



COUNCIL AGENDA

Tuesday, September 7, 2021 - 6 PM

MEETING LOCATION: City Hall Council Chambers, 300 Main Street

1. Call Meeting to Order | Pledge of Allegiance

2. Public Comment – Members of the audience may comment on any non-agenda item. State Statute limits the City Council from discussing any introduced item. The Council limits each person to three minutes to ensure there is sufficient time for all comments. The Council respects all comments and will have staff follow up any questions.

3. Public Hearing

a. FY 2020-21 Budget Amendment - Action Item: Vote on Resolution 2021-R-16 – Judi Whitney

4. Approval of Minutes

a. Regular Meeting: August 16 & August 23rd, 2021

5. Committee Reports – Accept Committee Report as presented (report in packet)

- a. City Council Operations – Rob Kersch
- b. Economic Growth & Development – Mary Hathaway
- c. Finance Committee – Dick Bauman
- d. Parks & Recreation – Amanda Bohrer
- e. Public Health & Safety – Anthony Savalla
- f. Public Works – John Molendyke
- g. Planning Board – Dick Bauman

6. Board Reports

- a. Airport Board – John Skibsrud
- b. Powell County Parks Board – John Molendyke
- c. Chamber of Commerce – John Henderson
- d. Headwaters RC&D – Amanda Bohrer
- e. Historic Preservation – Mary Hathaway
- f. Landfill – Anthony Savalla
- g. LEPC – Rob Kersch
- h. Library – Amanda Bohrer
- i. Youth Board – Amanda Bohrer

7. Continued Business (Continued or tabled)

- a. Emergency Ordinance 2021-6 – CAO Green
- b. Ordinance 2021-7, Building District Uses 2nd Reading – CAO Green

8. New Business - The Council will act on each item after accepting public comments.

- a. Treasurer’s Report | August Claims - Judi Whitney.
Receive the informational report. Accept the recommendation from the Finance Committee and approve the claims.

- b. Drug Free Communities Grant Writer ARPA Expenditure – CAO Green and Councilmember Bohrer
- c. iWorQ Software – CAO Green
- d. Peggy White Alley Abandonment Request – CAO Green
- e. Angel Lampert Alley Abandonment Request – CAO Green
- f. Blakely ROW Encroachment Application – CAO Green
- g. City Clerks CBA – CAO Green
- h. Police Department Computers – CAO Green
- i. 2021 Street Maintenance Project final Pay Estimate Approval – Trent Freeman
- j. Brookside Sewer Project Pay Estimate Approval– Trent Freeman
- k. JC Park Trails Project Final Pay Estimate Approval – Trent Freeman
- l. Resolution 2021-R-15, Gas Tax – CAO Green and Trent Freeman

9. Schedule of Committee Meetings – Tentative until confirmed by Committee Chairs.

- Finance – September 7th at 3PM
- Economic Growth & Development – September 15th at 1 PM
- City Council Operations – September 13th at 5 PM
- Board of Adjustment –September 13th at 12 PM (if needed)
- Parks and Recreation – September 14th at 4 PM
- Public Health & Safety – September 9th at 5 PM
- Planning Board – September 20th at 10AM (if needed)
- City Council – September 20th at 6PM
- Public Works – September 28th at 5 PM

10. Mayor and Council Concerns: (ONLY Concerns that are not on Business Items). This is a time when Council Members or Mayor can bring a concern before the Council that is not otherwise listed on the Agenda. NO action can be taken at this time. If action is necessary, the item is put on the next meeting agenda.

11. Next Meeting Announcement(s)

- a. Regular Meeting September 20, 2021, at 6PM.
- b. City/County Meeting, October 21, 2021, at 5:30PM (Tentative)

12. Adjournment

**Deer Lodge City Council will meet at City Hall Council Chambers
300 Main Street, Deer Lodge, MT 59722
For Further Information Contact: Cyndi Thompson, City Clerk
cthompson@cityofdeerlodgemt.gov | 406.846.2238**

CITY COUNCIL

MINUTES

The City Council met on Monday, August 16, 2021, at 6 PM | PC Community Center

Members Present:	Dick Bauman, John Henderson, John Molendyke, Rob Kersch, John Skibsrud, & Amanda Bohrer
Members Absent:	Anthony Savalla, Mary Hathaway
Mayor:	Diana Solle
CAO:	Jordan Green
Staff:	Police Chief Smith, Trent Freeman, Judi Whitney & Cyndi Thompson
Consultants	None
Guests:	See Sign in Sheet

1. Call Meeting to Order | Pledge of Allegiance.

Mayor Solle called the meeting to order at 6 PM. All present recited the Pledge of Allegiance.

2. Public Comment - Members of the audience may comment on any non-agenda. State Statute prohibits the City Council from discussing any introduced item. The Council limits each person to three minutes to ensure there is sufficient time for all comments. The Council respects all comments and will have staff follow up any questions.

a. None

3. Approval of Minutes

a. Regular Meeting: July 19, 2021, and August 2, 2021

Member Skibsrud motioned to approve the minutes. Member Henderson seconded the motion. 6 Ayes, 0 No's, 2 Absent. Motion Passed.

4. Public Hearing.

a. FY22 Proposed Budget - Action Item: Vote on Resolution 2021-R-12

CAO stated the proposed budget was presented to the public and stated the budget was available at City Hall for public viewing and completed the public hearing notices announcing the meeting date and time.

CAO Green opened the public hearing 6:09pm.

Mr. Jess (public) asked the Council about the 2-million-dollar overage and how does that help the city and what are we getting for the 2-million-dollar increase. Mr. Jess state he reviewed the budget, had a hard time figuring it out, he saw a few departments salary raise in the budget and wanted to know why there were these raises. He also stated, I see more going out then coming in.

Council President Kersch addressed this concern and asked if we could explain the salary/wages and how those are broken out in different groups in the budget and help explain the special projects and grants. It will also help the Council members understand the budget more thoroughly as well as the public.

Mayor Solle outlined how the grants work within the budget. These projects are shown in the budget but if we do not get the grant to complete the project, then that project is put on hold and the City will look at other types of grants that we can apply for to help support the cost of the project. We do not spend the City's money until we know we have grant approval to support the project. That's why it looks we are spending 2 million dollars more than what we budgeted.

Mr. Jess (public) asked, so the money in that budget that's coming from grants has been approved to the best of your knowledge? Were not spending money for grants that may be approved in the future?

Mayor Solle, that is correct.

Mr. Jess, (public) my apologies some of those looked like they weren't approved yet. I was questioning why we can budget for it. So, to the best of your knowledge every dime that's in the budget is coming in?

CAO Green, the budgeting is an estimate for the rest of the year. You never know what's going to happen over the course of the year. The Mayor is correct the grants that are coming in have either or have not been put into the budget as revenue or expenditures based on what is to be taken. So, something might be budgeted for expenditures like a grant match or something like that, that may not be spent should we get the grant at that time. Part of the budget is that these are the highest end values for what might be spent. A lot of the budget items we'll only spend 50% or 75% depending on what happens over the course of the year. Its always better to be safe and know what you're looking at. You can't exceed your budget, but if you can plan for something that gives you a little bit of room for things that happen throughout the year, then that's a little bit wise.

Mr. Jess (public), so we are budgeting for the maximum anticipated, and hoping to keep it under?

CAO Green, Absolutely!

Council President Kersch, so if we do anticipate a project with a grant and we have an expenditure that's tied to that, and the grant doesn't come in, we'll either have to look for money elsewhere on that or probably not do that project this year.

Member Bauman stated the sewer line expenditures and the income for the sewer and maybe Trent could tell us about what on board for this year.

Mr. Freeman talked about the Inflow and Infiltration project from the ground water and surface water which Council Member Bauman stated that one project alone is about 1.2 million dollars, which is funded by grant fund.

Mr. Jess (public), will that 1.2 million dollars fix the problem you've had?

Mr. Freeman, it will decrease the significance of the Inflow I am having out there. It won't fix it 100%, its going to be an ongoing issue. We will have to do yearly maintenance and \$100-\$300 thousand and keep going after these grants to do the bigger projects, the more it's going to cost. The smaller projects, the less its going to cost, but it will extend the period of time its going to take to fix the entire system.

Public addressed the council stating, It sounds to me like you are spending money we don't even have. Even a housewife knows if she doesn't have X amount of dollars coming in, she can't spend over that. But it looks like to me like you guys are spending way over what you should be spending. I don't understand why you're not accountable for it.

Mayor Sole, we are not spending more than what we have.

CAO Green, we have the funds to pay for the projects that are in the proposed budget, with setting aside another \$1.85 million into the reserve for next year and years after.

Public addressed the council stating, How are you going to get that 1.85?

CAO Green, It comes out of the revenues in the beginning cash we have this year. After that reserve plus the expenditures that we are doing we are still in the green for the amount of money that the City has. We are not spending money we don't have. We have some very large projects this year that we would like to get done to set us up for a good future with public works and utilities that we do have.

Public addressed the council stating, so that million bucks your talking about, we already have coming in.

CAO Green, Yes, it's based on our beginning cash from carry over this year.

Public addressed the council stating, I want to make sure we aren't talking about new taxes to get to that 1.25. But if the grant doesn't come in your not spending it?

Mayor Solle, that's correct. We can't spend it if we don't have it. We have to budget it, if we don't budget it, and its not in the budget then it takes much longer to try and approve the project. We budgeted it; we are working on the grants. The grant doesn't come in, then it gets extended to the budget 2022 which is not in this budget. We can't do any about those expenditures for the project, not till the money comes in in 2022.

Public addressed the council stating, Thank you that's exactly what I wanted to know.

Public addressed the council stating, Why is the grant money just not available upfront? I'm assuming because all these grants roll on cycles once its awarded then it takes time to come in.

CAO Green, the average grant cycle, especially if you're working with a Federal Grant or even a State Grant, sometimes you're looking a 2-year long project till you get that money. A lot of times you could be getting reimbursement to. There are grant programs where you'll get cash upfront to spend on the project. We do have grants like that. The majority of grants are reimbursements. We send very detailed accounting information and invoicing information to the grant distributor that shows what we are spending our money on, and they will reimburse us for what we do spend based on the match requirements for the grant.

Public addressed the council stating, when you included the grants you have in the budget, where in the process are those?

CAO Green, I say it depends on the grant, they defiantly do go on a revolving basis. There are a couple grants highlighted in the proposed budget that we are still in the preapplication stage or application stage. Its best to set aside money for these things should you get them. If you don't get the grant, then you don't spend the money. If you have these project you want to do to better the city, its best to set aside the money for those projects.

Public addressed the council stating, To clarify part of that being you have to budget for it so you can't spend it if it doesn't come in because if you don't budget for it and it does come in it's a very complicated process to get to spend that money after the budget is set.

CAO Green, we would have to amend the budget and we would have public hearings for something like that.

Mayor Solle, The ARPA grants this year is a very unusual thing, it opened more grants, we've been able to work on more projects that would have been extended out several years.

Council President asked if the ARPA grant act could be explained to the public.

CAO Green & Mayor Solle addressed the public explaining what ARPA (American Rescue Plan Act) stands for and how it can be used and that there are specific guidelines on how to use the funds and how the ARPA funds can be used to secure other grants.

Member Bauman stated, there is a State Law on spending and reserves, and I think the Treasure can clear that up. We can't spend anymore then what we take in, isn't that State Law? Judi, what is the state law?

City Treasurer Ms. Whitney stated, you can spend more than you proposed revenue, your proposed expenditures can be higher. You can't let your fund go into the negative. So, if you have plenty reserves you can plan extra money for your expenditures if you have higher expenditures that year as long as you have the money to cover it. The street maintenance we have some funds building up in our reserves in a year or two years from now, we have a huge project so, we want to have enough so we can build up those reserves. If you don't have a big project coming that year then we'll probably spend more than we are bringing in, but we have the reserves.

CAO Green, So, we have set aside a substantial amount of money in our reserves for next year. Regardless of our projects we aren't spending money on this year, there is money that going out that shows as expenditure that will be going into a proposed reserve. That was that 1.85 million that I was referencing earlier.

Council President Kersch, one of the questions was about salaries, and I made the comment about breaking down and how the salaries are broken down into different groups.

CAO Green explained how the salaries are broken down in multiple different sections in the budget (City staff: water, general, sewer, solid waste, CAO: 5 sections water, general, sewer, solid waste, and street, and discussed Public Works, Cemetery, Park Maint., Rec Program, PD, Code Enforcement, Fire Dept.).

Council President Kersch explained the legislative budget which covers the Committee members wages and the amount they receive for their service.

Mr. Jess (public) had a question about the Recreation Directors salary increase.

CAO Green explained we did change some of his duties and the way he would be funded for that position.

Public asked if there was going to be any tax increases.

CAO Green stated, no, there won't be a tax increase.

Public asked, if there were the need to raise taxes, how would that process go forth?

CAO Green stated, he would need to double check, there is a State set way of doing a tax increase. There would be 2 public hearings and an Ordinance stating a tax increase.

Public asked, what about the big projects you'd been talking about?

Mr. Freeman stated the big project is the 1.2 million, that's our I&I Project. Its ground water and surface water getting into the sewer collection system which increase the flows going out to the plant, so I am treating clean water that doesn't need to be treated. So, your spending extra money on maintenance and electricity to treat clean water. This I&I project, which is just a small portion repairing the lines that are in disrepair, 26 miles of lines that are underneath the city streets. Its just a small portion of that but Its going to be lining specific areas that were identified using a sewer camera that are broken or that have sewer service connections that are leaking ground water into the sewer collection system, lining the lift station that's by the Clark Fork River, replace couple manholes, that one of the bigger projects. The other drainage problem would be in front of City Hall, which has a huge drainage problem. The Well is another big project by putting in a new Well.

Public stated, In the 1970's DEQ gave the City of Deer Lodge a couple million dollars to put in a storm sewer system that was partially put in and never finished. It hurt Deer Lodge for all these years, they spent the money somewhere else.

Mayor Solle, Or did they run out of money on the project and had to stop?

Public stated, I don't know how much it cost to put the storm system on Main Street that is there, but it only covers one side, one part of Main Street. I don't know if this is an ad on for that. The storm system drains to the river, which is in violation of DEQ and a few other agencies, and are you correcting that or not?

Mr. Freeman, the Cottonwood drainage project, that's a small portion of the big picture. Eventually going after grants and if we get the money, there will be a brand-new storm system. No, we cannot dump it into a river or creek.

Mr. Freeman talked about the equipment he had outlined in the budget for the Public Works Department.

Public asked, what is this budget and projects going to do with our water rates?

CAO Green stated we are heavily funded for those projects at this time thru grant funding. At this time there should be no impact on water bills. Although we don't know about the Well yet. If we can find anything thru State and Grant money, we will defiantly be applying for that.

Council President Kersch went thru the proposed budgeted items and outlined department expenditures to the public.

Public hearing closed at 7:11PM.

Mayor Solle, There is an action item on the table to adopt Resolution 2021-R-12. Member Molendyke read the titled Resolution:

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF DEER LODGE ADOPTING FINAL BUDGETS, BUDGET AUTHORITIES AND ANNUAL APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022

Council President Kersch motioned to table FY22 proposed budget due to a lack of Council Committee Members. Member Skibsrud seconded the motion. 4 Ayes, 2 No's, 2 Absent. Tabled motion passed.

Council President Kersch motioned to hold a Special Council Committee meeting August 23, 2021, at 6pm at City Hall for the FY22 Proposed budget. Member Bohrer seconded the motion. 5 Ayes, 1 No's, 2 Absent (2 absent members, gave 2 Ayes via text). Tabled motion passed.

5. Department Reports: Composed Reports are in the packets.

- a. CAO Report – Report was accepted as presented.

CAO Monthly report under City Planning, it states:

- *Still meeting regularly with Randy Carpenter, who is preparing Community Profile for Deer Lodge with Headwaters financing. Expecting completion in next several months.*

Member Bohrer asked, If we were in any kind of danger of loosing the funding for that project?

CAO Green stated, No, I have been in scope of work phone call with Mr. Carpenter and Headwaters, and we are still on track of getting the funding. CAO Green has stressed to Mr. Carpenter how important this funding is. On the scope of work phone call, they did confirm we are on track, the actual due date and time period is left to be determined. Mr. Carpenter contracted as part of his funding through Headwaters an expert to look at housing situation in town. Housing experts currently are on short supply and high demand. In the scope of work presentation, the quarterly report that was presented did show that we are at 70% completion.

Member Bohrer asked if the code enforcement officer was going to do their own report.

Police Chief Smith stated, yes, she will. She started mid-July so that's why you are receiving the report for me. She will be in attendance at the next meetings.

- b. Public Works – Report was accepted as presented.
- c. Police/Code Enforcement - Report was accepted as presented.

Member Bohrer our welfare checks, threats request for officer domestic violence and suicidal persons, I was curious if we had any type of crises response team?

Police Chief Smith, for suicidal adults yes, we do, although the hospital here is no longer taking suicidal patients and will need to be sent to Helena or Missoula.

Member Bohrer talked about Anaconda's Public Health Department and rural development in Granite County are both getting funding for CRT (Crisis Response Team) and a new LAC (Local Advisory Council) are interested in partnering with Powell County.

CAO Green, We could look at the ARPA funding for something like this.

- d. Fire Department– Report was accepted as presented.
- e. Committee Report – Report was accepted as presented.

6. Mayor & Council Concerns: (ONLY Concerns that are not on Business Items). This is a time when Council Members or Mayor can bring a concern before the Council that is not otherwise listed on the Agenda. NO action can be taken at this time. If action is necessary, the item is put on the next meeting agenda.

- a. None

7. New Business Items - The Council will act on each item after accepting public comments.

- a. Ordinance 2021-5: Roundhouse Rezoning Reading #2 – CAO Green

Member Bohrer titled Ordinance 2021-5

AN ORDINANCE BY THE DEER LODGE CITY COUNCIL TO REZONE THE SITE OF THE OLD MILWAUKEE ROUNDHOUSE (GEOCODE 28-1578-04-2-50-04-0000) AS I-1, INDUSTRIAL AND MANUFACTURING DISTRICT

CAO Green explained this is the 2nd reading for the Roundhouse Rezoning. The effective date for Ordinance 2021-5 will be September 17, 2021

Council President Kersch motioned to approve the 2nd reading of Ordinance 2021-5 with an effective date of September 17, 2021. Member Bohrer seconded the motion. 6 Ayes, 0 No, 2 Absent. Motion Passed.

b. Emergency Ordinance 2021-6: Open Burn Ban– CAO Green

CAO Green, on our last discuss we would adopt the same fire restrictions as the county and that was not approved by the Council. As a recommendation from the Fire Chief of the City of Deer Lodge he has recommended that the City Council adopt restrictions to Title 7.03.010 of the City of Deer Lodge Code to protect the health, safety, and general welfare of the citizens of the City of Deer Lodge and ban the use of outdoor firepits and fireplaces due to the continued conditions of high fire hazards. This is an Emergency Ordinance that can be adopted at the 1st reading legally effective upon voting for the protection of public health, safety and welfare and will be valid for 90 days. Since we may be getting into winter weather, the provisions of this emergency ordinance are in effect until September 30, 2021. If the Fire Chief recommends extension of this ordinance past this date due to continued conditions of high fire hazard, City Council may vote to continue the restrictions, so long as 90 days from the effective date will not be exceeded.

Mr. Jess (public) states he currently objects to this Ordinance since he feels the cooler days and rain is coming.

Public Comment: Fire season is expected to go into the Fall. What about fire pits that are sitting on a concrete slab?

Member Molendyke motioned to approve Ordinance 2021-6. Member Bauman seconded the motion. 3 Ayes, 3 No's, 2 Absent. Tied vote. Mayor Solle voted Aye to break the tie vote. Final vote recorded 4 Ayes, 3 No's, 2 Absent. Motion Passed.

c. Ordinance 2021-7: Business District Uses Reading #1 – CAO Green

CAO Green, we had a public hearing at the Planning Board about some uses in the B3 District. the Planning Board held a duly noticed public hearing on July 19, 2021, to consider the proposed amendments to the business districts permitted and conditional uses. FURTHER, the Planning Board after receiving a summary from the City Administrator/Planner, elected to forward the amendments to the City Council through a vote of five to zero with one member absent. The proposed changes are to add liquor stores as a conditional use in the B-1, Central Business District, add liquor stores as a permitted use in the B-2, Highway Commercial District, remove liquor stores as a permitted use from the B-3, Neighborhood Commercial District, and remove drive-thru services as a permitted use in the B-3, Neighborhood Commercial District. Following public input, the Planning Board identified desired changes to the permitted and conditional zoning locations for liquor stores and drive-thru services to better plan for suitable placement of these business types.

Member Bauman Titled Ordinance 2021-7

AN ORDINANCE BY THE DEER LODGE CITY COUNCIL AMENDING CHAPTER 19, SECTION 2(F); CHAPTER 20, SECTION 2; AND CHAPTER 21, SECTIONS 2 AND 9 OF THE CITY OF DEER LODGE ZONING ORDINANCE TO SPECIFY THE PERMITTED AND CONDITIONAL LOCATIONS OF LIQUOR STORES AND DRIVE-THRU SERVICES.

Council President Kersch motioned to approve 1st reading of Ordinance 2021-7. Member Henderson seconded the motion. 6 Ayes, 0 No, 2 Absent. Motion Passed.

d. Resolution 2021-R-13: Setting Mill Levies – Judi Whitney

Member Henderson titled Resolution 2021-R-13:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEER LODGE PROVIDING FOR THE ANNUAL TAX LEVIES FOR THE CITY OF DEER LODGE, MONTANA FOR THE FISCAL YEAR 2021-2022.

Ms. Whitney, this is a Resolution to authorize the County Treasure to put on the next tax rolls for the 21/22 tax revenue for the City.

General Fund	89.54 mills
Comprehensive Liability Insurance	7.14 mills
Library Fund	20.24 mills
Fire Hall G.O. Bonds	20.49 mills

For a total mill levy based on a taxable valuation of \$3,139,664 is set at a total of 137.41 mills for a total tax collection of \$431,467.40.

Member Skibsrud asked, it looks there is about a \$16,000 dollar difference, and why aren't we going after the extra \$16,000?

Ms. Whitney, its additional taxable value, our taxable value went up \$125,000 dollars.

Member Skibsrud, the City's taxable Market value?

Ms. Whitney, Yes.

Member Bauman, the G.O. Bond is the one that went up the most. It went up 1.7 mills, and the general fund went up just .53 mills.

Ms. Whitney, the G.O. Bond went down a little bit when you calculate it out as were nearing the end of paying out those revenue bonds.

Council President Kersch motioned to approve Resolution 2021-R-13. Member Molendyke seconded the motion. 5 Ayes, 1 No, 2 Absent. Motion Passed.

e. Resolution 2021-R-14: Setting SID Assessments – Judi Whitney

Member Skibsrud titled Resolution 2021-R-14:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEER LODGE SETTING THE NUMBER OF LEVIES TO BE LEVIED ON THE PROPERTY WITHIN THE SPECIAL IMPROVEMENT DISTRICTS OF THE CITY OF DEER LODGE, MONTANA FOR THE FISCAL YEAR 2021-2022.

Ms. Whitney, this Resolution authorizing the Powell County Assessor that the assessments be entered upon the tax rolls of Powell County for fiscal year 2021-2022. Which is the Street Maintenance, and our 2 Lighting Maintenance Districts in the Maverick Special Improvement District. The amounts are set amounts provided to me by the Department of Revenue.

1. All parcels, including vacant lots, within Street Maintenance District #4 will be assessed at a rate of \$.032 per square foot for maintenance of city streets. The total assessment of this district will be \$601,723.88; and
2. Properties benefitted only by City Lighting District #104 will be assessed \$47.79/year for the purpose of furnishing electrical current thereof. The total assessment of this district will be \$68,339.70; and
3. Properties benefitted only by Main Street Lighting District #105 will be assessed \$91.67/year for the purpose of furnishing electrical current thereof. The total assessment of this district will be \$3,208.45; and
4. Properties benefitted only by Maverick Lane Special Improvement District will be assessed a flat rate determined and approved through Resolution 2019-R-29 for the purpose of improvements and maintenance of Maverick Lane. Per resolution, assessment for the first year is set at \$6,695.00.

They are all the same, nothing has gone up except for the Maverick Lane which has a 3% increase annually, per the Resolution established in 2019. This is the 2nd year of the Special Improvement District.

Council President Kersch motioned to approve Resolution 2021-R-14. Member Molendyke seconded the motion. 4 Ayes, 2 No's, 2 Absent. Motion Passed.

8. Continued Business (Old Business or Items Tabled)

- a. None

9. Next Meeting Announcements

- a. Special Council Meeting (budget) – August 23, 2021, at 6PM. At City Hall Council Chambers.
- b. Regular Meeting – Tuesday September 7, 2021, at 6PM as Monday September 6th is a City Holiday.

10. Adjournment

Mayor Solle adjourned the meeting at 8:12PM.

Prepared By: Cyndi Thompson, City Clerk

Diana Solle, Mayor

Date

CITY COUNCIL

**SPECIAL COUNCIL
MEETING MINUTES**

MINUTES

The City Council met on Monday, August 23, 2021, at 6 PM | City Hall Council Chambers

Members Present:	Dick Bauman, John Henderson, John Molendyke, Rob Kersch, Anthony Savalla, Mary Hathaway, John Skibsrud, & Amanda Bohrer
Members Absent:	None
Mayor:	Diana Solle
CAO:	Jordan Green
Staff:	Trent Freeman, Judi Whitney & Cyndi Thompson
Consultants	None
Guests:	See Sign in Sheet

1. Call Meeting to Order | Pledge of Allegiance.

Mayor Solle called the meeting to order at 6 PM. All present recited the Pledge of Allegiance.

2. Public Comment - Members of the audience may comment on any non-agenda. State Statute prohibits the City Council from discussing any introduced item. The Council limits each person to three minutes to ensure there is sufficient time for all comments. The Council respects all comments and will have staff follow up any questions.

a. None

3. Approval of Minutes

a. None

4. Mayor & Council Concerns: (ONLY Concerns that are not on Business Items). This is a time when Council Members or Mayor can bring a concern before the Council that is not otherwise listed on the Agenda. NO action can be taken at this time. If action is necessary, the item is put on the next meeting agenda.

- a. Member Skibsrud asked about a property on 2nd Street for a resident and couldn't do any improvements to the property because it's in a flood plain. CAO Green commented to have the property owner contact himself to discuss this and what they want to do.

Council President Kersch outlined to the Committee how budget meetings in the past were held and if the committee still wants to proceed with the budget meeting.

Mayor Solle and CAO Green stated we are in compliance according to State Law and brought this to the City Attorney to confirm we are in compliance.

5. New Business Items - The Council will act on each item after accepting public comments.

- a. Tabled FY22 Proposed Budget - Action Item: Motion and Vote to remove off table.

Council President motioned to remove FY22 Proposed Budget from the table for Committee discussion. Member Bohrer seconded the motion. 8 Ayes, 0 No's. Motion Passed.

6. Continued Business (Old Business or Items Tabled)

- a. Tabled FY22 Proposed Budget – Action Item: Vote on Resolution 2021-R-12

Public comment from Michael Blakely: He thanked committee members Bauman & Skibsrud for helping explain the budget to him. He stated that he would vote yes on the budget, not that he was in complete agreement with it, although he feels the budget was reasonable, there were a few items he wasn't in agreement with. Next budget there may certain concerns.

Mayor Solle discussed how many times the Finance Department met to review the budget and that she met with all the Department Heads prior to the proposed budget to do a comparison to their last years budget and what they can budget for this year. The proposed budget was discussed in depth and was passed by the Finance Committee.

Member Bauman, The budget we should regard it as guidelines, and say that not just because we approved or passed the budget, it's a set of guidelines based on the best information we have today. If our revenue is down, we should be responsible and not vote for some of the things that are in the budget. The new set of Council people are going to have to review the budget and be extremely careful as to what they spend. I would recommend to the Council as Chairman of the Finance Committee that we do pass this budget. There are things in the budget we should be careful and give a lot of consideration before we spend that money.

Member Savalla, One of the concerns, why are the salaries broken out in so many different accounts, and why we go with that type of format?

CAO Green explained each fund number under general, water, sewer, solid waste. You can't appropriate more money than that has been proposed for those different funds. When you have something like General Fund, it's a little less bit of a revenue stream than water or sewer, then it's wise to split something out in equally so it shares the cost amongst different funds. It does make it a bit difficult to read and we have discussed, and Council President Kersch asked about putting something together to show what wages come out of which accounts for the near future.

Member Savalla, asked about the different fundings coming in such as grants, and is there a way to show more detail showing when those are coming in for the budget.

CAO Green, if there is a grant coming in that we applied for and received notice for we will put that in both areas of expenditures and revenues. Mr. Green explained in more depth of how the grants work weather we receive them or not.

Member Bohrer questioned the raise for the Park Director. Although after having a discussion with the CAO she was more at ease with the decision behind the raise. I would ask that the Finance Committee or the Committee discussing something for the Parks Director keep her in the loop. She discussed the Rec Directors duties and how the Rec Director needs to be more accountable for what they are doing.

Mayor Solle, explained to Member Bohrer that the City should be responsible for that salary. That will free up more funds that can be used on the youths this year and more years to come.

Member Bohrer, It was a positive move so more things can be completed such as yearly reviews, accountability, meeting attendance, reports of activities, lack of communication and having more supervision. Other items not dealt with or resolved existing ordinances saying that alcohol, drugs, or tobacco in City Parks wasn't addressed. Meeting attendance getting our Director to come to meetings. Reports of activities vs sending it in. Lack of communication and making decision without committee vote. Lack of reports to our committee. Tool kit for parks and recreation department I handed one out to multiple people, but felt the document was ignored. The engineer's thought it was a great idea. It addresses things such as childhood trauma, adult skills, positive youth development. Two things inside this document, Conflict of interest was used a lot. When the tool kit is used, and the director implements these tools it could open the doors for more funding and resources that people don't likely seek funding for.

CAO Green, please be sure to hang on to that information so it can be discussed at future Committee and Parks & Rec Committee meetings.

Mayor Solle titled and read Resolution 2021-R-12:

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF DEER LODGE ADOPTING FINAL BUDGETS, BUDGET AUTHORITIES AND ANNUAL APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022.

Council President motioned to approve the budget as stated in Resolution 2021-R-12. Member Bauman seconded the motion. 7 Ayes, 1 No. Motion Passed.

7. Next Meeting Announcements

- a. Regular Meeting – Tuesday September 7, 2021, at 6PM as Monday September 6th is a City Holiday.

8. Adjournment

Mayor Solle adjourned the meeting at 6:32PM.

Prepared By: Cyndi Thompson, City Clerk

Diana Solle, Mayor

Date