



# PARKS & RECREATIONAL COMMITTEE

## AGENDA

April 4, 2024 – 5PM | Council Chambers, City Hall

1. **Call meeting to order:**
2. **Approval of Minutes:**
  - a. Regular Meeting: March 25, 2024
3. **Public Comment** – (Limit to three minutes per person)
4. **Continued Business:**
  - a. Beast Mowed Contract – Trent
  - b. Little League MOU – Jordan/Sean
5. **New Business:**
  - a. None
6. **Committee Comments or Concerns:**
7. **Announcement of the next meeting:**
  - a. Regular Meeting: April 22, 2024, at 5PM
8. **Adjournment:**

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**Parks and Recreation Committee**

**Members**

Rian King-Chavez | Curt Fjelstad | Kirk Hayes

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**CITY OF DEER LODGE**

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**PARKS & RECREATION**

**COMMITTEE**

**MINUTES**

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**March 25, 2024, at 5:00 PM | Council Chambers, City Hall**

**Members Present:** Rian King-Chavez, Curt Fjelstad, Kirk Hayes

**Members Absent:** None

**Mayor:** None

**CAO:** Jordan Green

**Staff:** Sean Herrick

**Guests:** None

**1. CAO will call Meeting to Order:**

- a. Elect a Chairperson  
Member Fjelstad motioned to elect Member King-Chavez as Chairperson. Member Hayes seconded the motion. 3 Ayes, 0 Nos. Motion passed.

**2. Approval of Minutes:**

- a. Regular Meeting: None- This is the 1<sup>st</sup> meeting of 2024.

**3. Public Comment - Limit to three minutes per person:**

- a. None

**4. Continued Business:**

- a. None

**5. New Business:**

- a. Beast Mowed Contract – Trent Jordan  
Presented a contract from Beast Mowed to complete Parks Maintenance for 2024. The contract has the same stipulations as last year where the City of Deer Lodge Public Works crew will be required to water. There is no change in contract price from last year to this year.

Scheduled a second meeting for April 4<sup>th</sup> at 5pm. The cost of service is agreed upon to be too high. Discussed, the cost of a full-time employee as it could be considerable amount less than the quote from Beast Mowed.

Member Hayes motioned to table this item for 10 days and reconvene April 4<sup>th</sup> at 5pm in order to have time to review hiring a seasonal employee. Member Fjelstad seconded the motion 3 Ayes, 0 Nos. Motion passed

b. Little League MOU Discussion – Jordan/Sean

Presented the expired contract between the City of Deer Lodge and the Deer Lodge Little League.

Sean Herrick, President of the Little League addressed the committee by providing an update on the expired contract and discussed the items the Little League is requesting:

The league would like to resurface the lower east field and rebuild batter boxes and mound for the same field. The cost would be close to \$9k. Discussion of a yearly payout of \$10k was considered. This would accomplish resurfacing and construction for a field each year and maintenance of resurfacing done in previous years, to prolong the life of resurfacing.

Committee and Staff has requested an itemized list from the league to be presented at the April 4<sup>th</sup> meeting.

Member Hayes motioned to table this item for 10 days and reconvene April 4<sup>th</sup> at 5pm this gives enough time for Sean to present an itemized list of cost and supplies. Member Fjelstad seconded the motion 3 Ayes, 0 Nos. Motion passed

c. 5 Year Committee Goals – Jordan

1. Parks Audit and Recreation Spaces.
2. Review of 2021 City of Deer Lodge Parks and Trails Master Plan – Prioritize review and set priorities based off Parks & Trails Master Plan.
3. Build partnerships with community organizations (ex., Legion, Little League, Public Schools).
4. Clark Fork Park – Develop a Future use plan.
5. Funding for Park Maintenance – Pursue funding for Maintenance of City Parks.

Discussed creating parks amenity map and consider changing the zoning map for parks when appropriate.

Member Fjelstad motioned to approve the five, 5 year goals as created above. Member Hayes seconded the motion. 3 Ayes, 0 Nos. Motion passed.

- d. Recreation Program Report – Sean  
Report approved as presented. Request for purchase of basketball shooting machine at a cost of \$7,000, Jordan will check into grant opportunities and existing city funds. Review this subject at next month’s regular meeting.

**7. Committee Comments or Concerns:**

- a. None

**8. Announcement of the Next Meeting:**

- a. Special Meeting: April 4, 2024 at 5pm
- b. Regular Meeting: April 22, 2024 at 5pm

**9. Adjournment:**

- a. Chairperson King-Chavez adjourned the meeting at 6:28PM.

Prepared by: Cyndi Thompson, City Clerk

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Rian King-Chavez, Chairperson

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Date

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**Parks & Recreation Committee**

**Members**

Rian King-Chavez (Chair) | Curt Fjelstad | Kirk Hayes

**ESTIMATE**

**Beast Mowed Lawncare LLC**

302 Kohrs Street  
Deer Lodge, MT 59722  
(406) 285-1227



To:  
Trent Freeman  
300 main street  
Deer Lodge, MT 59722

Estimate # 12814  
Estimate Date 03/07/2024  
Total Amount \$37,800.00

Item	Quantity	Price	Tax1	Tax2	Line Total
Grass Cutting	24.0	\$1,400.00			\$33,600.00
Spring Cleanup	1.0	\$4,200.00			\$4,200.00

Subtotal: \$37,800.00  
Tax: \$0.00  
Total Amount: \$37,800.00

**Notes**

Trent per our discussion. A complete mowing of the parks would be \$2800. This includes all of Jaycee Park as well as West Side Park. City Crews will make sure that the parks are Watered. Mowing Trimming and Care of the Infields will be done by Beast Mowed. Spring and Fall Cleanup of Leaves are billed at 1.5 X the cost of a Normal Mowing. Because of the State of the Parks and Current Watering methods it was decided that the parks be put on a Bi-weekly Schedule instead of weekly for this first year. The above quote assumes that we are mowing 1/2 of the total area of the parks every week for what should be approximately a 26 week season. Fertilizer and Weed control are out of scope. Until we get a better method for applying water and a thicker stand of grass we all felt that money would be better spent getting sprinklers installed and we can evaluate next steps in the Fall or next spring.



Expired

**AGREEMENT**  
**City of Deer Lodge, Montana**  
**and**  
**Deer Lodge Little League**

This agreement is made and entered into this 16<sup>th</sup> day of March 2020, by and between the City of Deer Lodge, Montana (the "city"), and the Deer Lodge Little League, a Montana not-for-profit corporation ("League").

**WITNESS**

WHEREAS, the City is the owner of Jaycee Park and the athletic fields contained within the Park; and

WHEREAS, the League wishes to utilize for events the *Lower Upper, Softball Field* located at Jaycee Park; and

WHEREAS, the League to utilize the *Lower Upper, Softball Field* needs to improve the field conditions to make it suitable for practices and games; and

WHEREAS, the City grants the League approval to make the improvements to the *Lower Upper, Softball Field* as described in this Agreement; and

WHEREAS, the City in exchange for the improvements grants the League permission of use of the *Lower Upper, Softball Field*;

WHEREAS, the City authorizes use of the *Lower Upper, Softball Field* to the League for three years starting from the approval date of the Agreement with an option for renewal;

THEREFORE, BE IT RESOLVED THAT by the City Council of the City of Deer Lodge and the Deer Lodge Little League agree the following in consideration of the above recitals, which are contractual in nature, as follows.

**1. Described improvements:**

- a. Apply and spread decomposed granite on the infield;
- b. Replace the mound, bases and home plate at two different distances to accommodate separate age divisions; and
- c. Aeration fertilization and seeding of all turf areas.

**2. Project Costs:**

- a. The League estimates \$5,000 for the improvements including labor and materials.
- b. The City agrees to contribute \$1,000 from the Repair & Maintenance, Supplies portion of the Parks Maintenance Budget as a singular contribution.

**3. Notices:**

The League is required to inform and obtain an approval from the City before making improvements or revisions to the *Lower Upper, Softball Field* not specifically described in the Agreement. The League and/or their authorized agents are prohibited from making permanent alterations from the *Lower Upper, Softball Field* during the term of this Agreement

**4. Participating Agencies and Designated Contact Persons:**

City Representative: Trent Freeman, Public Works Superintendent  
300 Main Street  
Deer Lodge, MT 59722  
406.594.2240


League Representative: Sean Herrick, President  
903 Kohrs Street  
Deer Lodge, MT 59722  
406.565.7278

**5. Term and Effectiveness:**

This Agreement shall be effective upon its complete execution by the parties' authorized agents shall remain in effect for three years with an expiration date of March 16, 2023. Thereafter, the parties may negotiate an extension of this Agreement for up to three years.

IN WITNESS WHEREOF, the parties have caused their authorized agents to execute the Agreement.

Deer Lodge Little League  
a Montana nonprofit corporation

By:   
Sean Herrick, President

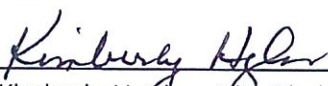
Date: 3-23-2020

City of Deer Lodge  
a Montana municipality

By:   
Diana J. Solle, Mayor

Date: 3-18-2020

Attest:

  
Kimberly Hughes, City Clerk

Date: 3-18-2020



**AGREEMENT**  
City of Deer Lodge, Montana  
and  
Deer Lodge Little League

Proposed

This agreement is made and entered into this day \_\_\_\_\_ of, \_\_\_\_\_ by and between the City of Deer Lodge, Montana (the "city"), and the Deer Lodge Little League, a Montana not-for-profit corporation ("League").

**WITNESS**

WHEREAS, the City is the owner of Jaycee Park and the athletic fields contained within the Park; and

WHEREAS, the League wishes to utilize for events the *Lower Upper, Softball Field* located at Jaycee Park; and

WHEREAS, the League to utilize *East side Baseball (Majors) Field* needs to improve the field conditions to make it suitable for practices and games; and

WHEREAS, the City grants the League approval to make the improvements to the *East side Baseball (Majors) Field* as described in this Agreement; and

WHEREAS, the City in exchange for the improvements grants the League permission of use of the *Lower Upper, Softball Field*;

WHEREAS, the City authorizes use of the *Lower Upper, Softball Field* to the League for three years starting from the approval date of the Agreement with an option for renewal;

THEREFORE, BE IT RESOLVED THAT by the City Council of the City of Deer Lodge and the Deer Lodge Little League agree the following in consideration of the above recitals, which are contractual in nature, as follows.

1. **Described improvements:**
  - a. Apply and spread decomposed granite on the infield;
  - b. Improvements to batters and catchers boxes; and
  - c. Replace the mound, bases and home plate.
  
2. **Project Costs:**
  - a. The League estimates \$8,000 for the improvements including labor and materials.
  - b. The League is looking for a contribution from the City for the Repair & Maintenance to the city baseball fields.
  
3. **Notices:**

The League is required to inform and obtain an approval from the City before making improvements or revisions to the *East side Baseball (Majors) Field* not specifically described in the Agreement. The League and/or their authorized agents are prohibited from making

permanent alterations from the *East side Baseball (Majors) Field* during the term of this Agreement

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Deer Lodge Little League  
a Montana nonprofit corporation

By: \_\_\_\_\_  
Sean Herrick, President

Date: \_\_\_\_\_

City of Deer Lodge  
a Montana municipality

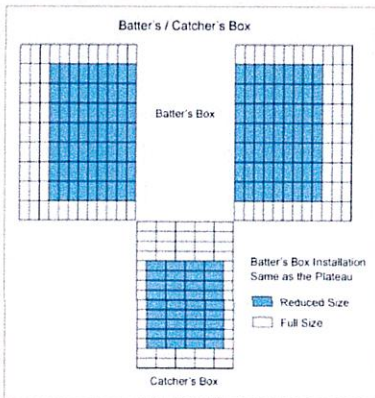
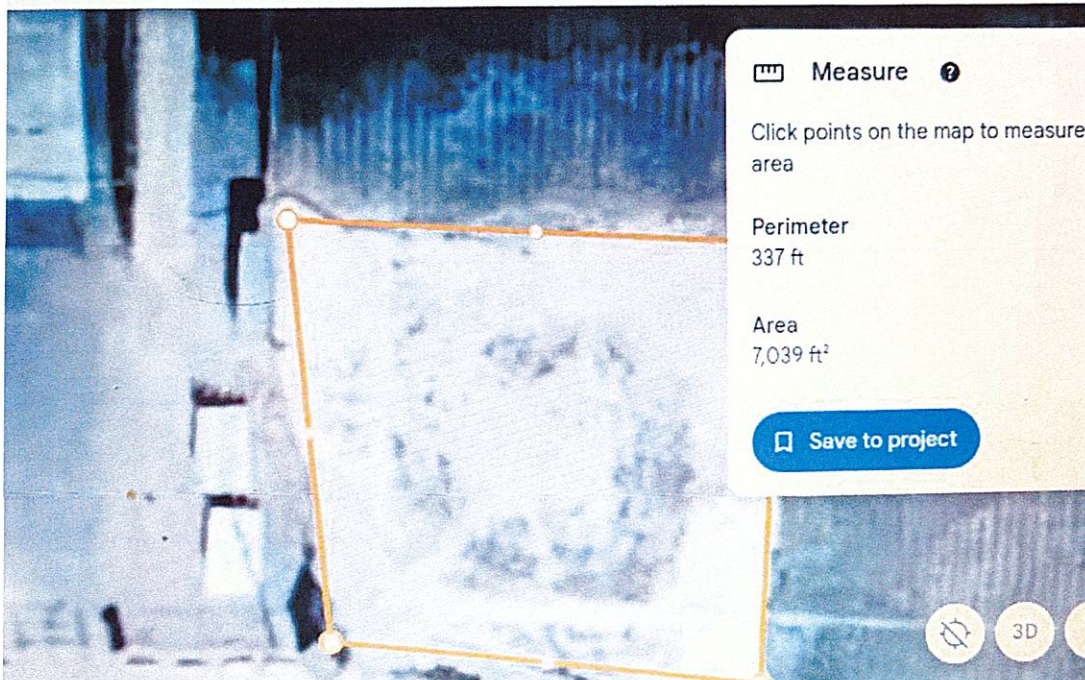
By: \_\_\_\_\_  
James Jess, Mayor

Date: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Cindy Thompson, City Clerk

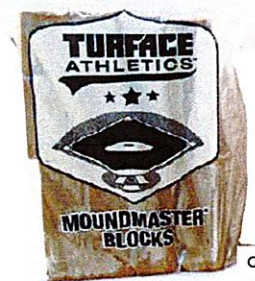
Date: \_\_\_\_\_



Ensure the durability and proper maintenance of the pitcher's mound, batter's box, and catcher's area with our high-quality clay blocks. Designed specifically for these high-wear areas of the diamond, these pure clay blocks deliver exceptional long-lasting performance. Each block is perfectly sized for building and shaping and comes in sets of 8 blocks packaged in air-tight bags to retain moisture. With their pliable construction, these blocks make it easy to mold and form the desired structures, providing the foundation for a professional playing surface.

### HOME PLATE BRICK FEATURES

- 100% pure virgin clay blocks for superior performance and longevity
- Perfectly sized blocks for building pitcher's mound, batter's box, and catcher's box
- Each set contains 8 blocks packaged in air-tight bags to retain moisture
- Pliable construction allows for easy molding and shaping
- Block dimensions: 2 1/4" x 4" x 8"
- 500 bricks per pallet for an ample supply



SHIPPING & RETURNS



TURFACE MOUNDMASTER BLOCKS

\$2,299.00



Excavate the Batter's Box 3" deep



Install the MoundMaster® Blocks soak in for 20 minutes.



Apply a thin layer of Turface® (MoundMaster® blocks) moisten, tamp.

surface.com

anytimebaseballsupply.com

Approx Cost Estimate:

\$4,500-Field Surface (60 tons), \$2,300 underground clay and \$1,000 for installation.