/20		1,195.00
	CL 9406	1	12/16/20		5,387.00
934 Staples Credit Plan	CL 9371	5	12/15/20		204.15
1435 THATCHER COMPANY OF MONTANA	CL 9374	2	12/15/20		2,183.00
1418 U.S. BANK COMMUNITY CARD	CL 9410	5	12/18/20		1,895.84
35 UNITED STATES POSTAL SERVICE	CL 9354	1	12/07/20	21095	352.40
737 UNIVISION, INC.	CL 9377	12	12/15/20		196.62
	CL 9378	8	12/15/20		594.50
	CL 9379	1	12/15/20		1,390.00
936 UPS	CL 9414	1	12/21/20	-99776	124.00
1045 US BANK TRUST-SpA Lockbox CM9695	CL 9393	2	12/15/20		23,987.73
1401 USDA RD LOAN #92-01	CL 9411	2	12/18/20	-99779	15,765.00
1378 USDA RD LOAN #92-02	CL 9412	2	12/18/20	-99778	4,075.00
1410 USDA RD LOAN #92-04	CL 9413	2	12/18/20	-99777	11,886.00
188 UTILITIES UNDERGROUND LOCATION CENTER	CL 9389	2	12/15/20		7.85
85 VALLEY FOODS	CL 9390	1	12/15/20		7.18
1197 VERIZON WIRELESS SERVICES, LLC	CL 9357	9	12/14/20		358.73
	CL 9433	1	12/23/20		46.24
1432 WESTAFF, INC.	CL 9385	5	12/15/20		500.00
1242 WEX BANK	CL 9358	18	12/14/20		2,412.84
Total:					175,433.46

RESOLUTION NO. 2021-R-1

RESOLUTION BY THE DEER LODGE CITY COUNCIL SETTING A NEW FEE SCHEDULE OF SOLID WASTE RATES FOR ACCOUNTS WITHIN THE CITY AND UNINCORPORATED POWELL COUNTY

RECITALS

WHEREAS, the Deer Lodge City Council for the health, safety, and welfare of the community operates a Solid Waste Program; and

WHEREAS, the said Solid Waste Program includes both scheduled and non-scheduled garbage, refuse and trash pickup and disposal for City residents and properties in unincorporated Powell County; and

WHEREAS, the Finance Committee was made aware that the Solid Waste Program Fund was operating at a budgetary deficit of \$15,394 at the close of Fiscal Year 2019 – 2020 during their review of the proposed 2020 – 2021 Budget. FURTHER, the Committee received a report from City staff offering fiscal projections based on different rate proposals, and information from the Public Works Superintendent on the condition of the garbage truck fleet; and

WHEREAS, the Finance Committee acknowledged the budgetary deficit at their October 5th, 2020 session and agreed through a vote of three to zero (unanimous vote) to forward a recommendation to the City Council to increase the fees assigned to the Solid Waste Program as a means to accumulate funds to ensure the necessary reinvestment in the Program. FURTHER, the recommendation consists of increases of \$2 for residential properties and \$4 for commercial properties to be applied to incorporated and unincorporated accounts without any increases for extra can services and/or pickups; and

WHEREAS, the City Council passed a Resolution of Intent, ROI 2020-R-24, on October 19th, 2020 declaring its intent to increase the fees assigned to the Solid Waste Program; and

WHEREAS, the City Council held two hearings on December 21st, 2020 and January 4th, 2021 to receive comments from the public; and

WHEREAS, the City Council must implement the said Fee Schedule through a supporting resolution.

NOW, THEREFORE, BE IT RESOLVED by the Deer Lodge City Council establishes the following as the Solid Waste Fee Schedule with an effective date of March 1, 2021 for accounts within the City and Unincorporated Powell County.

Account Rates for properties within the City of Deer Lodge.

- Residential Can Service of \$14. An extra can service is \$6 with an extra pick is \$5 per can / per pickup.
- Commercial Can Service of \$26. An extra can service is \$11 with an extra pick is \$5 per can / per pickup.

Account Rates for properties within Unincorporated Powell County.

- Residential Can Service of \$16. An extra can service is \$7 with an extra pickup is \$8 per can / per pickup.
- Commercial Can Service of \$30. An extra can service is \$13 with an extra pickup is \$8 per can / per pickup.

Passed and approved by the City Council of the City of Deer Lodge, Montana on this 4th day of January, 2021 at a regular City Council meeting.

The effective date of this Resolution is March 1, 2021.

Council Member	Yes	Nay	Absent/Present	Absent
Robert Kersch / Council President				
Amanda Bohrer				
John Henderson				
Dick Bauman				
Mary Hathaway				
John Molendyke				
John Skibsrud				
Diana Solle / Mayor				

Diana J. Solle, Mayor

Attest:

Cyndi Thompson, City Clerk