William K. Kohrs Memorial Library

Board of Trustees

Meeting Minutes

October 15, 2020

Attendance:

Board members: Warner Bair, Mary Ann Fraley, Jami Eads

 Staff: Cindy Grieshaber

 City Council: Amanda Bohrer

Call to order: Warner called the meeting to order at 4:02 pm.

Warner welcomed new trustee, Jami Eads, to the board.

Adoption of the Agenda: Mary Ann moved to adopt the agenda. Jami seconded the motion. The agenda was adopted unanimously.

Public comment: There was no public comment.

Minutes from previous meeting: Mary Ann moved to approve the minutes from the previous meeting. Jami seconded the motion. The minutes were approved unanimously.

Claims for October: Mary Ann moved to approve the claims for October. Jami seconded the motion. The claims were approved unanimously.

Reports:

Foundation: There were no Foundation members present. The Foundation’s last meeting was September 8, 2020. The next Foundation meeting is scheduled for December 7, 2020

Budget: Cindy presented an update on the current state of the library budget. We have finished 83% of the

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Budget: As of September 30, 2020 we have finished 25% of the fiscal year. We have received 13% of revenue; the expenses are at 24% of budget.

Unfinished business: Warner led a discussion on the Library Foundation’s audit progress. The audit that was supposed to be ready in July is still not finished. Jennifer Spring is working on the audit, but no end date has been given. All board members agreed that a deadline must be given to the Foundation. Amanda and Jami will meet with Dwight O’Hara and discuss a deadline. The deadline should be no later than the next Library Trustee meeting on November 19, 2020.

New Business: Amendments to bylaws

Mary Ann made a motion to change Article IV of the trustee bylaws to include a vice chair, and to change the last sentence of Article III to “The Deer Lodge City Council may select one of its members to attend board meetings as a non-voting participant in trustee meetings.” Jami seconded the motion. The motion passed unanimously.

Closing: The meeting adjourned at 4:40 pm.

The next regular meeting of the Library Board of Trustees will be Thursday, November 19, 2020 at 4:00 pm in the library meeting room.