



FINANCE COMMITTEE AGENDA

Monday, April 5, 2021 – 3:30 pm | Council Chambers, City Hall

1. **Call meeting to order.**
2. **Approval of Minutes.**
March 1, 2021
3. **Public Comment** - Limit to three minutes per person.
4. **Continued Business.**
 - a. None.
5. **New Business.**
 - a. Approval of 2021 street maintenance project to Gilman Construction- Trent Freeman
 - b. Approval of JC Park Trails Project to Deer Lodge Asphalt – Trent Freeman
 - c. Public Works mechanic pay. – CAO Jordan Green/Mayor Solle
 - d. Fire Department disposal of old equipment. – CAO Jordan Green
 - e. Budget – Mayor Solle
 - f. Review & sign March claims.
6. **Committee Comments or Concerns:**
7. **Announcement of next meeting.**
May 3rd at 3:30pm.
8. **Adjournment.**

Finance Committee

Members

Dick Bauman (Chairperson) | Mary Hathaway | Rob Kersch

CITY OF DEER LODGE

FINANCE COMMITTEE MEETING MINUTES

Monday, March 1, 2021 – 3pm | Council Chambers, City Hall

Members Present:	Dick Bauman, Mary Hathaway (arrived late), & Rob Kersch
Members Absent:	None
Council Members:	None
Mayor:	Diana Solle
Staff:	Interim CAO Trent Freeman, Judi Whitney, & Cyndi Thompson
Guests:	None

1. Call Meeting to Order

Chairperson Bauman called the meeting to order at 3:00PM.

2. Approval of Minutes

February 1, 2021. Member Kersch motioned to approve. Chairperson Bauman seconded the motion.
2 Yea's, Zero No's, 1 Absent.

3. Public Comment

None.

4. Continued Business

None.

5. New Business

- a. Review of Finance Calendar-Rob Kersch
The Committee reviewed the Finance Calendar as presented by Member Kersch. Discussion only, no action item.
- b. Review 10 Year Trend as Prepared by City Treasure-Dick Bauman
The Committee reviewed the 10-Year trend as presented. Discussion only, no action item.
- c. JC Park Boundary Relocation– Interim CAO Freeman
Member Kersch motioned to approve Task Order and send approval recommendation to Council. Member Hathaway seconded the motion. Unanimous Vote.

- d. DEQ Sludge Certification – Interim CAO Freeman
Member Kersch motioned to approve Certification and send approval recommendation to Council. Member Hathaway seconded the motion. Unanimous Vote.

- e. Review & sign February claims.
February Claims approved and signed unanimously.

7. Announcement of Next Meeting

- a. April 5, 2021 at 3:30PM, Approved unanimously

8. Adjournment

The meeting was adjourned at 3:46pm by unanimous consent.

Prepared by: Cyndi Thompson, City Clerk

Dick Bauman, Chairperson

Date

Finance Committee Members

Dick Bauman | Mary Hathaway | Rob Kersch



March 2, 2021

Mr. Trent Freeman, Interim Chief Administrative Officer
City of Deer Lodge
300 Main Street
Deer Lodge, MT 59722

RE: Recommendation of Award – 2021 Street Maintenance Project

Dear Trent:

Construction bids for the 2021 Street Maintenance project were received and opened on February 25, 2021. Three bids were received within the requirements stated in the Bid Documents. We have reviewed the results and no errors were found that affected the low bid. After review of the bid documents, we feel that Jim Gilman Excavating, Inc. met the requirements contained in the Instructions to Bidders. Jim Gilman Excavating's bid of \$273,829.19 is within the budget set for the project.

Stahly Engineering recommends that the City of Deer Lodge award the construction contract to Jim Gilman Excavating, Inc. for the 2021 Street Maintenance project.

Please feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Kurt Thomson", written over a horizontal line.

Kurt Thomson, PE
Project Manager

Deer Lodge - 2021 Street Maintenance
2/25/21 Public Bid Opening

Item #	Engineer's Estimate			Hardrives		Gilman		Hoffman	
	Start-up, Excavation and Grading	Qty Total	Unit	Unit Price (\$)	Cost	Unit Price (\$)	Cost	Unit Price (\$)	Cost
101	General Requirements	1	LS	\$ 19,000.00	\$ 19,000.00	\$ 25,226.00	\$ 25,226.00	\$ 50,000.00	\$ 50,000.00
102	Traffic Control	1	LS	\$ 17,000.00	\$ 17,000.00	\$ 17,700.00	\$ 17,700.00	\$ 22,800.00	\$ 22,800.00
103	2 Inch Cold Mill (Large Areas)	7,797	SY	\$ 5.00	\$ 38,985.00	\$ 2.85	\$ 22,221.45	\$ 4.61	\$ 35,944.17
104	2 Inch Cold Mill (Big Areas - 19 Loc's)	3,466	SY	\$ 5.00	\$ 17,330.00	\$ 8.80	\$ 29,807.60	\$ 6.19	\$ 21,454.54
105	Paving (Large Areas)	7,797	SY	\$ 15.00	\$ 116,955.00	\$ 21.00	\$ 163,737.00	\$ 14.50	\$ 113,056.50
106	Paving (Big Areas - 19 Loc's)	3,466	SY	\$ 15.00	\$ 51,990.00	\$ 22.00	\$ 76,252.00	\$ 18.50	\$ 64,121.00
107	Small Patch Paving	60	SY	\$ 25.00	\$ 1,500.00	\$ 48.00	\$ 2,880.00	\$ 45.00	\$ 2,700.00
108	Asphalt Tack Coat	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 2,400.00	\$ 2,400.00	\$ 5,000.00	\$ 5,000.00
109	Crack Sealing	13,969	LF	\$ 1.50	\$ 20,953.50	\$ 0.80	\$ 11,175.20	\$ 1.22	\$ 17,042.18
110	Asphalt Seal Coat (Chip Seal)	26,657	SY	\$ 2.00	\$ 53,314.00	\$ 2.45	\$ 65,309.65	\$ 1.75	\$ 46,649.75
	Total				\$347,027.50		\$481,775.05		\$ 397,911.16
							\$273,829.19		



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Engineers and Land Surveyors

851 Bridger Drive, Suite 1, Bozeman, MT 59715 | phone: 406-522-8594 | fax: 406-522-9528

March 19, 2021

Mr. Trent Freeman, Interim Chief Administrative Officer
City of Deer Lodge
300 Main Street
Deer Lodge, MT 59722

RE: Recommendation of Award – City of Deer Lodge Jaycee Park Trails Project

Dear Trent:

Construction bids for the Jaycee Park Trails Project were received and opened on March 9, 2021. Four bids were received within the requirements stated in the Bid Documents. We have reviewed the results and one error was found that affected the apparent low bid. After review of the bid documents, we feel that Deer Lodge Asphalt, Inc. met the requirements contained in the Instructions to Bidders. Deer Lodge Asphalt's bid of \$35,589.00 is within the budget set for the project.

Stahly Engineering recommends that the City of Deer Lodge award the construction contract to Deer Lodge Asphalt, Inc. for the Jaycee Park Trails Project.

Please feel free to contact me if you have any questions.

Sincerely,

Kurt Thomson, PE
Project Manager

Deer Lodge - Jaycee Park Trail Project
3/9/21 Public Bid Opening



Item #	Description	Engineer's Estimate			JAG		MJD		Deer Lodge Asphalt		3 Bull Contracting		
		Qty	Total	Unit	Unit Price (\$)	Cost	Unit Price (\$)	Cost	Unit Price (\$)	Cost	Unit Price (\$)	Cost	
101	Mobilization & Insurance	1	LS	\$	5,500.00	\$	5,500.00						
102	Crushed Base Course	109	CY	\$	50.00	\$	5,450.00	\$	3,300.00	\$	3,300.00	\$	3,500.00
103	Crushed Top Surfacing	138	CY	\$	50.00	\$	6,900.00	\$	59.00	\$	6,431.00	\$	55.00
104	Subbase	149	CY	\$	45.00	\$	6,705.00	\$	59.00	\$	8,142.00	\$	45.00
105	Unclassified Excavation (and disposal)	280	CY	\$	25.00	\$	7,000.00	\$	59.00	\$	8,791.00	\$	149.00
106	Concrete Parking Stops	14	EA	\$	400.00	\$	5,600.00	\$	25.00	\$	7,000.00	\$	35.00
107	Seeding	1	LS	\$	3,000.00	\$	3,000.00	\$	75.00	\$	1,050.00	\$	65.00
	Total					\$	40,155.00			\$	35,589.00		
						\$	39,360.00			\$	40,038.00		
						\$	40,038.00			\$	35,589.00		\$
						\$	49,116.00						\$

\$X,XXX denotes math error