

William K. Kohrs Memorial Library  
Board of Trustees Meeting Agenda  
March 17, 2022

The regular meeting of the Wm. K. Kohrs Memorial Library trustees will be Thursday, March 17, 2022 at 4:00 pm in the library meeting room. The agenda is posted in the library and at City Hall.

Opening:

- Call to order / attendance
- Adoption of the agenda
- Public comment
- Minutes of previous meeting approval
- Claims for March approval

Reports:

- Library Foundation
- Budget

Unfinished Business:

- Update on conversion of fluorescent light fixtures

New Business:

- Budget draft FYE 2023

Closing:

The next regular meeting will be Thursday, April 21, 2022 at 4:00 pm in the library meeting room.

Meeting adjourns.

William K. Kohrs Memorial Library  
Board of Trustees  
Meeting Minutes  
February 17, 2022

Attendance:

Board members: Warner Bair, Jami Eads, Mary Ann Fraley, Kathy Bair, Rose Sena

Staff: Cindy Grieshaber

Public: Amanda Bohrer, Natalee Bohrer

Call to order: Warner called the meeting to order at 4:00 pm.

Adoption of the Agenda: Jami moved to adopt the agenda. Kathy seconded the motion. The agenda was adopted unanimously.

Public comment: Amanda Bohrer commented that she has received a grant for after school programs and asked if the library is willing to host some after school events. Cindy said space is available, but the library cannot staff the programs. Warner asked Amanda to return when she has more information about the programs.

Minutes from previous meeting: Mary Ann moved to approve the minutes from the previous meeting. Jami seconded the motion. The minutes were approved unanimously.

Claims for February: Mary Ann moved to approve the claims for February. Jami seconded the motion. The claims were approved unanimously.

Reports:

Foundation: The Library Foundation's next meeting will be March 8, 2022 at 5:30 pm.

Budget: Cindy presented an update on the current state of the library budget. As of January 31, 2022 we have finished 58% of the fiscal year, with 56% of revenue in, spending is at 59%.

Unfinished business:

Lighting update: Stoddard Services bid of \$5,225.00 to convert the library's fluorescent lights to LED has been approved by the board and the Foundation has written a check for half the amount to order parts. Stoddard Services expects to have the job finished within the next six weeks.

New Business:

Cindy asked that the budget draft for FYE 2023 be tabled until the next meeting when a closer estimate of this year's final budget will be available.

Closing: The meeting adjourned at 4:45 pm.

The next regular meeting of the Library Board of Trustees will be Thursday, March 17, 2022, at 4:00 pm in the library meeting room.

William K. Kohrs Memorial Library  
Library Statistics February 2022

People count: 1577

Children's programs: Preschool storytime: 22 children, 16 adults

Avon School: 27

Garrison School: 15

Gold Creek: 5

Programs: 7, Attendance: 85

Meeting room usage: 141

Computer users: 144

New library cards issued: 5

Photocopies: 527

Montana Library 2 Go: 352

Interlibrary Loans:

Borrowed in state: 19

Borrowed out of state: 5

Loaned in state: 4

Loaned out of state: 2

Children's materials: 306

Total Checkouts: 1,292



WILLIAM K. KOHRS LIBRARY BUDGET REPORT FYE 2022

REVENUE

Column I	EXPECTED	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	TOTALS	%
TAXES REAL	\$ 60,000.00	\$ 770.87	\$ 246.95	\$ 384.32	\$ 271.31	\$ 33,176.81	\$ 2,702.21	\$ 568.10						\$ 38,120.57	64%
PERSONAL	\$ 600.00	\$ 107.80	\$ 40.60	\$ 2.07	\$ 28.06	\$ 40.43	\$ 50.82	\$ 5.74						\$ 275.52	45%
PENALTY	\$ 400.00	\$ 56.46	\$ 16.11	\$ 35.69	\$ 75.79	\$ 2.54	\$ 17.60	\$ 7.08						\$ 211.27	53%
GROUP TOT.	\$ 61,000.00	\$ 935.13	\$ 303.66	\$ 422.08	\$ 375.16	\$ 33,219.78	\$ 2,770.63	\$ 580.92						\$ 38,607.36	63%
FRANCHISE	\$ 18,000.00														0%
STATE	\$ 11,718.00		\$ 2,929.62			\$ 2,929.62								\$ 5,859.24	50%
LOCAL	\$ 2,127.00						\$ 2,021.17							\$ 2,021.17	95%
COUNTY	\$ 6,000.00	\$ 7,000.00												\$ 7,000.00	117%
GROUP TOT.	\$ 19,845.00	\$ 7,000.00	\$ 2,929.62			\$ 4,950.79								\$ 14,880.41	75%
LIB REV	\$ 2,600.00	\$ 280.00			\$ 284.00		\$ 364.00	\$ 278.00						\$ 1,206.00	46%
LIB DON.	\$ 8,900.00	\$ 72.00	\$ 310.00		\$ 425.00		\$ 5,107.75	\$ 1,430.00						\$ 7,344.75	83%
GROUP TOT.	\$ 11,500.00	\$ 72.00	\$ 590.00		\$ 709.00		\$ 5,471.75	\$ 1,708.00						\$ 8,550.75	74%
Invest. Earn.	\$ 300.00		\$ 3.34	\$ 2.60	\$ 2.62	\$ 1.89	\$ 1.32	\$ 4.58	\$ 9.19					\$ 25.54	9%
TOTALS	\$ 110,645.00	\$ 7,072.00	\$ 1,528.47	\$ 3,235.88	\$ 1,133.70	\$ 43,643.64	\$ 4,483.21	\$ 590.11						\$ 62,064.06	56%

EXPENSES

BUDGET	8%	16%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%	TOTALS	%
110	\$ 64,500.00	\$ 4,713.24	\$ 5,681.54	\$ 5,949.68	\$ 5,079.37	\$ 5,497.42	\$ 4,983.13	\$ 5,230.40	\$ 6,414.75				\$ 43,549.53	68%
141	\$ 350.00	\$ 31.35	\$ 36.92	\$ 38.67	\$ 33.02	\$ 35.73	\$ 32.39	\$ 33.99	\$ 41.70				\$ 283.77	81%
143	\$ 3,900.00	\$ 292.23	\$ 352.25	\$ 368.89	\$ 314.92	\$ 340.84	\$ 308.96	\$ 324.28	\$ 397.71				\$ 2,700.08	69%
144	\$ 4,900.00	\$ 370.01	\$ 440.89	\$ 438.32	\$ 405.83	\$ 436.54	\$ 392.51	\$ 418.24	\$ 424.16				\$ 3,326.50	67%
145	\$ 10,560.00	\$ 879.75	\$ 879.75	\$ 879.75	\$ 879.75	\$ 879.75	\$ 879.75	\$ 879.75	\$ 879.75				\$ 7,038.00	67%
147	\$ 280.00	\$ 31.05	\$ 35.69	\$ 37.16	\$ 31.08	\$ 33.64	\$ 30.51	\$ 32.01	\$ 39.26				\$ 270.40	77%
148	\$ 950.00	\$ 68.34	\$ 82.39	\$ 86.27	\$ 73.65	\$ 79.71	\$ 72.26	\$ 75.84	\$ 93.02				\$ 631.48	66%
200	\$ 3,000.00		\$ 783.98	\$ 356.00		\$ 121.86	\$ 115.10	\$ 57.49	\$ 68.50				\$ 1,502.93	50%
226	\$ 5,000.00	\$ 46.74	\$ 398.09	\$ 469.32	\$ 183.74	\$ 521.55	\$ 380.18	\$ 283.88	\$ 538.02				\$ 2,821.52	56%
310	\$ 1,200.00	\$ 23.06	\$ 126.20	\$ 84.80	\$ 48.45	\$ 52.68	\$ 70.31	\$ 47.22	\$ 129.38				\$ 582.10	49%
330	\$ 2,200.00	\$ 2,067.18											\$ 2,067.18	94%
341	\$ 4,500.00	\$ 306.00	\$ 306.00	\$ 422.00	\$ 422.00	\$ 422.00	\$ 422.00	\$ 422.00	\$ 422.00				\$ 3,144.00	70%
343	\$ 1,300.00	\$ 104.94	\$ 107.82	\$ 107.82	\$ 104.94	\$ 102.06	\$ 102.06	\$ 104.94	\$ 107.82				\$ 842.40	65%
350	\$ 350.00					\$ 204.00		\$ 204.00					\$ 408.00	117%
360	\$ 5,000.00	\$ 183.00	\$ 420.00	\$ 340.00	\$ 1,592.00	\$ 288.00	\$ 777.00	\$ 180.00	\$ 144.00				\$ 3,924.00	71%
370	\$ 100.00												\$ -	0%
510	\$ 500.00	\$ 500.00											\$ 500.00	100%
TOTALS	\$ 109,090.00	\$ 9,616.89	\$ 9,651.52	\$ 9,578.68	\$ 9,168.75	\$ 9,015.78	\$ 8,566.16	\$ 8,090.04	\$ 9,904.07				\$ 73,591.89	68%