

William K. Kohrs Memorial Library  
Board of Trustees Meeting Agenda  
September 15, 2022

The regular meeting of the Wm. K. Kohrs Memorial Library trustees will be Thursday, September 15, 2022 at 4:00 pm in the library meeting room. The agenda is posted in the library and at City Hall.

Opening:

- Call to order / attendance
- Adoption of the agenda
- Public comment
- Minutes of previous meeting approval
- Claims for September approval

Reports:

- Budget
- Foundation

Unfinished Business:

New Business:

- Library Policy Manual update approval

Closing:

The next regular meeting will be Thursday, October 20, 2022 at 4:00 pm in the library meeting room.

Meeting adjourns.

William K. Kohrs Memorial Library  
Board of Trustees  
Meeting Minutes  
July 21, 2022

Attendance:

Board members: Warner Bair, Jami Eads, Kathy Bair, Rose Sena, Mary Ann Fraley

Staff: Cindy Grieshaber

City Council: John Molendyke

Call to order: Warner called the meeting to order at 4:00 pm.

Adoption of the Agenda: Mary Ann moved to adopt the agenda. Kathy seconded the motion. The agenda was adopted unanimously.

Public comment: There was no public comment.

Minutes from previous meeting: Mary Ann moved to approve the minutes from the previous meeting. Jami seconded the motion. The minutes were approved unanimously.

Claims for July: Mary Ann moved to approve the claims for July. Jami seconded the motion. The claims were approved unanimously.

Reports:

Budget: Cindy presented the final update for the 2022 library budget. As of June 30, 2022 we have finished 100% of the fiscal year; spending is at 100%. We are waiting for the revenue report from the City Treasurer.

Unfinished business:

There was no unfinished business to discuss.

New Business: Mary Ann presented the minutes and a financial report from the June 7<sup>th</sup> Library Foundation Meeting. The Library Trustees will review the minutes and financial report for discussion at the next Library Board meeting in September.

Warner questioned what had happened to the large tree next to the library alley. Cindy responded that a wind storm brought about a third of the tree down into the alley over a telephone cable and into the neighbor's yard. Cindy contacted the city about the situation. Members of the city crew and CAO Jordan Green responded to the call. It was determined by everyone involved that the tree must be cut down. The tree was rotten inside and posed a safety risk. Mr. Green called a tree expert to remove the tree.

Closing: The meeting adjourned at 4:45 pm.

The next regular meeting of the Library Board of Trustees will be Thursday, September 15, 2022, at 4:00 pm in the library meeting room.



William K. Kohrs Memorial Library  
Library Statistics August 2022

People count: 1,656

Children's programs: Summer Reading Program: 18 children, 6 adults  
Programs: 1, Attendance: 23

Meeting room usage: 81

Computer users: 185

New library cards issued: 13

Photocopies: 1,012

Montana Library 2 Go: 457

Interlibrary Loans:

Borrowed in state: 10

Borrowed out of state: 16

Loaned in state: 4

Loaned out of state: 8

Children's materials: 430

Total Checkouts: 1,289