



PARKS & RECREATION COMMITTEE

AGENDA

April 22, 2024 – 5PM | Council Chambers, City Hall

1. **Call meeting to order:**
2. **Approval of Minutes:**
 - a. Regular Meeting: April 4, 2024
3. **Public Comment** – (Limit to three minutes per person)
4. **Continued Business:**
 - a. Little League Memorandum of Understanding – Jordan
5. **New Business:**
 - a. None
6. **Committee Comments or Concerns:**
7. **Announcement of the next meeting:**
 - a. Regular NEW Meeting: Wednesday, May 29, 2024, at 5PM – Monday, May 27th closed, Tuesday, May 28th Public Works Meeting. Need to have P&R meeting on a Wednesday.
8. **Adjournment:**

Parks and Recreation Committee

Members

Rian King-Chavez (chair) | Curt Fjelstad | Kirk Hayes

CITY OF DEER LODGE

PARKS & RECREATION

COMMITTEE

MINUTES

April 4, 2024, at 5:00 PM | Council Chambers, City Hall

Members Present: Rian King-Chavez, Curt Fjelstad, Kirk Hayes

Members Absent: None

Mayor: None

CAO: Jordan Green

Staff: Cyndi Thompson, Sean Herrick, Taylor Bewley

Guests: None

1. Call Meeting to Order:

- a. Chairman King-Chavez called the meeting to order at 5:10pm

2. Approval of Minutes:

- a. Regular Meeting: March 25, 2024
Member Hayes motioned to approve as presented. Member Fjelstad seconded the motion. 3 Ayes, 0 Nos. Motion passed.

3. Public Comment - Limit to three minutes per person:

- a. None

4. Continued Business:

- a. Beast Mowed Contract – Jordan
Beast Mowed contract attached for \$37,800.00 for 1 Spring cleanup and 24 services of grass cutting on a bi-weekly schedule. This was tabled at our regular meeting on March 25th and brought here today at our Special meeting. Looking at other possibilities we might be able to utilize before we decide to sign the contract or not.

Mayor Jess is in the process of getting more information about some Trustee Labor. Trustees are not allowed to operate and work at parks. Mayor has been in communication with the Ross at the prison work dorm about amending that in order to allow that to happen. Ross is cautiously optimistic that the Board won't allow that to happen. The Board was to meet on Monday, although that meeting didn't take place. If this didn't go

through using Trustees, the options would be: 1. Sign the contract or 2. Hire seasonal help. Trent felt with a busy season coming up, he may not have the time or resources to oversee trustee or seasonal help.

Chairperson King-Chavez is not in favor of signing this contract.

Member Hayes – Could ask the Legion to help till we decide the direction we want to go.

Chairperson King-Chavez – will the city suffer any type of repercussions of volunteer help?

Jordans stated: No, we should be ok. Would have to look at volunteer liability through our insurance.

Member Fjelstad motioned to not sign the Beast Mowed Contract. Member Hayes seconded the motion 3 Ayes, 0 Nos. Motion passed.

b. Little League MOU Discussion – Jordan/Sean

Last meeting it was asked that Sean present to the committee an itemized list of cost and supplies.

The following are to be completed:

- i. Apply and Spread decomposed granite on the infield.
- ii. Improvements to batters and catchers' boxes
- iii. Replace the mound, bases and home plate.
- iv. Maintain resurfacing and improvements done in previous years.
 - Year 1, Resurface SE field (Majors)
 - Year 2, Resurface SW field (Tee Ball)
 - Year 3, NE softball field (High School)

DL Little League estimates \$8,000 for the improvements to each field respectively; including labor and materials, attached is the estimate from Gruber Excavating, Inc for decomposed granite at \$4,320.00 for approximately 6500 square feet, 2" deep=42CY/60 Tons delivered.

Authorize City Staff to write a 3 year contract for \$8,000 a year and Sean would need to provide City Staff documentation of the work completed every year. The contract could be automatic renewal or a reassessment of contract in 3 years.

Member Hayes motioned for City Staff to write a 3 year, \$8,000 per year contract with option to renew and Rec Dept provide a report to City Staff of the work completed each year. The contract will come back to Parks & Rec on April 22nd for their review and recommend to Finance and Council at their May Meeting. Member Fjelstad seconded the motion, 3 Ayes, 0 Nos. Motion passed.

5. New Business:

- a. None

6. Committee Comments or Concerns:

- a. Sean Herrick: Lights at all Ballfields so we can have evening games. Member Hayes stated to Sean that the Legion may be able to help with funds. Member Hayes invited Sean to the Legion meetings.

7. Announcement of the Next Meeting:

- a. Regular Meeting: April 22, 2024 at 5pm

8. Adjournment:

- a. Chairperson King-Chavez adjourned the meeting at 5:45PM.

Prepared by: Cyndi Thompson, City Clerk

Rian King-Chavez, Chairperson

Date

Parks & Recreation Committee

Members

Rian King-Chavez (Chair) | Curt Fjelstad | Kirk Hayes

AGREEMENT

between

The City of Deer Lodge, Montana

and

The Deer Lodge Little League

This agreement is made and entered into this ____ day of May, 2024, by and between the City of Deer Lodge, Montana (the "City"), and the Deer Lodge Little League, a Montana not-for-profit corporation ("League").

WITNESS

WHEREAS, the City is the owner of Jaycee Park and the athletic fields contained within the Park; and

WHEREAS, the League wishes to perform maintenance on the athletic fields located at Jaycee Park both for their ability to use the fields and for the general betterment of the Park; and

WHEREAS, the City grants the League approval to make improvements to the athletic fields as described in this Agreement; and

WHEREAS, the League has estimated that the cost of annual maintenance for one field, plus continued maintenance for the other fields, to be \$8,000 per year; and

WHEREAS, the City in exchange for the improvements grants the League permission of use of the *Lower Upper, Softball Field*; and

WHEREAS, the City authorizes use of the *Lower Upper, Softball Field*, as well as access to the other fields for three (3) years starting from the approval date of the Agreement with an option for renewal.

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Deer Lodge and the Deer Lodge Little League agree the following in consideration of the above recitals, which are contractual in nature, as follows.

CONDITIONS

1. The League agrees to resurface one field per year of this Agreement. The schedule shall be as follows:
 - a. Year 1: Resurface Southeast field (Majors field).
 - b. Year 2: Resurface Southwest field (Tee Ball field).
 - c. Year 3: Resurface Northeast field (Softball field).

2. The type of maintenance projects to be performed by the League for each field are as follows:
 - a. Application and spreading of decomposed granite on the infield.
 - b. Improvements to batters and catchers boxes.
 - c. Replacement of mounds, bases, and home plate.

3. The League agrees to perform continued maintenance on fields done in previous years of this Agreement so that each field remains in good condition after the initial maintenance has been completed.

4. The League agrees to provide proof after each annual maintenance project that they have completed their obligations following the conditions of this Agreement. Failure to do so will result in the withholding of future funding as specified in this Agreement until such a time that the work agreed to is completed.

5. The City agrees to contribute \$8,000 annually, before the start of each year's maintenance project, to the League for the purposes of the maintenance as described in this Agreement.

NOTICES

1. The League is required to inform and obtain approval from the City before making improvements or revisions to the athletic fields not specifically described in this Agreement.

2. Notices for both parties shall be given to the following designated representatives:
 - a. City: Trent Freeman,
Public Works Superintendent
300 Main Street
Deer Lodge, MT 59722
(406) 594-2240
 - b. League: Sean Herrick
President
903 Kohrs Street
Deer Lodge, MT 59722
(406) 565-7278

TERM AND EFFECTIVENESS

1. This Agreement shall be effective upon its complete execution by the parties' authorized agents and shall remain in effect for three years with an expiration date of June 30, 2024. Thereafter, the parties may negotiate an extension of this Agreement.

IN WITNESS WHEREOF, the parties have caused their authorized agents to execute this Agreement.

Deer Lodge Little League

A Montana nonprofit corporation

By: _____ Date: _____

Sean Herrick, President

City of Deer Lodge

A Montana municipality

By: _____ Date: _____

James Jess, Mayor

Attest:

By: _____ Date: _____

Cyndi Thompson, City Clerk



PROJECT PROPOSAL 2024

April 04, 2024

PROJECT DESCRIPTION

Field Resurfacing and Maintenance at Jaycee Park, Deer Lodge MT.

PROJECT OBJECTIVES

The following are to be completed:

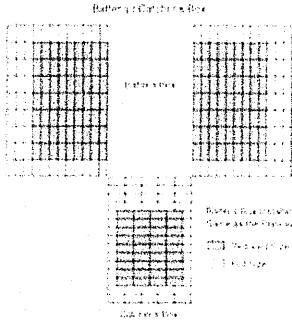
- a. Apply and spread decomposed granite on the infield;
- b. Improvements to batters and catchers boxes; and
- c. Replace the mound, bases and home plate;
- d. Maintain resurfacing and improvements done in previous years.
 - Year 1 Resurface SE Field (Majors)
 - Year 2 Resurface SW Field (Tee Ball)
 - Year 3 NE Softball Field (High School)

COST

- Deer Lodge Little League estimates \$8,000 for the improvements to each field respectively; including labor and materials. See attached estimate.

TIMELINE OF THE PROJECT

- Timeline to be determined as funds and materials are available.



Enter the durability and performance of the globe's most advanced turf and surface materials. High quality turf blocks designed for durability, high wear areas of the field. MoundMaster turf blocks deliver superior performance. Each block is perfectly formed for building and shaping and comes in sets of 10 blocks packaged in a fold-down tote to retain moisture. With the quality control of these blocks, you can ensure the field is in the best condition possible, providing the best field in a professional setting.

HOME PLATE BRICK FEATURES

- 100% polypropylene blocks for superior performance and longevity.
- Perfectly formed blocks for building pitcher's mound, batter's box, and catcher's box.
- Each tote contains 10 blocks packaged in a fold-down tote for easy storage.
- Durable construction allows for easy storage and handling.
- Block dimensions of 11 1/2" x 11 1/2" x 1 1/2".
- 500 tote quantity for an ample supply.

SHIPPING & RETURNS



TURFACE MOUNDMASTER BLOCKS

\$2,299.00

Excavate the Batter's Box 3" deep.

Install the MoundMaster® Blocks soak in for 20 minutes.

Apply a thin layer of Turface® MoundMaster blocks) moisten, tamp.

turface.com

anytime@turface.com

Approximate Cost Estimate:

\$4,500-Field Surface (60 tons), \$2,300 underground clay and \$1,000 for installation.

GRUBER EXCAVATING, INC.

32 Bitterroot Lane
Clancy, MT 59634

Proposal

ESTIMATE #	DATE
2150	4/4/2024

TO:
Deer Lodge Little League Sean Herrick 903 Kohrs St Deer Lodge, MT 59722

PROJECT

DESCRIPTION	UNIT PRICE	QTY	UNIT	TOTAL
Estimate for decomposed granite for approximately 6500 square feet @ 2" deep = 42 CY/ 60 Tons Delivered *	72.00	60	Ton	4,320.00
* Estimates are from 2023 prices and will go up in 2024. Prices for 2024 not available at time of this estimate. Actual amount will be calculated by exact weight.				

<i>Thank you for your business.</i>	Total	\$4,320.00
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WEBSITE	PHONE #
www.gruberexcavating.com	406-449-3927