



PUBLIC WORKS COMMITTEE AGENDA

February 28, 2023 – 5PM | Council Chambers, City Hall.

- 1. Call meeting to order**
- 2. Approval of Minutes**
 - a. Regular Meeting: December 27, 2022 – No January 2023 meeting. No quorum.
- 3. Public Comment - Limit to three minutes per person**
- 4. Old Business**
 - a. Elect Chairperson - Jordan
- 5. New Business**
 - a. Rate Increase – Jordan
 - b. St Mary's Street One-way Section – Jordan
 - c. Stop Sign at Sagebrush & Maverick Lane – Jordan
 - d. Committee 5-Year Goals- Jordan
 - e. Department of Public Works Update - Trent
- 6. Staff Comments**
- 7. Announcement of the next meeting:**
 - a. Regular Meeting: March 28, 2023, at 5 PM
- 8. Adjournment**

Public Works Committee

Garbage | Sewer | Streets | Trees | Wastewater | Water | City Parks

Members

John Henderson (Interim Chair) | Jackie Greenwood | Gordon Pierson

PUBLIC WORKS COMMITTEE MINUTES

December 27, 2022, at 5PM | Council Chambers, City Hall.

Members Present:	John Henderson, Gordon Pierson
Members Absent:	Jackie Greenwood
Mayor:	None
CAO:	Absent
Council Member:	None
Staff:	Trent Freeman
Consultants:	None
Guests:	None

1. Call Meeting to Order

Trent Freeman called the meeting to order at 5:00PM.

2. Approval of Minutes

- a. Regular Meeting: October 25, 2022 – No November Meeting
Member Henderson motioned to approve as presented. Member Pierson seconded the motion. 2 Ayes, 0 Nos, 1 Absent. Motion passed.

3. Public Comment - Limit to Three Minutes Per Person

- a. None

4. Old Business

- a. None

5. New Business

- a. MJD Final Pay Application for the Drying Beds – Trent
Final payment of \$11,045.92 for Landfill Drying Bed. All items on the punch list have been completed.

Member Pierson motioned to approve as presented with recommendation to Finance and Council. Member Henderson seconded the motion. 2 Ayes, 0 Nos, 1 Absent. Motion passed.

- b. Department of Public Works Update – Trent
Trent summarized ongoing and completed projects. Report accepted as presented.

6. Committee Comments or Concerns:

- a. Member Henderson: West side of Main Street Lights inoperable from Cottonwood to Milwaukee.

7. Announcement of the next meeting

- a. Regular Meeting: January 24, 2023, at 5PM

8. Adjournment

- a. Meeting adjourned at 5:05PM.

Prepared by Cyndi Thompson, City Clerk

John Henderson, Interim Chairman

Date

Public Works Committee

Garbage | Sewer | Streets | Trees | Wastewater | Water | City Parks

Members

John Henderson (Interim Chair) | Jackie Greenwood | Gordon Pierson

City of Deer Lodge Fee Schedule

LEGEND

- *: Fees marked with an asterisk are set by resolution.
- #: Fees marked with a pound sign are set by ordinance and cannot change without a City Code Title Change.
- !: Fees marked with an exclamation point are not clearly defined.
- ^: Fees marked with a caret are being set by resolution, but there is also an ordinance description.
- ~: Fees marked with a tilde are not defined in City Code but are implied to exist.
- @: Fees marked with an at sign are bond-satisfaction rates and should not be changed

TITLE 1: GENERAL PROVISIONS

- ❖ Fees, Licenses, or Permits: None
- ❖ Fines/Penalty: Title 1 GENERAL PROVISIONS: Chapter 1.08: GENERAL PENALTY contains the basis for all Fines that are not specifically identify in the City Code of Deer Lodge.

1.08.010: GENERAL PENALTY

- A. Whenever in any provision of this Code or other ordinance of the City any act is prohibited or is made or declared to be unlawful, a misdemeanor or an offense, or whenever in any such provision or ordinance the doing of any act is required or the failure to do any act is declared to be unlawful, where no specific penalty is otherwise provided therefor, any person upon conviction for the violation of any such provision of this Code or ordinances shall be punished by a fine not exceeding five hundred dollars (\$500.00) for the first or second like violation or in the event of a third or subsequent like violation by imprisonment not to exceed six (6) months or by both such fine and imprisonment, for each such offense.
- 1. Each day any violation of any ordinance shall continue, shall constitute a separate offense.
 - a. Provisions for first, second, third, or subsequent violations described in A. above do not apply in the event of a continuation of offense as described in A.1. above.
- B. In the construction and interpretation of this section, the revocation of a license or permit shall not be considered as a recovery or penalty so as to bar any other penalty being enforced.

(Ordinance 1 – 1/17/1980: Effective 1/17/1980)

1.08.020: EXECUTION OF A FINE.

- A. If the judgment is for a fine alone, execution may issue thereon as on a judgment in a civil case.
- B. A judgment that the defendant pay a fine may also direct that he be imprisoned until the fine be satisfied, in the proportion of one day's imprisonment for every ten dollars (\$10.00) of the fine.

TITLE 2: ADMINISTRATION AND PERSONNEL

- A. No Fees, Licenses, Permits, or Fines
- (Ordinance 2019-6 – 08/19/2019: Effective 08/19/2019)*

TITLE 3: REVENUE AND FINANCE

- A. No Fees, Licenses, Permits, or Fines

TITLE 4: SEWER AND WATER

- A. Fees, Licenses, Permits, Cost of Service
 - 1. Public Works Call Out Fees [4.13.040]
 - a. During Normal Work Hours (8:00 AM – 5:00 PM, Monday – Friday) \$0.00*

b.	After Hour Work Week Rate (Monday - Friday)	\$200.00*
c.	Weekends	\$300.00*
d.	Holidays	\$400.00*
NOTE: FEES DO NOT INCLUDE ANY OTHER ADDITIONAL EXPENSES INCURRED.		
2.	Water Line Attachment Fee [4.20.020.A]	
a.	¾"	\$773.00#
b.	1"	\$1,187.00#
c.	1.5"	\$2,045.00#
d.	2"	\$3,140.00#
e.	3"	\$5,196.00#
f.	4"	\$8,546.00#
g.	6"	\$16,831.00#
NOTE: Owner also responsible for all other permit and tapping fees and/or incidental expenses of materials and manpower.		
3.	Sewer Line Attachment (Development) Fee (Based on size of freshwater line). <u>These fees are in addition to development expenses.</u> [4.19.020, 4.19.030]:	
a.	¾ Inch	\$478.00*
b.	1 Inch	\$732.00*
c.	1 ½ Inch	\$1,264.00*
d.	2 Inch	\$1,937.00*
e.	3 Inch	\$3,214.00*
f.	4 Inch	\$5,251.00*
g.	6 Inch	\$10,402.00*
2.	Residential and Commercial Permit Fee [4.04.020.A.1.]	\$75.00*
3.	Industrial Waste Establishment Permit Fee [4.04.020.A.3.]	\$500.00*
4.	Sprinkling	
a.	Automatic Sprinkler Registration [4.18.065.B.]:	\$0.00*
1.)	No Charge, but Automatic Sprinkling System Registration Form Must be Completed.	
b.	Sprinkling Variance for New Lawn	\$0.00*
1.)	No Charge, but Must Notify City in Writing. Valid for 2 weeks.	
5.	Private Disposal Permit Fee [4.03.010]:	Set by Powell County Environmental Health Department#
6.	Water/Sewer/Garbage Service Deposit [4.12.130]:	\$100.00*
7.	Monthly Water Charge [4.10.070, 4.16.010]	
a.	Within the Corporate Limits of Deer Lodge:	
1.)	Residential	
a.)	Flat Rates	
i.)	Pipe Size	
(a.)	½, ¾, 1 Inch	\$25.43@
(b.)	1 Inch	\$39.08@
(c.)	1 ¼ Inch	\$54.94@
(d.)	1 ½ to 1 ¾ Inch	\$57.32@
(e.)	2 Inch	\$103.34@
(f.)	2 ½	\$161.036@
(g.)	3 Inch	\$171.00@
(h.)	4 Inch	\$281.26@
(i.)	5 Inch	\$407.08@
(j.)	6 Inch	\$554.13@
b.)	Meter Rates	
i.)	Pipe Size	
(a.)	½, ¾, 1 Inch	\$19.59@
(b.)	1 Inch	\$30.08@
(c.)	1 ¼ Inch	\$42.26@
(d.)	1 ½ to 1 ¾ Inch	\$51.77@
(e.)	2 Inch	\$79.50@
(f.)	2 ½	\$103.12@
(g.)	3 Inch	\$131.56@

- (h.) 4 Inch..... \$216.346@
- (i.) 5 Inch..... \$313.456@
- (j.) 6 Inch..... \$426.27@
- ii.) Residential Monthly Meter Rates for each 100 Cubic Feet (748.0519 gallons) monthly.

Consumption	Unit Rate
From 0 to 8 ccf	Included in Minimum
From 8 to 50 ccf	\$2.52 per 100 ccf@
Over 50 ccf	\$2.184 per 100 ccf@

1.) **Commercial**

a.) Flat Rates

i.) Pipe Size

- (a.) ½, ⅝, ¾ Inch..... \$29.38@
- (b.) 1 Inch..... \$45.11@
- (c.) 1 ¼ Inch \$63.39@
- (d.) 1 ½ to 1 ¾ Inch \$77.69@
- (e.) 2 Inch..... \$119.25@
- (f.) 2 ½ \$154.674@
- (g.) 3 Inch..... \$197.31@
- (h.) 4 Inch..... \$324.53@
- (i.) 5 Inch..... \$470.171@
- (j.) 6 Inch..... \$639.39@

b.) Meter Rates

i.) Pipe Size

- (a.) ½, ⅝, ¾ Inch..... \$23.52@
- (b.) 1 Inch..... \$36.10@
- (c.) 1 ¼ Inch \$50.70@
- (d.) 1 ½ to 1 ¾ Inch \$77.69@
- (e.) 2 Inch..... \$119.25@
- (f.) 2 ½ \$123.75@
- (g.) 3 Inch..... \$197.31@
- (h.) 4 Inch..... \$324.53@
- (i.) 5 Inch..... \$376.18@
- (j.) 6 Inch..... \$639.39@

ii.) Residential Monthly Meter Rates for each 100 Cubic Feet (748.0519 gallons) monthly.

Consumption	Unit Rate
From 0 to 8 ccf	Included in Minimum
From 8 to 50 ccf	\$2.327 per 100 ccf@
Over 50 ccf	\$2.00 per 100 ccf@

b. **Outside the Corporate Limits of Deer Lodge:**

1.) Residential

a.) Flat Rates

i.) Pipe Size

- (a.) ½, ⅝, ¾ Inch..... \$27.61@
- (b.) 1 Inch..... \$42.43@
- (c.) 1 ¼ Inch \$59.66@
- (d.) 1 ½ to 1 ¾ Inch \$73.09@
- (e.) 2 Inch..... \$112.19@
- (f.) 2 ½ \$145.54@
- (g.) 3 Inch..... \$185.67@
- (h.) 4 Inch..... \$305.36@
- (i.) 5 Inch..... \$442.40@
- (j.) 6 Inch..... \$601.63@

b.) Meter Rates

- i.) Pipe Size
 - (a.) ½, ⅝, ¾ Inch..... \$21.27@
 - (b.) 1 Inch..... \$32.66@
 - (c.) 1 ¼ Inch \$45.89@
 - (d.) 1 ½ to 1 ¾ Inch \$56.21@
 - (e.) 2 Inch..... \$86.31@
 - (f.) 2 ½ \$111.96@
 - (g.) 3 Inch..... \$142.83@
 - (h.) 4 Inch..... \$234.88@
 - (i.) 5 Inch..... \$340.31@
 - (j.) 6 Inch..... \$462.80@
- ii.) Residential Monthly Meter Rates for each 100 Cubic Feet (748.0519 gallons) monthly.

Consumption	Unit Rate
From 0 to 8 ccf	Included in Minimum
From 8 to 50 ccf	\$2.11 per 100 ccf@
Over 50 ccf	\$1.82 per 100 ccf@

2.) Commercial

a.) Flat Rates

i.) Pipe Size

- (a.) ½, ⅝, ¾ Inch..... \$31.90@
- (b.) 1 Inch..... \$48.98@
- (c.) 1 ¼ Inch \$68.81@
- (d.) 1 ½ to 1 ¾ Inch \$84.34@
- (e.) 2 Inch..... \$129.47@
- (f.) 2 ½ \$167.93@
- (g.) 3 Inch..... \$214.23@
- (h.) 4 Inch..... \$352.35@
- (i.) 5 Inch..... \$510.47@
- (j.) 6 Inch..... \$694.20@

b.) Meter Rates

i.) Pipe Size

- (a.) ½, ⅝, ¾ Inch..... \$25.53@
- (b.) 1 Inch..... \$39.20@
- (c.) 1 ¼ Inch \$55.06@
- (d.) 1 ½ to 1 ¾ Inch \$67.47@
- (e.) 2 Inch..... \$99.70@
- (f.) 2 ½ \$134.36@
- (g.) 3 Inch..... \$171.42@
- (h.) 4 Inch..... \$281.90@
- (i.) 5 Inch..... \$408.42@
- (j.) 6 Inch..... \$555.41@

ii.) Residential Monthly Meter Rates for each 100 Cubic Feet (748.0519 gallons) monthly.

Consumption	Unit Rate
From 0 to 8 ccf	Included in Minimum
From 8 to 50 ccf	\$2.52 per 100 ccf@
Over 50 ccf	\$2.18 per 100 ccf@

- c. Short Term Water Responsibility Discontinuance Monthly Charge To Be Determined (Water Bond)@
 - 1.) Covers base infrastructure cost.
- d. Discontinuance/Disconnection [4.12.040]: Owner's Expense
- e. Reconnection Fee [4.12.050.A.]: \$100.00*

2. Monthly Sewer Charge [4.10.070] Evaluated at a minimum of biannually [4.10.050]:

a. **Within the Corporate Limits of Deer Lodge:**

- 1.) Residential \$42.31*
- 2.) Commercial \$42.31*

b. **Outside the Corporate Limits of Deer Lodge:**

- 1.) Within City Limits \$42.31*
 - 2.) Outside City Limits..... \$42.31*
 - c. Short Term Sewer Responsibility Discontinuance Monthly Charge [4.10.071.B.]: \$12.87@
 - 1.) Covers base infrastructure cost.
 - 3. Discontinuance/Disconnection [4.10.071]: Owner's Expense
 - 4. Extension of Water Main [4.12.030]: Cost Borne by Owner
- B. Fines/Penalties**
- 1. Watering Hours/Method Violations (Includes Automatic Sprinkling System Violations) [4.18.080/4.12.060.Q] – Currently in Water Shortage Double Penalty Stage due to loss of one well [4.18.070]
 - a. First Offense..... \$25.00 x 2=\$50.00^
 - b. Second Offense..... \$40.00 x 2=\$80.00^
 - c. Third Offense \$60.00 x 2=\$120.00^
 - d. Fourth Offense..... \$80.00 x 2=\$160.00^
 - e. Open Hose [4.18.060] \$125.00 x 2=\$250.00*
 - 2. Clear Water Connection Penalty [4.04.080/4.09.020]: <= \$500.00*
 - 3. Discharge of Unpolluted Waters Penalty [4.05.010/4.09.020]: <= \$500.00*
 - 4. Discharge of Specified Waters or Waste Penalty [4.05.030/4.09.020]: <= \$500.00*
 - 5. Exceeding Specified Substances, Materials, Waters, Waste Limits [4.05.040/4.09.020]: <= \$500.00*
 - 6. Sewer Destruction Penalty [4.06.010/4.09.010/4.09.020]: <= \$500.00*
 - a. Immediate Arrest on Charge of Disorderly Conduct
 - 7. Discharge of Specified Waters or Waste Penalty [4.05.030/4.09.020]: <= \$500.00*
 - 8. Liability to City for Expense, Loss, Damage Due to Violation [4.09.030]: **Actual Cost**
 - 9. Monthly Water and Sewer Charge Late Fee [Not Defined]: \$1.5% of Total!
 - 10. Two Month Late Disconnect Fee [Not Defined]: \$25.00!
 - 11. Discontinued Water Service Reconnection/Usage without Authorization [4.12.050.D]:
 - a. Reconnection Fee: \$25.00 during business hours, otherwise per Public Works Callout Fee Schedule#
 - b. Owner additionally liable for all monthly charges since disconnect date
 - 12. Discontinued Sewerage Service Reconnection/Usage w/o Authorization [4.10.070.D]:
 - a. Reconnection Fee Included with Water Connection Fee.#
 - b. Owner additionally liable for all monthly charges since disconnect date#
 - c. Willful and Blatant reconnection could result in denial of future discontinuation of service applications.#
 - 1.) Denial must state specific reasons.
 - 2.) This action can only be resolved by appeal to the City Council within 30 days of denial.
 - 13. Non-Compliance with Phosphorus Compound Discharge to Wastewater [4.11.070]:
 - a. First Offense..... Notification by City Clerk, with 10 Days to comply#
 - b. Non-Compliance after 10 Days: Misdemeanor#
 - 14. Each Violation of This Chapter [4.11.070]: \$50.00 to \$500.00#
 - a. Each day violation continues counts as a separate violation

TITLE 5: BUSINESS LICENSES AND REGULATIONS

- 1. Fees, Licenses, or Permits [5.02.050: LICENSE SCHEDULE OF FEES]
 - a. Annual Business License Fees [5.02.020: A]
 - 1.) Term: July 1, Current Year through June 30, Following Year
 - 2.) License:
 - a.) General Business License (Per Business/Branch) [5.02.040]: \$125.00*
 - b.) Non-Resident General Business License (Per Business/Branch): \$150.00!
 - c.) Contractor's Business License: \$50.00*
 - i.) Term: Maximum of 6 months*
 - d.) Major Home Occupation Business License (Per Business/Branch): \$50.00*
 - i.) Home Business Assessment Required to Verify Home Business Type
 - ii.) Requires Conditional Use Permit: \$100.00*
 - (a.) This permit cost includes the first year's Major Home Occupation Business License Fee.
 - e.) Minor Home Occupation Business License (Per Business/Branch): \$25.00*
 - i.) Home Business Assessment Required to Verify Home Business Type

Trent Freeman

From: George Smith
Sent: Thursday, January 19, 2023 11:27 AM
To: Trent Freeman
Subject: Maverick and Sagebrush

I believe that there should be a stop sign at the intersection of Sagebrush Lane and Maverick Lane. The sign would be used to stop traffic driving east on Sagebrush Lane before they enter Maverick Lane.

George Smith

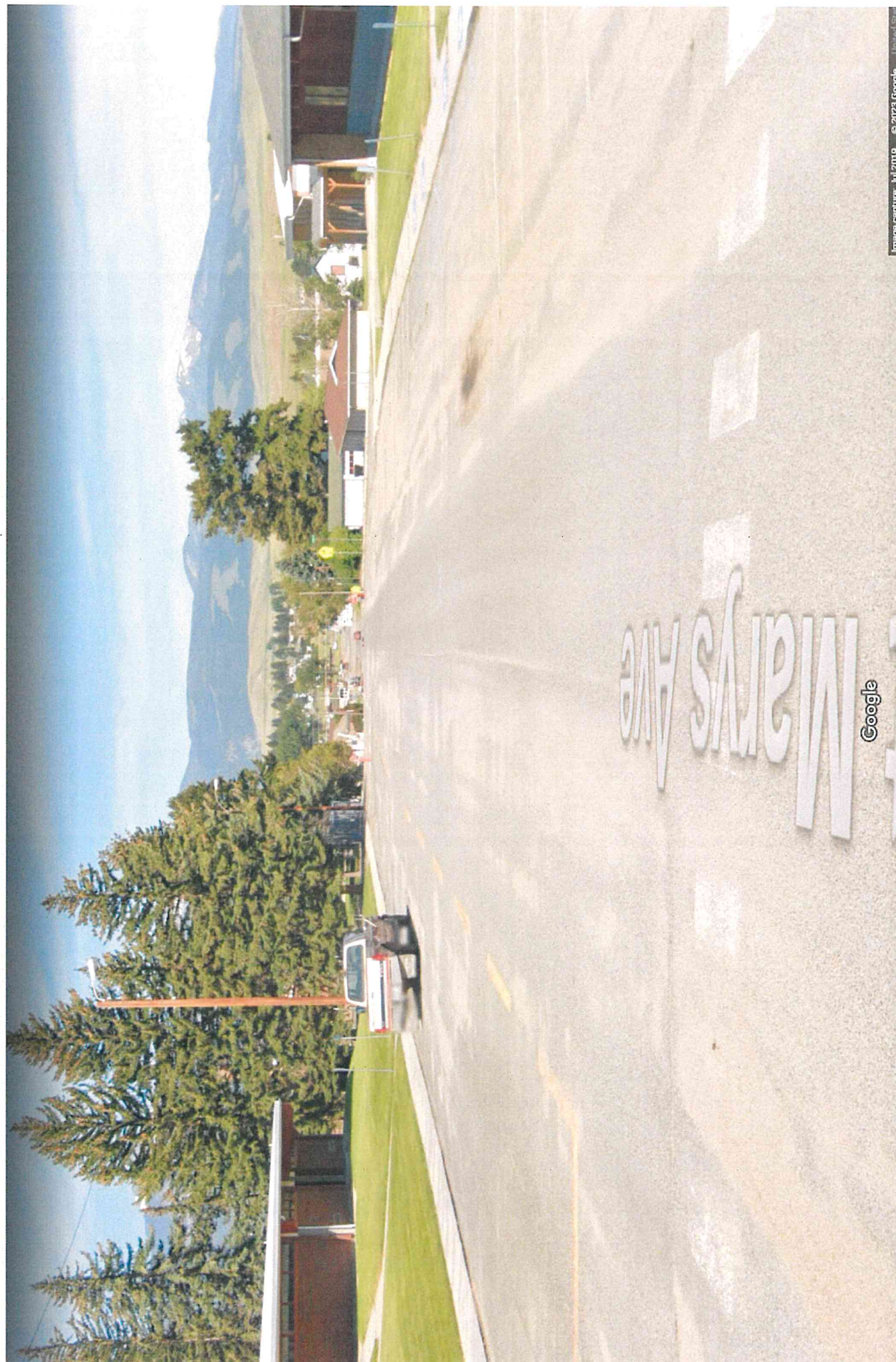
Chief of Police
City of Deer Lodge Police Department
300 Main St
Deer Lodge, Mt 59722
Phone 406-846-9585
Fax 406-846-2500

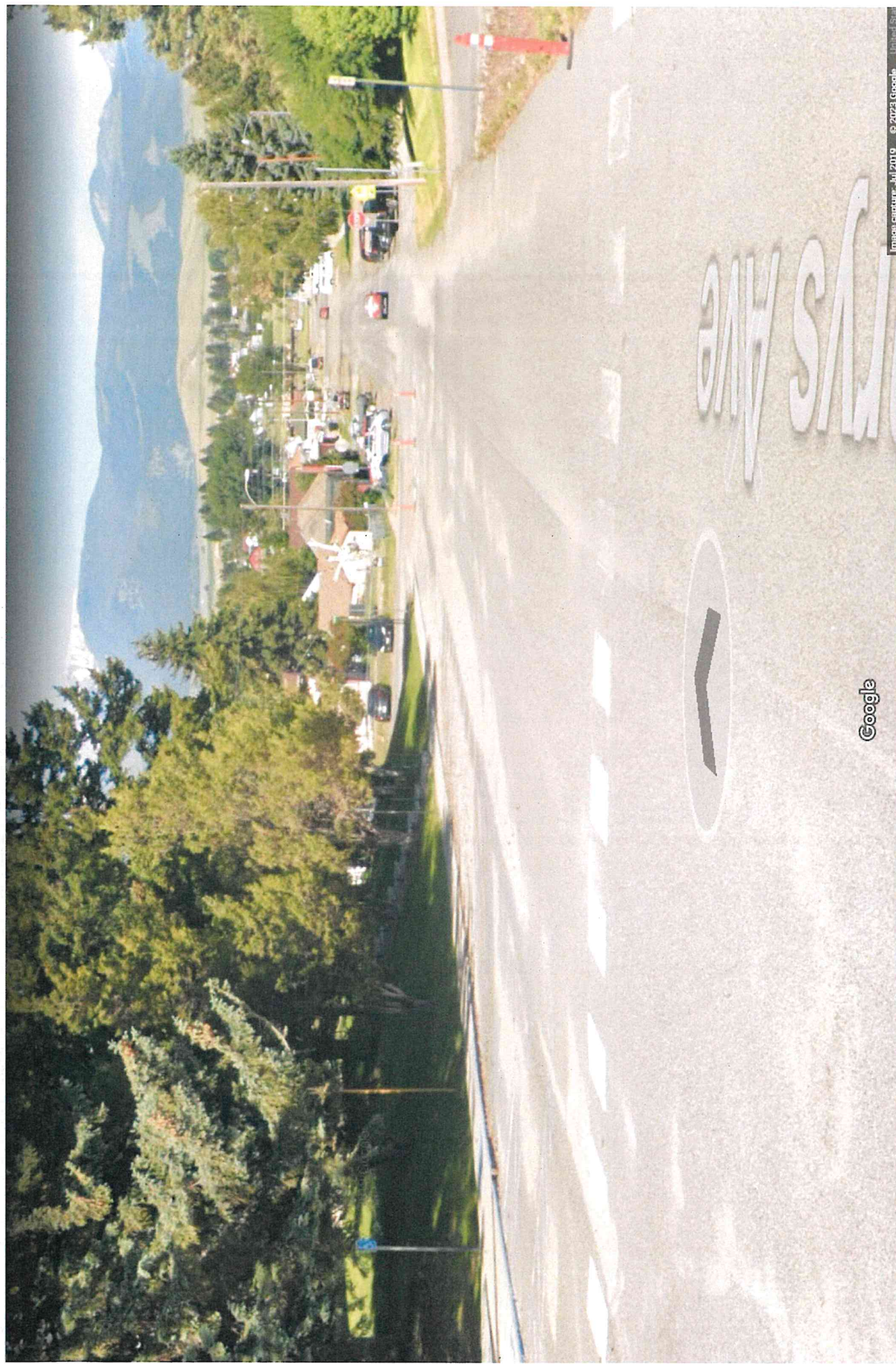




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CITY OF DEER LODGE

Public Works Report

January 2023/February 2023

PROJECT SUMMARIES

Street Maintenance

- Sanding Streets regularly with the ice buildup
- Patching potholes with Cold Mix
- Sander Motor having carburetor issues. Able to sand but motor runs rough. Parts are on order
- Bid openings scheduled for the 2023 Street Maintenance Project and the Cottonwood Ave. Drainage Repair Project for March 1st

Sewer Utility

- Annual Sewer Maintenance
- Starting to have frequent sewer backup issues with a 4" Sewer Main on the 1100 block of Kentucky
- Major Electrical issues occurring at the Wastewater Treatment Plant on Bioreactor Train 3 Mixers and the Alum Mixer. Neely Electric has spent roughly a week diagnosing and repairing the issues
- Bid opening scheduled for the Inflow and Infiltration Project on March 1st

Parks and Rec

- Awaiting approval for the quote from Beast Mowed
- Cleaned Up netting that had been damaged from a deer

Water

- Water Warehouse cleanup
- Milwaukee Well having communication issues. Crew adjusted antenna and will monitor
- In Control working on Water SCADA System

Solid Waste

- Peterbilt had to go to Helena for check engine light diagnosis and repair.
- Auto Car having starting issues. (Batteries, Alternator, etc.)

Mosquito Abatement

- Mark Eisenbeil is studying to obtain his license

INTEREST ITEMS FOR CITY COUNCIL

- Reviewing public works laborer applications
- Notice of Intent submitted to the DEQ for the renewal of the Multi Sector General Storm Water Permit for the Wastewater Treatment Plant to DEQ. Minor changes have been added to the Permit for Sampling Storm Water
- Annual Biosolids Report submitted to DEQ and EPA

- Worked with Jordan on submitting ROW Encroachment Permits for the Vehicle Speed Feedback Signs on the north (near County Shop Entrance) and south (near PAWS) ends of Main St.
- Worked with Jordan on submitting a ROW Encroachment Permit for a new location for the North Gateway Sign. The sign is being proposed to sit at the east entrance to McDonalds
- Attended Chamber of Commerce Banquet
- Attended Montana Rural Water Systems training on Confined Space Safety, Pump Operations, and Water Tank Mixing
- Attended Montana Rural Water Systems training on Alternative Disinfection Methods
- Submitted Closeout Documents and Final Reimbursement Request for the Passenger Refueling Area Project to the DNRC

COVID-19 RESPONSE

Currently the Public Works Crew is moving forward on anticipated projects while working safely, practicing enhanced hygiene, and using personal protective equipment as directed.