



# PUBLIC WORKS COMMITTEE AGENDA

May 24, 2022 – 5 PM | Council Chambers, City Hall.

1. **Call meeting to order**
2. **Approval of Minutes**
  - a. April 26, 2022
3. **Public Comment** - Limit to three minutes per person
4. **Old Business**
  - a. Citywide Sidewalk Repair - Trent
5. **New Business**
  - a. Recommendation of Award Landfill Drying Beds – Trent
  - b. Recommendation of Award 2022 Street Maintenance Project – Trent
  - c. Street Maintenance Resolution - John
  - d. Recreation Program Monthly Report – Sean or Jordan
  - e. Department of Public Works update - Trent
6. **Staff Comments**
7. **Announcement of the next meeting:**
  - a. June 28, 2022, at 5 PM
8. **Adjournment**

---

## Public Works Committee

Garbage | Sewer | Streets | Trees | Wastewater | Water | City Parks

## Members

Jackie Greenwood (Chair) | John Henderson | John Skibsrud

# PUBLIC WORKS COMMITTEE MINUTES

April 26, 2022, at 5PM | Council Chambers, City Hall.

**Members Present:** John Henderson, John Skibsrud  
**Members Absent:** Jackie Greenwood  
**Mayor:** Absent  
**CAO:** Absent  
**Council Member:** None  
**Staff:** Trent Freeman, Cyndi Thompson  
**Consultants:** None  
**Guests:** See Sign in Sheet

**1. Call Meeting to Order**

Member Henderson was voted as vice chair as chairperson Greenwood was absent. Vice Chairperson Henderson called the meeting to order at 5:00PM.

**2. Approval of Minutes**

a. March 29, 2022

Member Skibsrud motioned to approve the minutes as presented. Vice Chairperson Henderson seconded the motion. 2 Ayes, 0 Nos, 1 Absent. Motion passed.

**3. Public Comment - Limit to Three Minutes Per Person**

a. None.

**4. Old Business**

a. None

**5. New Business**

a. Retention Pond Land Acquisition – Trent

Vacant lots at California and West Street. Purchase the land for the storm water to drain to. Once all the storm drains are set into place this could be the location to meter the water before it goes into the creek or river. This is the lowest spot in the city where water

can drain to. This is just outside the flood plain. Although staff can double check to make sure its not in a flood plain.

Member Skibsrud motioned after staff reviews and finds the land is NOT in the flood plain then proceed with recommendation to Finance. If the land IS in the flood plain, then recommendation is to bring back to Public Works. Member Henderson second the motion. 2 Ayes, 0 Nos, 1 Absent. Motion passed.

- b. Storm Water Master Plan Discussion – Trent  
Working on getting some grants and a master plan for a Storm Water PER in place and what that will look like. Engineer will prepare a Task Order to present at a later meeting.
- c. City Wide Sidewalk Repair – Trent  
City wide sidewalk repair for city business and/or for city residents. If they buy the supplies, then Public Works crew could do the work. Member Skibsrud suggested using some of the ARPA funds to support the cost of the labor instead of Public Works doing the labor. No motion made; this is to be placed on next month's agenda under Old Business.
- d. Department of Public Works update - Trent  
Trent summarized ongoing and completed projects. Report accepted as presented.

**6. Committee Comments or Concerns:**

- a. Member Skibsrud asked about the bids on the Jaycee Cabin.
- b. Member Henderson asked about flags and flag lighting at the cemetery.

**7. Announcement of the next meeting**

- a. May 24, 2022, at 5pm.

**8. Adjournment**

- a. Meeting adjourned at 5:32pm.

Prepared by Cyndi Thompson, City Clerk

---

Jackie Greenwood, Chairman

---

Date

---

**Public Works Committee**

Garbage | Sewer | Streets | Trees | Wastewater | Water | City Parks

**Members**

Jackie Greenwood (Chair) | John Henderson | John Skibsrud



engineers • surveyors • planners • scientists

1 ENGINEERING PLACE • P.O. BOX 6147 • HELENA, MT 59604  
406.442.3050 • www.m-m.net

May 10, 2022

Mayor James Jess  
City of Deer Lodge  
300 Main Street  
Deer Lodge, MT 59722

**RE: Services Associated with the WWTP – Landfill Drying Beds**

Dear Mayor Jess:

Bids were received for the Services Associated with the WWTP – Landfill Drying Beds project until 2:00 PM on May 5, 2022 and were opened and read aloud. This letter summarizes information pertaining to the bidding process, the bids received, and makes a recommendation of award.

**ADVERTISEMENT / BIDDING PERIOD**

The project was advertised two times in the Silver State Post. Also, the project was advertised via the QuestCDN online construction data network and Montana Plans Exchanges beginning April 13, 2022.

The bidding period allowed three weeks for contractors to prepare their bids. A pre-bid meeting was held on April 21, which was greater than one week prior to the date the bids were due. The pre-bid meeting was used to discuss the project plans, specifications, special project requirements, answer questions from the bidders, and walk the project site.

Two addenda were issued during the bidding period, including several clarifications and additional information with the minutes from the pre-bid meeting.

**BIDS RECEIVED & EVALUATION OF BIDS**

Of the four companies that showed interest in the project and/or attended the pre-bid meeting, two contractors turned in bids for the project.

The bids ranged from \$209,650 by MJD Contracting, LLC to \$413,126 by Prospect Construction, INC. Their low bid of by MJD Contracting, LLC was 16% below the Engineer's estimate (\$249,684) and 50% below the high bid by Prospect Construction, Inc.

Upon review of the bidder's unit prices there were no discrepancies noted in either bid. Differences in the bids are across the board and may reflect that Prospect stated that they would not be able to start this project until late summer.

Attached to this letter is a certified bid tabulation that provides an item-by-item comparison between each of the bids as well as the Engineer's estimate.

**BID IRREGULARITIES**

All submitted bids were complete with respect to submission of the required forms which included: signed bid form, bid bond, evidence of registration with the Montana Department of Labor &

*We create solutions that build better communities.*



Industry, information required of bidders and the required forms. There were no errors or irregularities discovered within the unit prices or total bid prices on the bid sheets.

### **EVALUATION OF LOW BIDDER**

MJD Contracting is based out of Helena and has experience with this type of work, including larger and smaller projects. Projects listed in the experience list predate the formation of MJD Contracting, LLC and include projects Marty Logan, the listed project superintendent, has worked on as project manager and superintendent for other contractors. He worked on a number of projects with Morrison-Maierle, and the experience was generally good.

Projects listed for 2019, 2020, and 2021 (since formation of MJD Contracting) range from \$64,000 to \$716,000 with multiple projects completed each year. This indicates that MJD Contracting has the necessary capacity to complete the work for this project. MJD Contracting will perform the earthwork, piping, septic tank installation, and incidental work with a local sub (JLC Inc, Butte) performing the concrete work.

### **CONCLUSION**

Based on the bids received and the qualifications of the low bidder, we recommend award of the project to MJD Contracting, LLC, for their bid price of \$209,650.00 contingent upon receiving the necessary approvals through the City's bid review process prior to execution of the Agreement.

The bid remains subject to acceptance for sixty (60) calendar days after the bid opening. We encourage award of the project as soon as possible to provide the Contractor with certainty of the project, and to allow adequate time to complete the contract documents and for planning and scheduling of the project.

### **MORRISON-MAIERLE, INC.**

A handwritten signature in blue ink that reads "Rika Lashley".

Rika Lashley, P.E.  
Project Manager

CC: Trent Freeman, City of Deer Lodge Public Works Superintendent  
Alan Erickson, Morrison-Maierle

Enclosures: Certified Bid Tabulation  
Draft Notice of Award



April 27, 2022

Mr. Jordan Green  
Chief Administrative Officer  
City of Deer Lodge  
300 Main Street  
Deer Lodge, MT 59722

**RE: Recommendation of Award – 2022 Street Maintenance Project**

Dear Jordan:

Construction bids for the 2022 Street Maintenance project were received and opened on April 26, 2022. One bid was received and is within the requirements stated in the Bid Documents. We have reviewed the results and no errors were found that affected the bid. After review of the bid documents, we feel that Hollow Contracting, Inc. met the requirements contained in the Instructions to Bidders. Hollow Contracting's bid is \$444,137.85.

Stahly Engineering recommends that the City of Deer Lodge award the construction contract to Hollow Contracting, Inc. for the 2022 Street Maintenance project.

Please feel free to contact me if you have any questions.

Sincerely,

Kurt Thomson, PE  
Project Manager

**City of Deer Lodge**  
**2022 Street Maintenance Project**

Item	Qty	Unit	Description	Engineer's Estimate		Hollow Contracting, Inc.	
				Unit Cost	Total Cost	Unit Cost	Total Cost
101	1	LS	General Requirements	\$20,000.00	\$20,000.00	\$33,000.00	\$33,000.00
102	1	LS	Traffic Control	\$9,000.00	\$9,000.00	\$24,200.00	\$24,200.00
103	6,752	SY	2 Inch Cold Mill	\$2.50	\$16,880.00	\$3.00	\$20,256.00
104	317	SY	Transition Milling (2-inch to 0)	\$5.00	\$1,585.00	\$7.00	\$2,219.00
105	2,134	SY	Dig Out and Pave (2 inch)	\$20.00	\$42,680.00	\$29.50	\$62,953.00
106	11,535	SY	Paving (2-inch)	\$12.50	\$144,187.50	\$15.85	\$182,829.75
107	1	LS	Asphalt Tack Coat	\$3,500.00	\$3,500.00	\$2,500.00	\$2,500.00
108	7,258	LF	Crack Sealing	\$1.75	\$12,701.50	\$2.25	\$16,330.50
109	27,465	SY	Asphalt Seal Coat (chip seal)	\$2.20	\$60,423.00	\$2.84	\$78,000.60
110	4,783	SY	Paving Fabric	\$3.20	\$15,305.60	\$3.00	\$14,349.00
111	20	SY	Concrete Double Gutter	\$125.00	\$2,500.00	\$375.00	\$7,500.00

**Estimated Project Total**

=

**\$328,762.60**

**\$444,137.85**



# RECREATION PROGRAM REPORT

APRIL 2022

## **HIGHLIGHTS**

---

- Co-ed softball starts in June. Team signups will start this month.

## **PROJECT SUMMARIES**

---

None.

## **INTEREST ITEMS FOR CITY COUNCIL**

---

None.

## **STAFFING CONCERNS**

---

None.

## **COVID-19 RESPONSE**

---

No update.



# CITY OF DEER LODGE

## Public Works Report

### April 2022/May 2022

---

#### PROJECT SUMMARIES

---

##### **Street Maintenance**

- Street Sweeping
- Patching Potholes
- Sign Repairs

##### **Sewer Utility**

- Finished with Sewer Main cleaning

##### **Parks and Rec**

- Getting equipment ready for this Spring/Summer
- Parks Cleanup

##### **Water**

- Repairing Leaks
- Installing new services

##### **Solid Waste**

- Peterbilt is back

##### **Mosquito Abatement**

- Continued Construction on new shed

#### INTEREST ITEMS FOR CITY COUNCIL

---

- Drying Beds Project bid. Project bid May 5<sup>th</sup> and within budget.
- 2022 Street Maintenance Project bid April 26<sup>th</sup> and within budget. Will move forward with awarding project to Hollow Contracting
- Cottonwood Street Drainage Project bid postponed to a later date until gas line utilities can be relocated
- PRA Soil Remediation Project approx. 50 percent complete
- WWTP Operator will be starting June 1<sup>st</sup> and will be introduced to Council June 6<sup>th</sup>.
- JR underwent shoulder surgery and will be out approx. 6 to 8 weeks

#### COVID-19 RESPONSE

---

*Currently the Public Works Crew is moving forward on anticipated projects while working safely, practicing enhanced hygiene, and using personal protective equipment as directed.*