



FINANCE COMMITTEE AGENDA

Monday, February 1, 2021 – 1pm | Council Chambers, City Hall

1. **Call meeting to order.**
2. **Approval of Minutes.**
January 4, 2021 & January 22nd 2021
3. **Public Comment** - Limit to three minutes per person.
4. **Continued Business.**
 - a. None.
5. **New Business.**
 - a. Review & sign December claims.
6. **Committee Comments or Concerns:**
7. **Announcement of next meeting.**
March 1st at 1 PM.
8. **Adjournment.**

Finance Committee

Members

Dick Bauman | Mary Hathaway | Rob Kersch

CITY OF DEER LODGE

FINANCE COMMITTEE MEETING MINUTES

Monday, January 4, 2021 – 1pm | Council Chambers, City Hall

Members Present:	Dick Bauman, Mary Hathaway, & Rob Kersch
Members Absent:	None
Council Members:	None
Mayor:	Diana Solle
Staff:	Interim CAO Trent Freeman, Judi Whitney, & Cyndi Thompson
Guests:	Terry Jennings & Amber Brown

1. Call Meeting to Order

Chairperson Bauman called the meeting to order at 1:00PM.

2. Approval of Minutes

November 2nd – December 7th – December 21st, 2020 – Member Hathaway motioned to approve minutes. Member Kersch seconding the motion. Vote was unanimous.

3. Public Comment

None.

4. New Business

- a. **Investigate the feasibility of implementing a Tax Increment Financing Program to fund economic development initiatives** (Informational Sharing)– Mayor Solle, Terry Jennings & Amber Brown. - Discussion on the two TIF informational documents presented. This is the 2nd presentation by the Mayor on this subject. Mayor believes this will implement industrial growth in Deer Lodge. There is a lengthy process, and we should research while waiting for new CAO who can lead the process. Mayor Solle said that we have potential clean industrial businesses desiring to move into Deer Lodge. Mayor Solle was asked to invite Terry Jennings and Amber Brown to give a presentation concerning TIF.
- b. **Expenditure of Budgeted Item, Fund #2460** – (Discussion only) Decorative Lamp Replacement \$5,000. Trent Freeman – Budgeted Expenditure was presented to the Finance Committee and will be presented at Council Meeting Jan 4th.
- c. **Review & sign December claims.** – Claims were accepted by the Committee with a unanimous vote.

5. Committee Comments or Concerns: None

6. Announcement of Next Meeting

- a. February 1, 2021 at 1PM, Council Chambers, City Hall

7. Adjournment

The meeting was adjourned at 1:46pm by unanimous consent.

Prepared by: Cyndi Thompson, City Clerk

Dick Bauman, Chairperson

Date

Finance Committee Members

Dick Bauman | Mary Hathaway | Rob Kersch

CITY OF DEER LODGE

***SPECIAL* Finance/Council COMMITTEE MEETING MINUTES**

Friday, January 22, 2021 – 2pm | Council Chambers, City Hall

Members Present: Mary Hathaway, & Rob Kersch
Members Absent: Dick Bauman, 1 Vacant
Council Members: John Henderson, John Molendyke, John Skibsrud
Mayor: Diana Solle (absent)
Staff: Interim CAO Trent Freeman, Judi Whitney, & Cyndi Thompson
Guests: None

1. Call Meeting to Order

Member Kersch called the meeting to order at 2:02PM.

2. Approval of Minutes

None – Deferred to February 1st

3. Public Comment

None.

4. New Business

a. Fire Rescue Vehicle additional repair approval and Towing. – Interim CAO Freeman stated there are two invoices, 1 from Rocky Mountain Diesel and 1 from Mountain View Towing. The additional cost from Rocky Mountain Diesel for the engine repair was approved through Council with a total of \$22,971.35 adding the additional towing of \$576.00 for a total of \$23,547.35. Approved Council motion for just north of \$20,000. While in the shop there were electrical and brakes issues. The cost of that additional work we are seeking approval for is \$5,147.83. Member Hathaway made a motion to approve the \$5,147.83, Member Kersch seconded the motion. The vote was 2 Yea's, Zero No's, 1 Absent.

A motion was made by Member Kersch to move this item to Council, Member Hathaway seconded the motion.

Chairperson Kersch stated to Council, the Finance Committee has made a recommendation to approve the additional repair cost of the Rescue Truck in the amount of \$5,147.83. Chairperson Kersch motioned; Member Hathaway seconded the motion. The vote was 6 Yea's, Zero No's, 1 Absent, 1 Vacant. The motion was passed.

5. Committee Comments or Concerns: None

6. Announcement of Next Meeting

a. February 1, 2021 at 1PM, Council Chambers, City Hall

7. Adjournment

The meeting was adjourned at 2:13pm by unanimous consent.

Prepared by: Cyndi Thompson, City Clerk

Dick Bauman, Chairperson

Date

Finance Committee Members

Dick Bauman | Mary Hathaway | Rob Kersch

City Council - February 1, 2021

Financial Summary

January 2021

Project Overview	Approved Budget/Project Cost	Final Cost
nothing to report		

Revenues Include
nothing to report

Claims Include		
Fast Signs	illuminated sign (CDBG grant)	\$6,707.05
Rocky Mountain Diesel	rescue vehicle repairs (already approved and paid)	\$12,119.18

January Payables	
	Claims \$127,411.83
	Payroll \$126,895.05
	Total \$254,306.88

A motion to approve payment of the claims is requested.

01/29/21
11:22:17

CITY OF DEER LODGE
Claims by Vendor Report
For the Accounting Period: 1/21

Page: 1 of 2
Report ID: AP220

Vendor	Claim #	# of Lines	Date Accepted	Check	Amount
180 A & M FIRE AND SAFETY, INC.	CL 9459	1	01/12/21		47.00
1098 AMAZON	CL 9522	1	01/27/21		243.31
1104 CENTER POINT LARGE PRINT	CL 9521	1	01/27/21		46.74
26 CENTURY LINK	CL 9485	2	01/19/21		85.10
1196 CHARTER COMMUNICATIONS	CL 9486	11	01/21/21		634.89
	CL 9523	1	01/27/21		104.94
45 CITY OF DEER LODGE ASSIGNEE	CL 9516	6	01/25/21		91.59
1245 DAN GREEN	CL 9508	1	01/20/21		273.13
1384 DAVID G. RAY	CL 9532	1	01/29/21		100.00
304 DEPARTMENT OF LABOR AND INDUSTRY	CL 9469	1	01/13/21		31.00
	CL 9525	2	01/27/21		62.00
1419 ELVERUM LAW FIRM, PLLC	CL 9527	11	01/27/21		5,361.27
434 ENERGY LABORATORIES, INC.	CL 9473	19	01/29/21		2,695.00
1602 FAST SIGNS	CL 9500	1	01/20/21		6,707.05
9 FICKLER OIL CO.	CL 9451	1	01/08/21		64.80
1399 FREEMAN, TRENT	CL 9471	5	01/13/21		2,400.00
1466 GIRKY, ELISSA	CL 9524	1	01/27/21		180.00
1586 GLOBAL EQUIPMENT CO., INC.	CL 9529	1	01/28/21		70.99
1601 H.D. FOWLER, INC.	CL 9499	1	01/20/21		434.25
1554 HYDROMETRICS, INC.	CL 9501	1	01/20/21		328.58
	CL 9502	1	01/20/21		3,008.47
307 J.P. COOKE CO.	CL 9470	1	01/13/21		79.30
1404 Jewell, Stuart	CL 9518	1	01/27/21		239.95
654 JOE MAVRINAC LOCKSMITH	CL 9474	1	01/13/21	21235	38.00
1402 Johnson & Associates, Inc.	CL 9461	2	01/12/21		85.00
921 KOHRS MEMORIAL LIBRARY - PETTY CASH	CL 9526	2	01/27/21		87.82
429 KOIS BROTHERS EQUIPMENT CO.	CL 9515	1	01/22/21		151.23
713 LANE & ASSOCIATES	CL 9467	1	01/13/21		76.23
528 LEE'S OFFICE CITY, INC.	CL 9475	13	01/27/21		817.32
683 LICKEY PRINT	CL 9452	1	01/29/21		242.53
	CL 9534	2	01/29/21		178.00
1110 M & P Excavating, Inc.	CL 9454	1	01/08/21		3,000.00
1212 Mark Eisenbeil	CL 9456	1	01/08/21		45.98
47 MONTANA BROOM & BRUSH COMPANY	CL 9483	3	01/29/21		151.08
92 MONTANA HISTORICAL SOCIETY	CL 9520	1	01/27/21		35.00
987 MORRISON-MAIERLE CORP.	CL 9498	1	01/20/21		36.50
468 MOUNT POWELL TIRE CENTER, INC.	CL 9484	2	01/29/21		1,287.84
1345 MOUNTAIN VIEW TOWING	CL 9509	2	01/21/21	21236	576.00
30 NAPA AUTO PARTS	CL 9460	15	01/29/21		430.59
1244 NORTHWEST PARTS & EQUIPMENT	CL 9455	3	01/08/21		902.92
36 NORTHWEST PIPE FITTINGS	CL 9497	1	01/29/21		225.35
33 NORTHWESTERN ENERGY	CL 9531	36	01/28/21		19,528.04
1603 PAXKO (USA), INC.	CL 9511	1	01/21/21		426.06
1317 PITNEY BOWES, INC.	CL 9489	15	01/19/21		655.78
12 POWELL COUNTY CLERK	CL 9462	8	01/12/21		2,821.38
125 R & C HOME IMPROVEMENT	CL 9453	11	01/29/21		788.63
13 RANCHERS' AGRA SERVICE, INC.	CL 9458	1	01/08/21		230.00
1294 RDO EQUIPMENT CO.	CL 9512	1	01/22/21		473.00
	CL 9514	1	01/22/21		2,124.79
126 RENNFIELD METALS	CL 9457	1	01/08/21		11.40
	CL 9519	1	01/27/21		56.58
1599 ROCKY MOUNTAIN DIESEL, INC.	CL 9510	2	01/21/21	21237	12,119.18
28 ROME ENTERPRISES 027545	CL 9472	18	01/29/21		563.24
32 SILVER STATE POST	CL 9466	6	01/13/21		712.50

CITY OF DEER LODGE
Claims by Vendor Report
For the Accounting Period: 1/21

Vendor	Claim #	# of Lines	Date		Amount
			Accepted	Check	
1497 SMITH, GEORGE	CL 9465	9	01/13/21		159.03
1373 STAHLY ENGINEERING & ASSOCIATES, INC.	CL 9464	1	01/13/21		466.00
	CL 9477	1	01/13/21		2,646.00
	CL 9478	1	01/13/21		441.00
	CL 9479	1	01/13/21		773.52
	CL 9480	1	01/13/21		3,757.73
	CL 9481	1	01/13/21		1,529.50
	CL 9491	1	01/19/21		50.00
	CL 9492	1	01/20/21		102.00
	CL 9493	1	01/20/21		985.00
	CL 9494	1	01/20/21		204.00
	CL 9495	1	01/20/21		100.00
	CL 9490	4	01/19/21		313.35
	934 Staples Credit Plan	CL 9496	2	01/20/21	
CL 9530		2	01/28/21		2,183.00
1435 THATCHER COMPANY OF MONTANA	CL 9528	1	01/28/21		52.96
1557 THOMPSON, GARY	CL 9507	2	01/20/21		355.02
1418 U.S. BANK COMMUNITY CARD	CL 9448	1	01/04/21	21164	319.35
35 UNITED STATES POSTAL SERVICE	CL 9482	1	01/13/21		48.00
376 UNIVERSAL ATHLETIC SERVICE	CL 9533	1	01/29/21		399.00
737 UNIVISION, INC.	CL 9449	8	01/08/21		674.50
	CL 9476	1	01/19/21		828.00
	CL 9517	11	01/27/21		202.45
936 UPS	CL 9506	1	01/20/21	-99775	140.57
1401 USDA RD LOAN #92-01	CL 9503	2	01/20/21	-99772	15,765.00
1378 USDA RD LOAN #92-02	CL 9504	2	01/20/21	-99773	4,075.00
1410 USDA RD LOAN #92-04	CL 9505	2	01/20/21	-99774	11,886.00
188 UTILITIES UNDERGROUND LOCATION CENTER	CL 9463	2	01/12/21		20.41
1197 VERIZON WIRELESS SERVICES, LLC	CL 9488	9	01/19/21		360.93
	CL 9513	1	01/22/21		46.67
1432 WESTAFF, INC.	CL 9450	5	01/08/21		500.00
1242 WEX BANK	CL 9487	18	01/19/21		3,566.18
1233 ZANE A. COZBY	CL 9468	1	01/13/21		111.33
Total:					127,411.83