



PUBLIC WORKS COMMITTEE AGENDA

July 26, 2022 – 5 PM | Council Chambers, City Hall.

- 1. Call meeting to order**
- 2. Approval of Minutes**
 - a. June 28, 2022
- 3. Public Comment - Limit to three minutes per person**
- 4. Old Business**
 - a. Citywide Sidewalk Repair – Jordan
- 5. New Business**
 - a. PRA 4th Pay Application - Jordan
- 6. Staff Comments**
- 7. Announcement of the next meeting:**
 - a. August 23, 2022, at 5 PM
- 8. Adjournment**

Public Works Committee

Garbage | Sewer | Streets | Trees | Wastewater | Water | City Parks

Members

Jackie Greenwood (Chair) | John Henderson | Vacant

PUBLIC WORKS COMMITTEE MINUTES

June 28, 2022, at 5PM | Council Chambers, City Hall.

Members Present:	John Henderson, John Skibsrud, & Jackie Greenwood
Members Absent:	None
Mayor:	James Jess
CAO:	Jordan Green
Council Member:	None
Staff:	Cyndi Thompson
Consultants:	None
Guests:	See Sign in Sheet

1. Call Meeting to Order

Interim Chairperson Henderson called the meeting to order at 5:01PM as Chairperson Greenwood arrived late.

2. Approval of Minutes

a. Regular Meeting: May 24, 2022 - Changes: 3a to read, Member of the public asked the committee and council to support improvement.....

Member Skibsrud motioned to approve the minutes as corrected. Interim Chairperson Henderson seconded the motion. 2 Ayes, 0 Nos, 1 Absent. Motion passed.

3. Public Comment - Limit to Three Minutes Per Person

a. None

4. Old Business

a. Citywide Sidewalk Repair – Trent

If the Public Works crew did the work, Trent Freeman Public Works Supervisor stated the crew could dedicate 80 per year of time which could be 4-5 resident homes per year if the committee chose to move this forward.

Interim Chairperson Henderson motioned to table the subject as the committee did not have a full quorum with Greenwood being absent. Member Skibsrud seconded the motion. 2 Ayes, 0 Nos, 1 Absent. Motion passed.

b. Street Maintenance Resolution - Jordan

Member Skibsrud request went before the Finance Committee and the Public Health & Safety Committee. Member Skibsrud requested the Council to put on the ballot a referendum on the Street Maintenance taxes that were levied on the entirety of the City back in 2018, that the City uses primary funding source for the Street Improvement PASR Project.

Finance Committee looked at the financial portion and chose not to recommend it to Public Works or Council and to NOT get rid of the project.

Public Health & Safety with a vote 2-1 to NOT recommend this Public Works. Received unfavorable comments from Police, Fire and EMT.

Interim Chairperson Henderson motioned to present this to Council. Member Skibsrud seconded the motion. 2 Ayes, 0 Nos, 1 Absent. Motion passed.

5. New Business

a. Striping Business District – Jordan

Brought before the committee to approve the PW Supervisor to move forward with Stahly Engineering in getting a Task Order together for a company to do the striping. Moving forward the PW crew will be able to maintain the striping in the business district.

Interim Chairperson Henderson motioned to approve Trent to get a task order and represent this back to Public Works. Member Skibsrud seconded the motion. 2 Ayes, 0 Nos, 1 Absent. Motion passed.

b. PRA 2nd Pay Application – Jordan

This is the 2nd pay application for soil removal at the Passenger Refueling Area for \$12,128.40.

Member Skibsrud motioned to approve the 2nd PAR Pay Application. Interim Chairperson Henderson seconded the motion. 2 Ayes, 0 Nos, 1 Absent. Motion passed.

c. PRA 3rd Pay Application

This is the 3rd pay application for soil removal at the Passenger Refueling Area for \$6,889.14.

Member Skibsrud motioned to approve the 3rd PAR Pay Application. Interim Chairperson Henderson seconded the motion. 2 Ayes, 0 Nos, 1 Absent. Motion passed.

d. Murphy Alley Abandonment – Jordan

Lewis Smith, on behalf of Donald and Marie Murphy of 517 Van Gundy Avenue, submitted a Request for Abandonment of City Owned Property to City Hall on May 13, 2022. The Murphy's request that the city abandon and deed to them the City alley right-of-way between West Milwaukee Avenue and Van Gundy Avenue that divides two properties they own. The purpose of said abandonment request is to be able to aggregate the two parcels into one contiguous parcel of land. According to the Murphy's petition, the alleyway has been fenced on both the north and south ends for many years and has never been used for public transportation since they have owned the property.

Staff recommends the abandonment of the City owned property described as the approximately 25' by 130' alley right-of-way between West Milwaukee Avenue and Van Gundy Avenue at the address 517 Van Gundy Avenue to the applicant for the sale price of \$6,937.50.

Staff also recommends the Public Works Committee and City Council require the petitioners to give to the City proof in writing from Northwest Energy that the proposed abandonment will have no impact on their ability to access the power line over the right-of-way before the abandonment is approved.

As the only adjacent property owners to the alleyway are the Murphy's, there is no requirement for them to get written support from adjacent property owners as required by §7-14-4114, MCA.

Requiring a different sale price is at the discretion of the Public Works Committee and City Council.

Upon recommendation by the Public Works Committee, the petition will be scheduled for a duly noticed public hearing before the City Council in accordance with §7-1-4127, MCA. All public notice fees will be paid by the applicant. Should the Council resolve to sell the property by a two-thirds vote as required by §7-8-4201(2)a, MCA, the applicant will be responsible for contracting a licensed surveyor to file a Certificate of Survey aggregating the properties and the abandoned right-of-way, as well as a Quitclaim deed with the Powell County Clerk and Recorder. These documents must be approved by the City and be in full adherence to City of Deer Lodge subdivision review exemption requirements. All surveyor, survey review, and filing fees will be the sole cost of the applicant.

Member Skibsrud motioned to approve the Murphy Alley Abandonment with staff recommendations and recommend it to Council. Interim Chairperson Henderson seconded the motion. 3 Ayes, 0 Nos, 0 Absent. Motion passed.

e. Basketball Courts – Jordan

This is the basketball court over by the sledding hill that is extremely dilapidated. Recommendation is to purchase new basketball hoops and pour a new slab. This is something we'll look at repairing next year and budget the renovation.

Interim Chairperson Henderson motioned to pursue the repairs of the basketball court. Member Skibsrud seconded the motion. 3 Ayes, 0 Nos, 0 Absent. Motion passed.

f. Higgins Street Pump House VFD Replacement – Jordan

In Control is a company that does supervisory control on data acquisition (SCADA), monitoring of the SCADA system.

The proposal includes Higgins Street Well Variable Frequency Drive (VFD) replacement as well as the configurations of the VFD. InControl will furnish the following items with coordination and installation by electrical contractor and/or end user.

1. ABB Inc. ACS Series 7.5 HP VFD
2. In-house powered checkout of VFD including initial programming configuration
3. Remote phone support for final commissioning of VFD after installation.

The price for all items is \$2,622.00 USD net total excluding sales and use taxes. Freight is included, FOB shipping point.

No motion needed, budgeted item, informational purpose only.

6. Committee Comments or Concerns:

- a. None

7. Announcement of the next meeting

- a. July 26, 2022, at 5pm.

8. Adjournment

- a. Meeting adjourned at 5:43PM.

Prepared by Cyndi Thompson, City Clerk

John Henderson, Interim Chairman

Date

Public Works Committee

Garbage | Sewer | Streets | Trees | Wastewater | Water | City Parks

Members

Jackie Greenwood (Chair) | John Henderson | John Skibsrud



ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No. 4

Application Period: 06/21/22 to 07/14/22		Application Date: 7/14/2022	
To (Owner): City of Deer Lodge	From (Contractor): H and H Contracting, Inc.	Via (Engineer): Hydrumetrics, Inc.	
Project: MILWAUKEE ROUNDHOUSE CECKRA FACILITY PASSENGER REFUELING AREA (PRA) 2021 SOIL REMOVAL ACTION	Contract: MILWAUKEE ROUNDHOUSE CECKRA FACILITY PASSENGER REFUELING AREA (PRA) 2021 SOIL REMOVAL ACTION	Engineer's Project No.: 20109	
Owner's Contract No.:	Contractor's Project No.:		

Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions
1	\$5,787.00	
2	\$1,967.58	
3	\$3,726.50	
4	\$1,267.01	
TOTALS		
NET CHANGE BY CHANGE ORDERS		\$12,748.09

1. ORIGINAL CONTRACT PRICE..... \$ 562,137.00
2. Net change by Change Orders..... \$ 12,748.09
3. Current Contract Price (Line 1 ± 2)..... \$ 574,885.09
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)..... \$ 571,585.09
5. RETAINAGE:
 - a. 10% X _____ Work Completed..... \$ _____
 - b. X _____ Stored Material..... \$ _____
 - c. Total Retainage (Line 5.a + Line 5.b)..... \$ _____
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 571,585.09
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 548,211.11
8. AMOUNT DUE THIS APPLICATION..... \$ 523,373.98
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)..... \$ 53,300.00

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature: *Leigricia Johnson* Date: 7/18/22

Payment of: \$ Twenty three thousand three hundred seventy three dollars and 98/100 (Line 8 or other - attach explanation of the other amount)

is recommended by: *[Signature]* (Engineer) 7/18/2022 (Date)

Payment of: \$ _____ (Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)

Approved by: _____ (Funding or Financing Entity (if applicable)) _____ (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):		MILWAUKEE ROUNDHOUSE CECRA FACILITY PASSENGER REFUELING AREA (PRA) 2021 SOIL REMOVAL ACTION										Application Number: 4	
Application Period:		06/21/22 to 07/14/22										Application Date: 7/14/2022	
Bid Item No.	Item Description	Contract Information				B	C	D	E	F			
		Item Quantity	Units	Unit Price	Total Value of Item (\$)					Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
1	Mobilization, Bonding & General Requirements	1	LS	\$5,000.00	\$5,000.00	1		\$5,000.00		\$5,000.00	100.0%		
2	Erosion & Sediment Control	1	LS	\$5,400.00	\$5,400.00	1		\$5,400.00		\$5,400.00	100.0%		
3	Construction Facilities & Temporary Controls	1	LS	\$3,200.00	\$3,200.00	1		\$3,200.00		\$3,200.00	100.0%		
4	Clear & Grub Vegetation & Debris Removal	1	LS	\$2,800.00	\$2,800.00	1		\$2,800.00		\$2,800.00	100.0%		
5	Temporary Signage & Traffic Control	1	LS	\$2,500.00	\$2,500.00	1		\$2,500.00		\$2,500.00	100.0%		
6	Strip & Stockpile Topsoil & Overburden	19	CY	\$30.00	\$570.00	19		\$570.00		\$570.00	100.0%		
7	Excavate, Handle & Disposal of Contaminated Soil	783	CY	\$31.00	\$24,273.00	783		\$24,273.00		\$24,273.00	100.0%		
8	Backfill Contaminated Soil Excavation Areas	846.27	CY	\$17.00	\$14,386.59	846.27		\$14,386.59		\$14,386.59	100.0%		
9	Site Restoration	1.1	AC	\$3,000.00	\$3,300.00							\$3,300.00	
10	Reconstruct Gravel Roads	146	CY	\$27.00	\$3,942.00	146		\$3,942.00		\$3,942.00	100.0%		
A	Excavate, Handle & Disposal of EXCESS Contaminated Soil	190.27	CY	\$50.00	\$9,513.50	190.27		\$9,513.50		\$9,513.50	100.0%		
Totals					\$74,885.09			\$71,565.09		\$71,565.09	95.6%	\$3,300.00	

