



FINANCE COMMITTEE AGENDA

Tuesday, July 6, 2021 – 3:00 pm | Council Chambers, City Hall

1. **Call meeting to order.**
2. **Approval of Minutes.** June 7th, June 14th, June 21st & June 28th, 2021
3. **Public Comment** - Limit to three minutes per person.
4. **Continued Business.**
 - a. Rural Fire Department Contract – CAO Green
 - b. Budget Review – CAO Green, Judi Whitney
5. **New Business.**
 - a. Brookside Pay Estimate – Trent Freeman
 - b. Sludge Drying Beds – Trent Freeman
 - c. Review & Sign June Claims
6. **Committee Comments or Concerns:**
7. **Announcement of next meeting.**
August 2, 2021, at 3:30pm.
8. **Adjournment.**

Finance Committee

Members

Dick Bauman (Chairperson) | Mary Hathaway | Rob Kersch

CITY OF DEER LODGE

FINANCE COMMITTEE MEETING MINUTES

Monday, June 7, 2021 – 2:00pm | Council Chambers, City Hall

Members Present:	Dick Bauman, Mary Hathaway, & Rob Kersch
Members Absent:	None
Council Members:	None
Mayor:	Diana Solle
CAO:	Jordan Green
Staff:	Judi Whitney & Cyndi Thompson
Guests:	None

1. Call Meeting to Order:

Chairperson Bauman called the meeting to order at 2:03PM.

2. Approval of Minutes:

May 3, 2021. Approved through unanimous consent.

3. Public Comment:

None.

4. Continued Business:

None.

5. New Business:

a. Budget Review – CAO Green, Judi Whitney

Reviewed and discussed sections of budget Recreation Department and Police Department.

b. Discuss Reserve Account – Dick Bauman

Chairperson Bauman opened the discussion on the reserve account. Where are we at and how we are going to increase the reserve account. This was only a discussion.

c. GIS Services Agreement – CAO Green, Planning Department and County will provide services in and around the city and mutual sharing of resources for operation of mapping and data management activities.

GIS Services: (a) All mapping services for all departments of the city. (b) All mailing list creation for public notices within the city. (c) All other GIS services the do not substantially hinder the County's ability to perform daily tasks. In consideration of the County providing the services to

the City, the City agrees to pay to the County the sum of \$30 per hour for services. Estimated annual cost roughly over 40 hours per year.

Member Hathaway motioned to approve the GIS Services Agreement provided by the County. Member Kersch seconded the motion. Passed with unanimous vote.

- d. Building Permits Fees – CAO Green, we have had several conversations about this in several different committees. We felt the current charges for building permits, such as windows, fence, new construction, are particularly a high for a lot of people. I have prepared several options for fee schedule incentives. The Building Inspector, Economic Growth & Dev and Planning Board are all in agreement. This could be a cost saving to individuals that live in our city and help increase beautification to our city. Proposal till the end of the year we advertise a “Building Season” that would be a cheaper permit. People still need come in and get their building permits and the Building Inspector will still do his inspections. Double the normal fee still applies for those that do not get a permit. Contractors will pay normal permit fees and pay double the fee without a permit. The options for the city residents are listed below.

OPTION A:

Cut all building permit rates and planning permit applications down substantially (new rates below) in perpetuity. Keep double fines for not obtaining licenses. Applicants still responsible for public notice fees. City will receive less money but would result in greater trust in and cooperation with the City, with the added benefit of a better-looking community. Property tax increases will help offset the lessened building permit costs.

OPTION B:

Do a season of building permit decreases. Advertise a special event where building permit fees are drastically lowered in an effort to aid the community in fixing up properties. May result in unhappy people who have already built this year. Also, there may be unforeseen complications when trying to raise rates again unless we are very clear it is a temporary program. Still lower planning application fees.

OPTION C:

Make no change to building permit fees but offer to reimburse checks once project has been inspected and approved. Would create more work for Gena, Judi, and Dan, but would be feasible and doable. However, City would not receive any money from these categories, and the additional claims could complicate Finance Committee meetings and Treasurer's duties. Still lower planning application fees.

We can market this, regardless of what option we choose, as a way to do our part to help the community deal with the recent increase in building costs. It will be framed as a way to make the process easier for building and investing in the community.

- Fence: \$20 (was \$45)
- Windows & Doors (all for one cost if applied for together): \$20 (was \$45)
- Partial Siding: \$20 (was \$60)
- Full Siding: \$40 (was \$125)
- Stairs, ADA Ramps and Landings: \$20 (was \$65)
- Mobile Home Installation and Deck: \$100 (was \$225)
- Egress Window (all for one cost if applied for together): \$40 (was \$90)
- Partial Roof: \$20 (was \$60)
- Full Roof: \$40 (was \$130)
- Deck or Decks: \$40 (was \$125) Plan Review: \$35-\$150 (same)
- All other Permits: Refer to IRS Code 2018 (same for new home inspections)
- Starting Without Permit: Double Fee

- Major Subdivisions: \$1,000 (same)
- Minor Subdivisions: \$600 (same)
- Conditional Use Permit Application: \$50 (was \$300)
- All Plan Amendments: \$50 (was \$300)
- Appeal of Administrative Decision: \$50 (was \$300)
- Rezoning Application: \$50 (was \$300)
- Variance Application: \$50 (was \$300)
- Certificate of Survey (COS): \$50 (was \$150)
- Utility ROW Permit: \$50 (was \$150)
- Floodplain Development Permit Application: \$50 (was \$100)
- Zoning Permit: Included in Business License Cost

(None of these fees are set by resolution or ordinance, just implied to exist in City Code)

Member Kersch motioned to approve and move forward with "Building Season" permit fees and advertising. Member Hathaway seconded the motion. The vote was unanimous.

- e. Review & Sign May Claims. – May's claims were approved and signed.

6. Committee Comments or Concerns:

7. Announcement of Next Meeting:

- a. Special Finance Meeting June 14, 2021, at 3:00PM-Approved unanimously.
- b. Regular scheduled meeting July 6, 2021.

8. Adjournment:

The meeting was adjourned at 4:20pm.

Prepared by: Cyndi Thompson, City Clerk

Dick Bauman, Chairperson

Date

Finance Committee Members

Dick Bauman (Chair) | Mary Hathaway | Rob Kersch

CITY OF DEER LODGE

FINANCE COMMITTEE MEETING MINUTES

Monday, June 14, 2021 – 3:00pm | Council Chambers, City Hall

Members Present: Dick Bauman, Mary Hathaway, & Rob Kersch
Members Absent: None
Council Members: None
Mayor: Diana Solle
CAO: Jordan Green
Staff: Judi Whitney & Cyndi Thompson
Guests: None

Special Finance
Meeting Minutes

1. Call Meeting to Order:

Chairperson Bauman called the meeting to order at 3:00PM.

2. Approval of Minutes:

- a. Deferred to regular meeting July 6, 2021.

3. Public Comment:

None.

4. Continued Business:

- a. Building Permit Fee – CAO Green

Spoke with Dan about this a bit more. Couple different option we were looking at. Cut the rates for planning permit and building permit applications and keep the double fines. For planning permit applications, the applicants are still responsible for the fees for public notices. Looking at the estimates for what the city gets, the city would receive less money, this way we'd still retain a portion of that income in the permit process. Property tax increase would arise with the improvements of the properties and help offset the lack of income. Looking at the building permit application, the majority of our money comes out of all other permits (new houses, new shops, garages).

OPTION A:

Cut all building permit rates and planning permit applications down substantially (new rates below) in perpetuity. Keep double fines for not obtaining licenses. Applicants still responsible for public notice fees. City will receive less money but would result in greater trust in and cooperation with the City, with the added benefit of a better-looking community. Property tax increases will help offset the lessened building permit costs.

OPTION B:

Do a season of building permit decreases. Advertise a special event where building permit fees are drastically lowered in an effort to aid the community in fixing up properties. May result in unhappy people who have already built this year. Also, there may be unforeseen complications when trying to raise rates again unless we are very clear it is a temporary program. Still lower planning application fees.

OPTION C:

Make no change to building permit fees but offer to reimburse checks once project has been inspected and approved. Would create more work for Gena, Judi, and Dan, but would be feasible and doable. However, City would not receive any money from these categories, and the additional claims could complicate Finance Committee meetings and Treasurer's duties. Still lower planning application fees.

We can market this, regardless of what option we choose, as a way to do our part to help the community deal with the recent increase in building costs. It will be framed as a way to make the process easier for building and investing in the community.

Member Kersch motioned to move forward with option B keeping double the normal fees to contractors without a permit and homeowners double the reduced fee. Member Hathaway seconded the motion. 3 Yea's, 0 No's. Motion Passed.

5. New Business:

- a. Public Works and Police Department Union Contract Approval– CAO Green
CAO Green presented to the committee the Police and Public works accepted and declined item in the proposed union contract.
CAO asked that the committee approve the changes to the PD and Public Works Union contract with a recommendation to Council.
Member Kersch motioned pass PD Union Contract through the Finance committee on to Council. Member Hathaway seconded the motion.
Member Kersch motioned pass Public Works Union Contract through the Finance committee on to Council. Member Hathaway seconded the motion. 3 Yea's, 0 No's. Motion passed.
- b. Police Chief Affirmation – Mayor Solle
I am presenting that we hire Sergeant George Smith as Chief of Police at the wage of \$55k dollars per year.
Member Hathaway motioned to accept George Smith as Chief of Police at exempt salary of \$55,000 and move this to Council. Member Kersch seconded the motion. 3 Yea's, 0 No's. Motion passed.
- c. Police Retirement MPORS – CAO Green & Mayor Solle
This has already been through Public Health & Safety and Finance and will now go before Council on the 21st for final vote.
- d. Budget Review – CAO Green, Judi Whitney
The committee reviewed and completed the following section of the budget.
 - a. 411200 Facilities Administration

6. Committee Comments or Concerns:

None

7. Announcement of Next Meeting:

- a. 2nd Special Finance Meeting June 21, 2021, at 3:00PM, Auditor at 4:30PM.
- b. Regular scheduled meeting July 6, 2021, at 3:30PM. City Hall closed holiday July 5th.

8. Adjournment:

The meeting was adjourned at 4:52pm.

Prepared by: Cyndi Thompson, City Clerk

Dick Bauman, Chairperson

Date

Finance Committee Members

Dick Bauman (Chair) | Mary Hathaway | Rob Kersch

CITY OF DEER LODGE

FINANCE COMMITTEE MEETING MINUTES

Monday, June 21, 2021 – 3:00pm | Council Chambers, City Hall

Members Present:	Dick Bauman, Mary Hathaway
Members Absent:	Rob Kersch
Council Members:	None
Mayor:	Diana Solle
CAO:	Jordan Green
Staff:	Trent Freeman, Judi Whitney & Cyndi Thompson
Guests:	Pat Burt, Auditor

2nd Special Finance
Meeting Minutes

1. Call Meeting to Order:

Chairperson Bauman called the meeting to order at 3:00PM.

2. Approval of Minutes:

- a. Deferred to regular meeting July 6, 2021.

3. Public Comment:

None.

4. Continued Business:

- a. Budget Review – CAO Green, Judi Whitney

The committee reviewed and completed the following section of the budget.

a. 430900 Cemetery Services	g. 510100 Special Assessments
b. 431200 Flood Control	h. 430200 Road & Street Services
c. 440700 Insect & Pest Control	i. 430210 Administration
d. 460400 Park Maintenance	j. 431300 Central Shop Services
e. 470300 Economic Development	k. 510301 COVID-19 Pandemic Cost
f. 480100 Soil Conservation	l. 521000 Interfund Operating.

- b. Building Permit Fee Schedule – CAO Green

Review Measures

The success of the program will be reviewed between December 15th – December 31st, 2021 based on the following criteria. If the criteria are met, the program should be reconsidered for extension into 2022 or in perpetuity.

1. In increase of 25% in the number of building permits for renovations applied for from the same period (July-December) last year.
2. A downward trend throughout the 2021 calendar year of the ratio of # of Stop Work Orders per # of Building Permits per month.
3. Follow-up interviews with the Building Inspector, Dan Green, and the Utility Billing Clerk, Gena Micu, to gauge their perception of the community's support of the program, willingness to work with the City to receive necessary permitting, and overall demeanor in dealing with City Staff.

I would like a recommendation to move this to Council for final review and approval.

Member Hathaway motioned to approve Deer Lodge Season of Building Permit Fee Reduction to Council. Chairperson Bauman seconded the motion, 2 Yea's, 0 No's, 1 Absent. Motion passed.

5. New Business:

- a. Approve ARPA Funds for Capital Improvement Projects – CAO Green
ARPA stands for American Rescue Plan Act. There are 3 outdated spots 1 which is a Competitive Grant that we'll be applying for several of them. The other is the Local Recovery Fund, which come straight from the Federal Government and disburse via state. On the excel spreadsheet you can see that for the City of Deer Lodge. The City will be receiving \$728,768 of local recovery funds spread over 2-years. We have received \$364,384, this is our 1st year allocation. Of that money there a couple specific projects that are presented to you today and to Council tonight for infrastructure that we wanted to use some of that money to match for some of the other pots of money. The reason this is brought to you today is the Competitive Grant applications are due July 15th.
There are some projects, that are our big city projects. The ones we are asking approval on is water supply, and the wastewater sludge funds. So, \$125,000 for the water supply will be used as a match for the minimum allocation. It requires a 25% or a 1 to 1 match, whichever is less and for us we could receive up to \$607,125 from that and for our project we will be using \$125,000 of our local recovery funds to receive \$500,000 from those pot B funds from the state as a 25% match. And those two things together \$625,000 will be used to apply for a competitive grant for the well project. I did speak with the engineers and that estimated cost for the \$2,100,000 for the well is based on previous engineer reports that put our well 6 miles out at mastodon site. But we also have another site in mind that is about 1/2 block away from the city, We don't expect that cost to be more than \$1,100,000 to \$1,200,000. We will roughly have a 50% match of our coronavirus relieve funds to match the competitive grant and hopefully pay for the whole project just with the coronavirus relief funds. So, we will need to allocate \$125,000 of our \$364,384 that we get as our 1st pot of money for ARPA relief to apply for both pot B from the state and pot C the competitive grant process.

We are asking for approval to spend \$125,000 to receive the other 2 pots of money to pay for our well project.

The wastewater collection and stormwater issue we are not presenting approval of funds this time. The wastewater collection is the I&I project that we currently received \$625,000 of other grant monies. So, we will be using that money to apply for the competitive grant project for another \$475,000. Stormwater issue we are tabling that one till we decide what we want to do

with it. We plan on applying for a BRIC grant through FEMA as additional funding. So, we will revisit that at a later time.

The wastewater sludge of \$200,000 is included in the Public Works budget. This is to pay for drying mats, the movement of the sludge from the wastewater treatment plant out to the landfill. So, we are asking for \$100,000 of those funds from the local recovery fund to supplement and pay for 50% of that project and free up some money in the PW budget and make the budget a little nicer.

What we are asking for from Finance to approve and recommend to Council for approval is \$125,000 of the local recovery fund for the water supply well project and \$100,000 for the wastewater sludge project which will leave us \$139,384 left in our coronavirus stimulus money that we can use for any of the other purposes we desire.

Member Hathaway motioned we approve \$125,000 from the local recovery fund for the water supply project and forward this to Council for final approval. Chairperson Bauman seconded the motion. 2 Yea's, 0 No's, 1 Absent. Motion passed.

Member Hathaway motioned we approve \$100,000 from the local recovery fund for the wastewater sludge project and forward this to Council for final approval. Chairperson Bauman seconded the motion, 2 Yea's, 0 No's, 1 Absent. Motion passed.

- b. Code Enforcement Officer Account, **Discussion only no action items** – Dick Bauman
Chairperson Bauman I would like to readdress where the Mayor said in April that the Code Enforcement Officer position was going to be absorbed into the Police Officer Department and not fund that position.

Mayor Solle, If I did not say "The Words" correctly, then I'd have to listen to the audio recording to what was said exactly. I said we don't want to do that, as that position was never taken out of the budget.

Member Hathaway stated that may have been said, but it was never set in stone.

Chairperson Bauman, I am in favor for the PD to handle that.

CAO Green, They are unable to handle that workload. Pd is of course upholding the City code, but they are also out there protecting the city's crime and violence. Hiring another Police Officer to recoup some of that time needed for Code Enforcement would be considerably more money. A Police Officer is much more money than a Code Enforcement Officer. A Code Enforcement Officer would be fully dedicated to solving Code Enforcement issues in the city. In the minutes if there was no motion or movement and only talked about in the minutes that the Mayor agreed with what the City Attorney said it was never motioned or approved to move to police budget. Therefore, it still stands the Code Enforcement position has a budget.

Chairperson Bauman, my plan is to move the code enforcement dollars out of the budget, and it would be a saving to the city.

Member Hathaway, I would much rather have the PD out fighting crime and drugs than chasing dogs around town. I never thought we were getting rid of Code Enforcement, I thought we were making the Chief in charge of or oversee that position.

After speaking with Sergeant Smith and the police department and how little code enforcement were being done, not to the fault of the PD, but just their inability to handle all the things they must do plus code enforcement, like weeds and fences we realized we needed to keep that position fully separate. Not to mention we have had several complaints from members County Health Board and members of the county and city talking about the lack of code compliance in our city. Talking about sprinklers, talking about dogs, talking about violence of dogs in the city. It is a position we do need and unfortunately the police are unable to handle all of that along with their normal duties.

Chairperson Bauman, then we need to go in and amend the April minutes to say that, because it was talked about dissolving that position.

CAO Green, that is what was discussed, but there was no motion to change that. The minutes do not need to be amended, that is what was discussed, it was never approved or passed by council. You are approving the April minutes from what was said at that meeting. No budget allocation was ever motioned. You are asking to dissolve that position the whole \$80,000, but at what cost to the city?

Chairperson Bauman then the Chief of Police would have to assign some of the duties to the police officers.

Member Hathaway, I would much rather have the police officers just helping people and fighting crime, if they are driving around and see a violation in city code, then the PD needs to notify the CE officer.

CAO Green, it would be my recommendation we do not delete the CE Officer account.

Member Hathaway, looking at the agenda for Public Health and Safety, June 10th, it was an action item "Code Enforcement Job Position". CAO Green, Yes it was discussed to move forward with that position.

Chairperson Bauman my push here is that the budget is showing red ink.

CAO Green, that is not correct, we are not in the red and we are even putting in money in our proposed reserves. We are not losing money in our reserves. The city is doing well.

End of Discussion.

c. **Business Water Shutoff- Discussion only no action items.**

Chairperson Bauman, I'd like to make sure we are giving enough advance notice to businesses and the public of water shut offs. Per Public Works Supervisor Trent Freeman, we do give ample enough time for water shut offs unless there is a water emergency with a

water main then we must shut the water off immediately. Credits on water bills will not happen and we follow all City Ordinance guidelines.

d. Auditor Report – Judi Whitney

Pat Burt provided a draft report to Finance for review and recommendation to Council. Member Hathaway motioned to approve the June 30th 2020 Audit and forward on for approval to Council. Chairperson Bauman seconded the motion. 2 Yea's, 0 No's, 1 Absent. Motion passed.

6. Committee Comments or Concerns:

None

7. Announcement of Next Meeting:

- a. 3rd Special Finance Meeting June 28, 2021, at 3:00PM.
- b. Regular scheduled meeting July 6, 2021, at 3:30PM. City Hall closed holiday July 5th.

8. Adjournment:

The meeting was adjourned at 5:14pm.

Prepared by: Cyndi Thompson, City Clerk

Dick Bauman, Chairperson

Date

Finance Committee Members

Dick Bauman (Chair) | Mary Hathaway | Rob Kersch

CITY OF DEER LODGE

FINANCE COMMITTEE MEETING MINUTES

Monday, June 28, 2021 – 3:00pm | Council Chambers, City Hall

Members Present:	Mary Hathaway, Rob Kersch
Members Absent:	Dick Bauman
Council Members:	None
Mayor:	Diana Solle
CAO:	Jordan Green
Staff:	Trent Freeman, Sean Herrick, Judi Whitney & Cyndi Thompson
Guests:	Troy Mcqueary

3rd Special Finance
Meeting Minutes

1. Call Meeting to Order:

Chairperson Bauman called the meeting to order at 3:03PM.

2. Approval of Minutes:

- a. Deferred to regular meeting July 6, 2021.

3. Public Comment:

None.

4. Continued Business:

- a. Budget Review – CAO Green, Judi Whitney

The committee reviewed and completed the following section of the budget.

j. 411030 Planning	l. 430540 Water Purification and..
k. 460440 Recreation Program	a. 430550 Transmission and Distri
l. 430200 Road & Street Service	b. 430570 Water Accounting
m. 410100 Legislative Services	c. 431300 Central Shop Services
n. 410200 Executive Services	d. 510300 Other Unallocated
o. 410410 Chief Admin Officer	e. 521000 Interfund Operating....
p. 411100 Legal Services	f. 430600 Sewer Operator
q. 420600 Civil Defense	g. 430610 Sewer Administration
r. 430500 Water Operating	h. 430630 Sewer Collection and...
s. 430510 Water Administration	i. 430640 Sewer Treatment and...
t. 430530 Water Source of Supply..	

5. New Business:

- a. Rural Fire Department Contract – CAO Green
Troy Mcqueary was present to represent the Fire Department and discuss the Rural Fire Department Contract. The committee listened to Troy’s comments and have decided to defer the topic till next Finance meeting. Discussion only

6. Committee Comments or Concerns:

None

7. Announcement of Next Meeting:

- a. Regular scheduled meeting July 6, 2021, at 3:00PM. City Hall closed holiday July 5th.

8. Adjournment:

The meeting was adjourned at 5:10pm.

Prepared by: Cyndi Thompson, City Clerk

Dick Bauman, Chairperson

Date

Finance Committee Members

Dick Bauman (Chair) | Mary Hathaway | Rob Kersch

MORRISON-MAIERLE
SCOPE OF SERVICE
June 2021

CITY OF DEER LODGE
PRELIMINARY DESIGN, DESIGN, AND CONSTRUCTION SERVICES OF SLUDGE DRYING
BEDS AT THE POWELL COUNTY LANDFILL

Scope

Morrison-Maierle will provide pre-design, design, bidding services, and construction oversight for sludge drying beds to be constructed at the Powell County landfill. The drying beds are to receive the sludge from the wastewater treatment plant (WWTP) for additional drying to meet vector attraction reduction (VAR) requirements under 40 CFR 503 regulations. Meeting the VAR requirements will allow the landfill to mix the sludge with other material and use it for daily cover. Future uses of the drying beds may include limited composting of the sludge and other materials.

The following tasks will be included:

- Coordination with Montana DEQ:
 - Verification that review and approval are required. If so, a submittal will be prepared and responses to review comments.
 - Correspondence as needed
- Pre-Design Services:
 - Preparation of a technical memorandum presenting the preliminary design
 - Site survey
 - Preliminary drawings
 - Preliminary opinion of probable construction cost
 - Review preliminary information with the City
- Design Services:
 - Preparation of design drawings and specifications
 - Opinion of probable construction cost
 - Review preliminary and final design with the City and address comments
- Bid Services:
 - Preparation of construction contract documents and compilation of complete bid package
 - Electronic bid posting through Quest and as required by the City
 - Pre-bid meeting and answering contractors' questions
 - Recommendation for bid award
- Construction Services:
 - Contract administration
 - Pre-construction meeting
 - Submittal Review and Responses
 - Part-time construction observation
 - Coordination with contractor
 - Record Drawings

Coordination with City of Deer Lodge staff will be as necessary to communicate preferences and local knowledge, as well as general project progress communications.

Deliverables:

- Tech Memo with preliminary design and opinion of probable cost – 2 hard copies and pdf copy
- Drawings
- Specifications
- Bid documents

City of Deer Lodge Responsibilities:

- Provide information on site, sludge, schedules as needed to prepare the design
- Provide review of the preliminary and final designs
- Post and pay for bid advertisement
- Bid opening
- Part-time construction observation and coordination with contractor onsite

Schedule

Task	Duration
Start of Work	Within 2 weeks Task Order approval
Preliminary Design	4 weeks
Final Design and Completion of DEQ Submittal	4 weeks
DEQ Submittal (if needed)	60 days
Internal QA/QC (concurrently with DEQ Submittal)	2 weeks
Incorporation of Review Comments	2 weeks
DEQ Approval	2 weeks
Final Bid Docs, Electronic Posting, and Advertisement	1 week
Bid Period	3 weeks
Construction	4 weeks

City of Deer Lodge

4th Quarter Budget Report

For the Year: 2020 - 2021

Fund #	Fund Name	Proposed Revenues	Actual Revenues	% Rev	Proposed Expenditures	Actual Expenditures	% Exp
1000	General	\$1,664,054.00	\$1,430,776.00	86%	(\$1,881,192.00)	(\$1,279,728.00)	68%
2020	Recreation	\$7,500.00	\$7,440.00	99%	(\$19,240.00)	(\$18,783.00)	98%
2190	Comprehensive Liability	\$25,590.00	\$26,490.00	104%	(\$30,000.00)	(\$30,000.00)	100%
2220	Library	\$106,307.00	\$111,686.00	105%	(\$106,125.00)	(\$102,057.00)	96%
2390	Drug Forfeiture-Law Enforcement	\$0.00	\$3,775.00		\$0.00	\$0.00	
2450	City Lighting District #104	\$64,100.00	\$65,319.00	102%	(\$64,000.00)	(\$48,524.00)	76%
2460	Main St. Lighting District #105	\$2,700.00	\$2,951.00	109%	(\$6,000.00)	(\$5,390.00)	90%
2510	Street Mtc. Dist. #4	\$577,800.00	\$608,147.00	105%	(\$630,130.00)	(\$530,179.00)	84%
2520	Maverick Lane SID (streets)	\$6,500.00	\$6,500.00	100%	(\$3,000.00)	\$0.00	0%
2820	Gas Tax	\$69,400.00	\$67,667.00	98%	(\$109,175.00)	(\$108,000.00)	99%
2821	Gas Tax-Special Road/Street Allocation	\$77,683.00	\$77,683.00	100%	(\$77,683.00)	(\$77,683.00)	100%
2935	Historic Preservation	\$5,700.00	\$11,634.00	204%	(\$5,500.00)	(\$11,943.00)	217%
3010	Fire Hall G.O. Bonds	\$67,150.00	\$64,676.00	96%	(\$66,850.00)	(\$66,850.00)	100%
4000	Capital Project-General	\$300.00	\$47.00	16%	\$0.00	\$0.00	
4500	Reserve-Dep. & Replace. (Library)	\$15.00	\$2.00	13%	\$0.00	\$0.00	
4505	Capital Project-Fire Dept.	\$105,230.00	\$134,978.00	128%	(\$87,839.00)	(\$117,920.00)	134%
4506	Capital Project-Cemetery	\$400.00	\$280.00	70%	\$0.00	\$0.00	
4508	Capital Project-Parks	\$200.00	\$42.00	21%	\$0.00	\$0.00	
4510	Capital Project-Public Works	\$150.00	\$62.00	41%	\$0.00	\$0.00	
4515	Capital Project-Law Enforcement Vehicles	\$10,100.00	\$4,617.00	46%	\$0.00	\$0.00	
5210	Water Utility	\$1,039,400.00	\$552,747.00	53%	(\$1,056,745.00)	(\$489,110.00)	46%
5310	Sewer Utility	\$1,101,000.00	\$1,085,937.00	99%	(\$1,711,717.00)	(\$1,138,507.00)	67%
5410	Solid Waste	\$235,700.00	\$245,336.00	104%	(\$367,480.00)	(\$251,629.00)	68%
7010	Cemetery Perpetual	\$1,500.00	\$1,500.00	100%	\$0.00	\$0.00	
7120	Fire Relief Agency Fund	\$5,000.00	\$4,517.00	90%	(\$5,000.00)	(\$4,517.00)	90%
TOTALS		\$5,173,479.00	\$4,514,809.00	87%	(\$6,227,676.00)	(\$4,280,820.00)	69%

June 30, 2021

City Council - July 6, 2021

Financial Summary

June 2021

Completed Projects	Approved Budget	City Funded	Final Cost
Nothing to report			

Atypical Revenues	Purpose	Fund	Amount

Atypical Claims	Purpose	Fund	Amount
MJD Contracting	Brookside Blvd sewer project	5310	\$26,804.25

June Payables			
	Claims		\$186,136.33
	Payroll		\$142,688.29
	Total		\$328,824.62

A motion to approve payment of the claims is requested.

07/01/21
15:37:14

CITY OF DEER LODGE
Claims by Vendor Report
For the Accounting Period: 6/21

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Report ID: AP220

Vendor	Claim #	# of Lines	Date Accepted	Check	Amount
1623 ADAPCO	CL 9864	6	06/09/21		2,214.42
	CL 9954	1	06/29/21		823.20
1098 AMAZON	CL 9943	1	06/24/21		562.77
1545 AMBIENTE H2O, INC.	CL 9880	3	06/10/21		1,196.74
1507 BEAST MOWED LAWN CARE	CL 9949	1	06/24/21		240.00
1104 CENTER POINT LARGE PRINT	CL 9944	1	06/24/21		46.74
26 CENTURY LINK	CL 9883	2	06/14/21		85.10
1196 CHARTER COMMUNICATIONS	CL 9924	11	06/17/21		545.48
	CL 9946	1	06/24/21		102.06
45 CITY OF DEER LODGE ASSIGNEE	CL 9959	8	07/01/21		172.93
1607 COWPOKE RANCH SUPPLY, INC.	CL 9939	2	06/23/21		179.93
823 CULLIGAN OF BOZEMAN - BUTTE	CL 9898	1	06/15/21		60.00
1245 DAN GREEN	CL 9940	3	06/23/21		935.76
1384 DAVID G. RAY	CL 9941	2	06/24/21		1,685.00
11 DEMCO	CL 9942	1	06/24/21		75.22
849 DEPARTMENT OF REVENUE	CL 9958	1	07/01/21		270.75
1624 EAST WEST CONSOLIDATED, LLC	CL 9871	1	06/10/21		831.84
1067 ECI	CL 9938	1	06/23/21		1,151.45
776 ECONO SIGNS, LLC	CL 9865	1	06/09/21		67.06
1419 ELVERUM LAW FIRM, PLLC	CL 9962	10	07/01/21		5,110.00
434 ENERGY LABORATORIES, INC.	CL 9861	12	07/01/21		1,568.00
9 FICKLER OIL CO.	CL 9891	1	06/15/21		85.10
1191 GALEN HORSWILL JR	CL 9886	1	06/21/21		275.00
1318 GALLS, LLC	CL 9872	1	07/01/21		35.28
1466 GIRKY, ELISSA	CL 9948	1	06/24/21		144.00
1526 GLASCO UV, LLC	CL 9855	1	06/15/21		8,300.84
1551 GRIZZLY DIESEL, INC.	CL 9953	3	06/29/21		1,461.76
654 JOE MAVRINAC LOCKSMITH	CL 9951	2	06/24/21		132.00
1402 Johnson & Associates, Inc.	CL 9874	2	06/10/21		85.00
52 KEYSTONE DRUG	CL 9923	1	07/01/21		4.49
921 KOHRS MEMORIAL LIBRARY - PETTY CASH	CL 9950	2	06/24/21		143.81
579 L.N. CURTIS & SONS	CL 9873	4	07/01/21		6,117.57
713 LANE & ASSOCIATES	CL 9960	1	07/01/21		76.23
528 LEE'S OFFICE CITY, INC.	CL 9903	5	07/01/21		441.32
1626 LEXIPOL	CL 9901	1	06/15/21		2,500.00
683 LICKETY PRINT	CL 9904	1	07/01/21		140.00
1628 MACLEOD, LORIE	CL 9937	1	06/22/21	21535	128.75
1212 Mark Eisenbeil	CL 9899	1	06/15/21		63.89
1547 MJD CONTRACTING, LLC	CL 9957	2	07/01/21		26,804.25
47 MONTANA BROOM & BRUSH COMPANY	CL 9905	7	07/01/21		464.78
1038 Montana Department of Corrections	CL 9952	3	06/25/21		987.50
1138 Municipal Emergency Services, Inc.	CL 9895	3	06/15/21		4,205.00
1147 Murdochs Ranch and Home Supply	CL 9876	1	06/10/21		299.97
1627 NAGEL, VINCENT	CL 9927	1	06/18/21		60.00
30 NAPA AUTO PARTS	CL 9860	25	07/01/21		1,828.98
1170 Nazer and Son Towing, Inc	CL 9893	1	06/15/21		200.00
1570 NOEL, KYLER	CL 9956	1	06/29/21		179.99
54 NORMONT EQUIPMENT CO.	CL 9884	4	07/01/21		6,245.36
36 NORTHWEST PIPE FITTINGS	CL 9862	12	07/01/21		7,805.60
33 NORTHWESTERN ENERGY	CL 9955	36	06/29/21		20,872.34
1232 OFFICE SOLUTIONS, INC.	CL 9888	1	06/15/21		450.00
660 PIONEER WEED CONTROL, INC.	CL 9870	1	06/10/21		418.18
1326 PITNEY BOWES GLOBAL FINANCIAL SERVICES	CL 9875	3	06/10/21		165.60
1317 PITNEY BOWES, INC.	CL 9906	15	06/15/21		613.04

07/01/21
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CITY OF DEER LODGE
Claims by Vendor Report
For the Accounting Period: 6/21

Page: 2 of 2
Report ID: AP220

Vendor	Claim #	# of Lines	Date Accepted	Check	Amount
1347 PITNEY BOWES, INC.	CL 9935	1	06/22/21		118.98
12 POWELL COUNTY CLERK	CL 9869	8	06/09/21		2,421.28
125 R & C HOME IMPROVEMENT	CL 9921	2	07/01/21		546.67
1294 RDO EQUIPMENT CO.	CL 9920	1	06/17/21		236.18
126 RENNFIELD METALS	CL 9887	1	06/15/21		240.24
1293 REX ANDERSON	CL 9897	1	06/15/21		175.95
1565 RMI-TANK HOLDING CORP.	CL 9878	3	06/10/21		5,638.50
985 ROBERT YOUNG	CL 9930	1	06/21/21		275.00
1118 ROBERTS, DANIEL	CL 9879	1	06/10/21		275.00
1319 ROCKY MOUNTAIN PRINT SOLUTIONS, INC.	CL 9885	3	06/15/21		470.77
	CL 9917	4	06/16/21		260.00
28 ROME ENTERPRISES 027545	CL 9852	24	07/01/21		1,081.68
	CL 9963	1	07/01/21		23.94
1625 RYAN ALTER	CL 9881	1	06/14/21	21534	500.00
1083 S&N CONCRETE MATERIALS, INC	CL 9926	1	07/01/21		168.75
32 SILVER STATE POST	CL 9892	5	06/15/21		551.00
	CL 9945	1	06/24/21		55.00
1373 STAHL ENGINEERING & ASSOCIATES, INC.	CL 9909	1	06/16/21		53.50
	CL 9910	1	06/16/21		2,111.50
	CL 9911	5	06/16/21		510.50
	CL 9912	1	06/16/21		107.00
	CL 9913	1	06/16/21		1,152.00
	CL 9914	1	06/16/21		294.00
	CL 9915	1	06/16/21		3,636.86
	CL 9916	1	06/16/21		620.00
934 Staples Credit Plan	CL 9919	2	06/17/21		113.83
1435 THATCHER COMPANY OF MONTANA	CL 9889	4	07/01/21		10,157.85
1557 THOMPSON, GARY	CL 9908	1	06/16/21		105.04
	CL 9928	1	06/18/21		39.94
1126 Titan Machinery, Inc.	CL 9863	1	06/09/21		1,885.51
1495 TRI-COUNTY MECHANICAL & ELECTRICAL	CL 9929	2	06/18/21		530.75
1418 U.S. BANK COMMUNITY CARD	CL 9925	6	06/18/21		1,289.25
	CL 9961	2	07/01/21		200.47
737 UNIVISION, INC.	CL 9866	1	06/09/21		85.91
	CL 9867	11	06/09/21		207.34
	CL 9868	8	06/09/21		558.50
	CL 9902	1	06/15/21		1,589.99
936 UPS	CL 9931	1	06/21/21	-99747	165.00
1401 USDA RD LOAN #92-01	CL 9932	2	06/21/21	-99748	15,765.00
1378 USDA RD LOAN #92-02	CL 9933	2	06/21/21	-99749	4,075.00
1410 USDA RD LOAN #92-04	CL 9934	2	06/21/21	-99750	11,886.00
188 UTILITIES UNDERGROUND LOCATION CENTER	CL 9894	2	06/15/21		53.38
85 VALLEY FOODS	CL 9922	4	07/01/21		430.45
1197 VERIZON WIRELESS SERVICES, LLC	CL 9882	8	06/14/21		330.74
196 WEST SIDE DITCH COMPANY, INC.	CL 9936	1	06/22/21		400.00
1432 WESTAFF, INC.	CL 9900	6	06/15/21		522.90
1242 WEX BANK	CL 9890	18	06/15/21	-99751	4,462.10
1259 WILD BILL'S SPRINKLERS	CL 9947	1	06/24/21		97.00
Total:					186,136.33