

William K. Kohrs Memorial Library
Board of Trustees Meeting Agenda
April 21, 2022

The regular meeting of the Wm. K. Kohrs Memorial Library trustees will be Thursday, April 21, 2022 at 4:00 pm in the library meeting room. The agenda is posted in the library and at City Hall.

Opening:

- Call to order / attendance
- Adoption of the agenda
- Public comment
- Minutes of previous meeting approval
- Claims for April approval

Reports:

- Library Foundation
- Budget

Unfinished Business:

- Approval of budget draft FYE 2023

New Business:

Closing:

The next regular meeting will be Thursday, May 19, 2022 at 4:00 pm in the library meeting room.

Meeting adjourns.

William K. Kohrs Memorial Library
Board of Trustees
Meeting Minutes
March 17, 2022

Attendance:

Board members: Warner Bair, Jami Eads, Kathy Bair, Rose Sena
Staff: Cindy Grieshaber
City Council: John Molendyke

Call to order: Warner called the meeting to order at 4:10 pm.

Adoption of the Agenda: Kathy moved to adopt the agenda. Rose seconded the motion. The agenda was adopted unanimously.

Public comment: There was no public comment.

Minutes from previous meeting: Jami moved to approve the minutes from the previous meeting. Rose seconded the motion. The minutes were approved unanimously.

Claims for March: Jami moved to approve the claims for March. Rose seconded the motion. The claims were approved unanimously.

Reports:

Foundation: Kathy presented Mary Ann's report from the March 8th meeting. This report included activity from the meeting and a financial report.

Budget: Cindy presented an update on the current state of the library budget. As of February 28, 2022 we have finished 67% of the fiscal year, with 56% of revenue in, spending is at 68%.

Unfinished business:

Lighting update: The LED conversion of the fluorescent light fixtures has been completed.

New Business:

Cindy presented a draft for the library budget fiscal year ending 2023. The Board requested they have a chance to review the draft before approval. The budget draft was tabled until next meeting.

Warner suggested we begin to promote the library through special events and advertising or a monthly article in the newspaper.

Closing: The meeting adjourned at 4:50 pm.

The next regular meeting of the Library Board of Trustees will be Thursday, April 21, 2022, at 4:00 pm in the library meeting room.

WILLIAM K. KOHRS LIBRARY BUDGET REPORT FYE 2022

REVENUE

Column1	EXPECTED	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	TOTALS	%
TAXES REAL	\$ 60,000.00	\$ 770.87	\$ 246.95	\$ 384.32	\$ 271.31	\$ 33,176.81	\$ 2,702.21	\$ 568.10	\$ 263.35					\$ 38,383.92	64%
PERSONAL	\$ 600.00	\$ 107.80	\$ 40.60	\$ 2.07	\$ 28.06	\$ 40.43	\$ 50.82	\$ 5.74	\$ 22.56					\$ 298.08	50%
PENALTY	\$ 400.00	\$ 56.46	\$ 16.11	\$ 35.69	\$ 75.79	\$ 2.54	\$ 17.60	\$ 7.08	\$ 6.79					\$ 218.06	55%
GROUP TOT.	\$ 61,000.00	\$ 935.13	\$ 303.66	\$ 422.08	\$ 375.16	\$ 33,219.78	\$ 2,770.63	\$ 580.92	\$ 292.70					\$ 38,900.06	64%
FRANCHISE	\$ 18,000.00														0%
STATE	\$ 11,718.00		\$ 2,929.62			\$ 2,929.62			\$ 2,929.62					\$ 8,788.86	75%
LOCAL	\$ 2,127.00					\$ 2,021.17								\$ 2,021.17	95%
COUNTY	\$ 6,000.00	\$ 7,000.00												\$ 7,000.00	117%
GROUP TOT.	\$ 19,845.00	\$ 7,000.00	\$ 2,929.62			\$ 4,950.79			\$ 2,929.62					\$ 17,810.03	90%
LIB REV	\$ 2,600.00	\$ 280.00		\$ 284.00		\$ 364.00	\$ 278.00		\$ 578.20					\$ 1,784.20	69%
LIB DON.	\$ 8,900.00	\$ 72.00	\$ 310.00		\$ 425.00		\$ 1,430.00		\$ 50.00					\$ 7,394.75	83%
GROUP TOT.	\$ 11,500.00	\$ 72.00	\$ 590.00		\$ 709.00		\$ 1,708.00		\$ 628.20					\$ 9,178.95	80%
Invest. Earn.	\$ 300.00	\$ 3.34	\$ 2.60	\$ 2.62	\$ 1.89	\$ 1.32	\$ 4.58	\$ 9.19						\$ 25.54	9%
TOTALS	\$ 110,645.00	\$ 7,072.00	\$ 1,528.47	\$ 3,235.88	\$ 1,133.70	\$ 376.95	\$ 4,483.21	\$ 590.11	\$ 3,850.52					\$ 65,914.58	60%

EXPENSES

BUDGET	8%	16%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%	TOTALS	%
110	\$ 64,500.00	\$ 4,713.24	\$ 5,681.54	\$ 5,949.68	\$ 5,079.37	\$ 4,983.13	\$ 5,230.40	\$ 6,414.75	\$ 5,013.84				\$ 48,563.37	76%
141	\$ 350.00	\$ 31.35	\$ 36.92	\$ 38.67	\$ 33.02	\$ 32.39	\$ 33.99	\$ 41.70	\$ 32.59				\$ 316.36	90%
143	\$ 3,900.00	\$ 292.23	\$ 352.25	\$ 368.89	\$ 314.92	\$ 340.84	\$ 324.28	\$ 397.71	\$ 310.86				\$ 3,010.94	77%
144	\$ 4,900.00	\$ 370.01	\$ 440.89	\$ 438.32	\$ 405.83	\$ 436.54	\$ 418.24	\$ 424.16	\$ 397.39				\$ 3,723.89	74%
145	\$ 10,560.00	\$ 879.75	\$ 879.75	\$ 879.75	\$ 879.75	\$ 879.75	\$ 879.75	\$ 879.75	\$ 879.75				\$ 7,917.75	75%
147	\$ 280.00	\$ 31.05	\$ 35.69	\$ 37.16	\$ 31.08	\$ 33.64	\$ 32.01	\$ 39.26	\$ 30.69				\$ 301.09	86%
148	\$ 950.00	\$ 68.34	\$ 82.39	\$ 86.27	\$ 73.65	\$ 79.71	\$ 75.84	\$ 93.02	\$ 72.70				\$ 704.18	74%
200	\$ 3,000.00		\$ 783.98	\$ 356.00		\$ 121.86	\$ 57.49	\$ 68.50	\$ 108.38				\$ 1,611.31	54%
226	\$ 5,000.00	\$ 46.74	\$ 398.09	\$ 469.32	\$ 183.74	\$ 521.55	\$ 283.88	\$ 538.02	\$ 522.86				\$ 3,344.38	67%
310	\$ 1,200.00	\$ 23.06	\$ 126.20	\$ 84.80	\$ 48.45	\$ 52.68	\$ 47.22	\$ 129.38	\$ 91.41				\$ 673.51	56%
330	\$ 2,200.00	\$ 2,067.18							\$ 517.00				\$ 2,584.18	117%
341	\$ 4,500.00	\$ 306.00	\$ 306.00	\$ 422.00	\$ 422.00	\$ 422.00	\$ 422.00	\$ 422.00	\$ 422.00				\$ 3,566.00	79%
343	\$ 1,300.00	\$ 104.94	\$ 107.82	\$ 107.82	\$ 104.94	\$ 102.06	\$ 104.94	\$ 107.82	\$ 107.82				\$ 950.22	73%
350	\$ 350.00				\$ 204.00			\$ 204.00					\$ 408.00	117%
360	\$ 5,500.00	\$ 183.00	\$ 420.00	\$ 340.00	\$ 1,592.00	\$ 288.00	\$ 180.00	\$ 144.00	\$ 601.00				\$ 4,525.00	82%
370	\$ 100.00												\$ -	0%
510	\$ 500.00	\$ 500.00											\$ 500.00	100%
TOTALS	\$ 109,090.00	\$ 9,616.89	\$ 9,651.52	\$ 9,578.68	\$ 9,168.75	\$ 9,015.78	\$ 8,090.04	\$ 9,904.07	\$ 9,108.29				\$ 82,700.18	75%

William K. Kohrs Memorial Library
Library Statistics March 2022

People count: 1941

Children's programs: Preschool storytime: 32 children, 27 adults

Avon School: 27

Garrison School: 15

Gold Creek: 5

Programs: 8, Attendance: 107

Meeting room usage: 145

Computer users: 188

New library cards issued: 13

Photocopies: 1263

Montana Library 2 Go: 433

Interlibrary Loans:

Borrowed in state: 12

Borrowed out of state: 13

Loaned in state: 2

Loaned out of state: 4

Children's materials: 384

Total Checkouts: 1,608