

**CITY OF DEER LODGE
APPLICATION FOR EMPLOYMENT**

Name: _____

Date: _____

Address: _____

Phone Number _____

Are you legally eligible for employment in the USA? Yes _____ No _____ (verification will be required)

Are you of legal age to work? Yes _____ No _____

Position applying for: _____

Were you previously employed by us? _____ If yes, when? _____

If your application is considered favorably, on what date will you be available for work? _____

RECORD OF EDUCATION

Name & City of Elementary School: _____

Check last year completed: 5_ 6_ 7_ 8_ Did you graduate? Yes ___ No ___

Name & City of High School: _____

Check last year completed: 9_ 10_ 11_ 12_ Did you graduate? Yes ___ No ___

Name & City of College: _____

Years attended: _____ List course of study & degree: _____

RECORD OF EMPLOYMENT

(Begin with the most recent)

1. Company Name & Address: _____

Company Phone Number: _____ Supervisors Name: _____

Dates of employment: From: _____ To: _____ Ending Salary: _____

Describe work you preformed & Position(s) you held: _____

Reason for leaving: _____

2. Company Name & Address: _____

Company Phone Number: _____ Supervisors Name: _____

Dates of employment: From: _____ To: _____ Ending Salary: _____

Describe work you performed & Position(s) you held: _____

Reason for Leaving: _____

3. Company Name & Address: _____

Company Phone Number: _____ Supervisors Name: _____

Dates of employment: From: _____ To: _____ Ending Salary: _____

Describe work you performed & Position(s) you held: _____

Reason for leaving: _____

4. Company Name & Address: _____

Company Phone Number: _____ Supervisors Name: _____

Dates of employment: From: _____ To: _____ Ending Salary: _____

Describe work you performed & Position(s) you held: _____

Reason for leaving: _____

I hereby give the City of Deer Lodge permission to contact the employers listed above concerning my prior work experience. If there is a particular employer, you do not wish us to contact, please indicate: _____

Signature: _____

Personal References
(Not former employers or relatives)

1. Name: _____ Occupation: _____

Address: _____ Phone Number: _____

2. Name: _____ Occupation: _____

Address: _____ Phone Number: _____

3. Name: _____ Occupation: _____

Address: _____ Phone Number: _____

Are there any other experiences, skills or qualifications which will be of special benefit in the job for which you are applying? (Applicant should not list any information that the Federal and/or State law precludes obtaining in the pre-employment stage.)

Please, Read and Sign Below

The facts set forth in my application for employment are true and complete. I understand that if employed, any false statement may result in dismissal. I further understand that this application is not, and is not intended to be, a contract of employment, nor does this application obligate the employer in any way if the employer decides to employ me. No one other than an officer of the city has any authority to enter into any agreement for employment for any specified period of time or to make any agreement contrary to the foregoing and then only in writing signed by an officer.

Signature: _____