

William K. Kohrs Memorial Library
Board of Trustees Meeting Agenda
April 20, 2023

The regular meeting of the Wm. K. Kohrs Memorial Library trustees will be Thursday, April 20, 2023 at 4:00 pm in the library meeting room. The agenda is posted in the library and at City Hall.

Opening:

- Call to order / attendance
- Adoption of the agenda
- Public comment
- Minutes of previous meeting approval
- Claims for April approval

Reports:

- Budget

Unfinished Business:

- Election of Board Chair
- Kathy's landscaping ideas

New Business:

- Dolly Parton's Imagination Library

Closing:

The next regular meeting will be Thursday, May 18, 2023 at 4:00 pm in the library meeting room.

Meeting adjourns.

William K. Kohrs Memorial Library
Board of Trustees
Meeting Minutes
March 16, 2023

Attendance:

Board members: Warner Bair, Jami Eads, Rose Sena,
Staff: Cindy Grieshaber

Call to order: Warner called the meeting to order at 4:00 pm.

Adoption of the Agenda: Jami moved to adopt the agenda. Rose seconded the motion. The agenda was adopted unanimously.

Public comment: There was no public comment.

Minutes from previous meeting: Jami moved to approve the minutes from the previous meeting. Rose seconded the motion. The minutes were approved unanimously.

Claims for March: Jami moved to approve the claims for March. Rose seconded the motion. The claims were approved unanimously.

Reports:

Budget: Cindy presented an update for the library budget. As of February 28, 2023 we have finished 67% of the fiscal year; spending is at 66%.

Foundation: The Library Foundation met on March 7, 2023. Cindy was in attendance. There were not enough members present for a quorum. Steve Owens presented minutes from their December meeting. Dwight handed out some financial reports. Cindy provided copies of the minutes and reports to the board members. The next meeting of the Foundation will be June 6, 2023 at 4:00 pm in the Library.

Unfinished business: There was no unfinished business to discuss.

New Business: The election of a new board chair was tabled until the next meeting.

Kathy's landscaping idea: Warner presented Kathy's idea to create a fairy house from the stump in the front yard. Kathy will arrange to have the flower beds and pots cleaned up and planted with flowers. The landscaping will be further discussed at the next meeting when Kathy is present.

Closing: The meeting adjourned at 4:35 pm.

The next regular meeting of the Library Board of Trustees will be Thursday, April 20, 2023, at 4:00 pm in the library meeting room.

MONTHLY CLAIMS
April 2023

CITY #	VENDOR	INVOICE#	DESCRIPTION	BUDGET LINE	AMOUNT	LINE TOTAL
	Salaries and wages		Monthly wages	460100110	\$ 5,520.40	\$ 5,520.40
			Monthly benefits	460100141	\$ 942.33	\$ 942.33
705	MMIA		Health insurance	460100145	\$ 879.75	\$ 879.75
528	Kelley Connect		Printer paper	460100200	\$ 58.50	
921	Petty cash		Supplies	460100200	\$ 105.44	\$ 163.94
1456	Rivistas subscription svcs.	16078	magazine subscriptions	460100226	\$ 214.75	
1104	Center Point Large Print		Large Type Books	460100226	\$ 49.14	
921	Petty cash		books	460100226	\$ 52.67	\$ 316.56
921	Petty cash		Postage	460100311	\$ 109.87	\$ 109.87
33	Northwestern Energy		Gas and Electric	460100341	\$ 422.00	\$ 422.00
1196	Spectrum Business		Internet and telephone	460100343	\$ 107.00	\$ 107.00
1466	Elissa Girky		cleaning	460100360	\$ 144.00	\$ 144.00
					\$ 8,605.85	\$ 8,605.85

William K. Kohrs Memorial Library
Library Statistics March 2023

People count: 1,786

Children's programs: 7 programs, total attendance: 105

Pre-school storytime: 31 children, 29 adults

Garrison School: 16 children, 3 adults

Avon School: 24 children, 3 adults

Meeting room usage: 157

Computer users: 178

New library cards issued: 7

Photocopies: 511

Montana Library 2 Go: 492

Interlibrary Loans:

Borrowed in state: 6

Borrowed out of state: 18

Loaned in state: 2

Loaned out of state: 4

Children's materials: 484

Total Checkouts: 1451