William K. Kohrs Memorial Library Board of Trustees Meeting Agenda July 21, 2022

The regular meeting of the Wm. K. Kohrs Memorial Library trustees will be Thursday, July 21, 2022 at 4:00 pm in the library meeting room. The agenda is posted in the library and at City Hall.

Opening:

Call to order / attendance Adoption of the agenda Public comment Minutes of previous meeting approval Claims for July approval

Reports:

Budget

Unfinished Business:

New Business:

Closing:

The next regular meeting will be Thursday, September 15, 2022 at 4:00 pm in the library meeting room.

Meeting adjourns.

William K. Kohrs Memorial Library Board of Trustees Meeting Minutes May 19, 2022

Attendance:

Board members: Warner Bair, Jami Eads, Kathy Bair, Rose Sena, Mary Ann Fraley

Staff: Cindy Grieshaber

Call to order: Warner called the meeting to order at 4:00 pm.

Adoption of the Agenda: Jami moved to adopt the agenda. Mary Ann seconded the motion. The agenda was adopted unanimously.

Public comment: There was no public comment.

Minutes from previous meeting: Mary Ann moved to approve the minutes from the previous meeting. Rose seconded the motion. The minutes were approved unanimously.

Claims for May: Jami moved to approve the claims for May. Mary Ann seconded the motion. The claims were approved unanimously.

Reports:

Budget: Cindy presented an update on the current state of the library budget. As of April 30, 2022 we have finished 83% of the fiscal year, with 75% of revenue in, spending is at 83%.

Unfinished business:

Cindy presented a draft for the library budget fiscal year ending 2023. Warner led a discussion about the draft. Jami made a motion to approve the draft. Mary Ann seconded the motion. The budget draft for 2023 was approved unanimously by the Board. Cindy will present the draft to the City for their approval.

New Business: There was no new business to discuss.

Closing: The meeting adjourned at 4:55 pm.

The next regular meeting of the Library Board of Trustees will be Thursday, July 21, 2022, at 4:00 pm in the library meeting room.

MONTHLY CLAIMS July 2022

CITY#	VENDOR	INVOICE#	DESCRIPTION	BUDGET LINE	AMOUNT	LINE TOTAL
	Salaries and wages	,	Monthly wages	460100110	\$ 5,291.05	\$ 5,291.05
	,		Monthly benefits	460100141	\$ 899.48	\$ 899.48
705	705 MMIA		Health insurance	460100145	\$ 879.75	\$ 879.75
528	528 Lee's Office City		toner	460100200	\$ 205.19	\$ 205.19
1104	1104 Center Point Large Print	1942273	1942273 Large Type Books	460100226	\$ 47.94	
1098	1098 Amazon		Books	460100226	\$ 397.83	\$ 445.77
921	921 Petty cash		Postage	460100311	\$ 111.12	\$ 111.12
1123	1123 OverDrive	CD0152622201652	CD0152622201652 subscription to Montana Library2Go	460100330	\$ 1,476.84	\$ 1,476.84
33	33 Northwestern Energy		Gas and Electric	460100341	\$ 422.00	\$ 422.00
1196	1196 Spectrum Business	126659060822	126659060822 Internet and telephone	460100343	\$ 107.00	\$ 107.00
1507	1507 Beast Mowed	7950	7950 Lawn care	460100360	\$ 300.00	
1466	1466 Elissa Girky		cleaning	460100360	\$ 180.00	\$ 480.00
		ř			\$ 10,318.20	\$ 10,318.20
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William K. Kohrs Memorial Library Library Statistics June 2022

People count: 1,703

Children's programs: Summer Reading Program: 156 children, 38 adults

Programs: 4, Attendance: 194

Meeting room usage: 116

Computer users: 191

New library cards issued: 16

Photocopies: 637

Montana Library 2 Go: 420

Interlibrary Loans:

Borrowed in state: 11
Borrowed out of state: 7

Loaned in state: 2 Loaned out of state: 5

Children's materials: 384

Total Checkouts: 1,393