



# FINANCE COMMITTEE AGENDA

August 1, 2022 – 4:00 pm | Council Chambers, City Hall

1. **Call meeting to order.**
2. **Approval of Minutes.**
  - a. Regular Meeting: July 5, 2022, and July 11, 2022, and July 12, 2022
3. **Public Comment** - Limit to three minutes per person.
4. **New Business.**
  - a. Court Collections Spreadsheets – Jordan
  - b. 4-H Pasture Lease - Jordan
  - c. Skatepark Dirt Payments - Jordan
  - d. PRA 4<sup>th</sup> Pay Application - Jordan
  - e. Drying Bed Pay Estimate #1 – Jordan
  - f. Review and sign July claims – Stan
5. **Continued Business.**
  - a. Budget Review - Jordan
6. **Committee Comments or Concerns:**
7. **Announcement of next meeting.**
  - a. Tuesday, September 6, 2022, as Monday September 5<sup>th</sup> is a City Holiday.
8. **Adjournment.**

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## Finance Committee

### Members

Dick Bauman (Chair) | Joseph Callahan | Rob Kersch

# CITY OF DEER LODGE

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## FINANCE COMMITTEE MEETING MINUTES

July 5, 2022 – 3:00pm | Council Chambers, City Hall

<b>Members Present:</b>	Dick Bauman, Rob Kersch, Joseph Callahan
<b>Members Absent:</b>	None
<b>Mayor:</b>	Absent
<b>CAO:</b>	Jordan Green
<b>Staff:</b>	Trent Freeman, Stan Glovan, Cyndi Thompson
<b>Guests:</b>	None

**1. Call Meeting to Order:**

- a. Chairperson Bauman called the meeting to order at 3:05PM.

**2. Approval of Minutes:**

- a. Regular Meeting: June 6, 2022, and June 21, 2022  
Member Kersch motioned to approve both sets of minutes as presented. Chairperson Bauman seconded the motion. 2 Ayes, 0 Nos, 1 Absent. Motion passed.

**3. Public Comment:**

- a. None

**4. New Business:**

- a. PRA 2<sup>nd</sup> Pay Application – Jordan  
Application is in your packet that is grant funded. This is the 2<sup>nd</sup> pay application for soil removal at the Passenger Refueling Area for \$12,128.40.

Member Kersch motioned to approve PRA 2<sup>nd</sup> Pay Application for \$12,128.40 and recommended it to Council. Chairperson Bauman seconded the motion. 2 Ayes, 0 Nos, 1 Absent. Motion passed.

- b. PRA 3<sup>rd</sup> Pay Application – Jordan  
Application is in your packet that is grant funded. This is the 3<sup>rd</sup> pay application for soil removal at the Passenger Refueling Area for \$6,889.14.

Member Kersch motioned to approve PRA 3<sup>rd</sup> Pay Application for \$6,889.14 and recommended it to Council. Chairperson Bauman seconded the motion. 2 Ayes, 0 Nos, 1 Absent. Motion passed

- c. Chilcott Land Lease Terms Discussion – Jordan  
Discussed Land Lease Terms and Conditions proposed by Mr. Chilcott. Discussion only no motion.

- d. Review and sign June claims – Stan  
June claims were reviewed and signed by the committee.

**5. Continued Business:**

- a. Budget Review – Jordan

The committee reviewed and completed the following sections of the budget.

<ul style="list-style-type: none"> <li>a. 430263 City Lighting District #104.</li> <li>b. 430263 2460 Main St Lighting District #105.</li> <li>c. 411100 Legal Services.</li> <li>d. 430200 Road &amp; Street Services, 2510 Street Maint. District #4.</li> <li>e. 431300 Central Shop Services, #4.</li> <li>f. 521000 Interfund Operating Transfer Out.</li> <li>g. 430200 - 2520 Maverick St. MTC #5.</li> <li>h. 430200 Road &amp; Street, 2820 Gas Tax.</li> <li>i. 430200 Road &amp; Street, 2821 Gas Tax Special.</li> <li>j. 460460 Historical Preservation.</li> <li>k. 411840 Grant Administration, ARPA Funds.</li> </ul>	<ul style="list-style-type: none"> <li>j. 420400 Fire Protection &amp; Control, Fire G.O. Bonds.</li> <li>k. 490100 General Obligation Bonds, Fire G.O. Bonds.</li> <li>l. 420400 Fire Protection &amp; Control, 4505 Capital Project – Fire Department.</li> <li>m. 420100 Law Enforcement Service, 4515 Capital Project Law Enforcement Vehicles.</li> <li>n. 430530 Water Source of Supply and Pumping, 5210 Water Utility.</li> <li>o. 430540 Water Purification and Treatment, 5210 Water Utility.</li> </ul>
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**6. Committee Comments or Concerns:**

- a. Member Kersch discussed the ongoing Street Maintenance Resolution discussion.

**7. Announcement of Next Meeting:**

- a. Monday, July 11, 2022, at 3pm
- b. Tuesday, July 12, 2022, at 3PM

**8. Adjournment:**

The meeting was adjourned at 4:54pm.

Prepared by: Cyndi Thompson, City Clerk

\_\_\_\_\_  
Dick Bauman, Chairperson

\_\_\_\_\_  
Date

**Finance Committee Members**

Dick Bauman (Chair) | Rob Kersch | Joseph Callahan

# CITY OF DEER LODGE

## FINANCE COMMITTEE MEETING MINUTES

July 11, 2022 – 3:00pm | Council Chambers, City Hall

**Members Present:** Dick Bauman, Rob Kersch, Joseph Callahan  
**Members Absent:** None  
**Mayor:** Absent  
**CAO:** Jordan Green  
**Staff:** Trent Freeman, Stan Glovan  
**Guests:** None

**1. Call Meeting to Order:**

a. Chairperson Bauman called the meeting to order at 3:00PM.

**2. Approval of Minutes:**

a. Regular Meeting: July 5, 2022

Member Kersch motioned to approve minutes as presented. Member Callahan seconded the motion. 3 Ayes, 0 Nos. Motion passed.

**3. Public Comment:**

a. None

**4. New Business:**

a. None

**5. Continued Business:**

a. Budget Review – Jordan

The committee reviewed and completed the following sections of the budget.

a. 410100 Legislative Services b. 410200 Executive Services c. 410360 City Court – WILL REVIEW AGAIN 7/12/22 d. 430550 Transmission & Distribution e. 430570 Water Accounting f. 431300 Central Shop Services g. 510300 Other Unallocated Costs h. 521000 Interfund Operating Transfer Out i. 430600 Sewer Operator j. 430630 Sewer Collection and Transmission k. 430640 Sewer Treatment & Disposal	l. 430670 Sewer Accounting m. 431300 Central Shop Services n. 490500 Other Debt Service Payments o. 510300 Other Unallocated Costs p. 521000 Interfund Operating Transfers Out q. 430640 Sewer Treatment & Disposal r. 430830 Solid Waste Collection s. 430870 Solid Waste Accounting t. 431300 Central Shop Services u. 521000 Interfund Operating Transfers Out v. 420400 Fire Protection & Control
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**6. Committee Comments or Concerns:**

a. None

**7. Announcement of Next Meeting:**

a. Monday, July 12, 2022, at 3pm

**8. Adjournment:**

The meeting was adjourned at 4:28pm.

Prepared by: Cyndi Thompson, City Clerk

\_\_\_\_\_  
Dick Bauman, Chairperson

\_\_\_\_\_  
Date

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**Finance Committee Members**

Dick Bauman (Chair) | Rob Kersch | Joseph Callahan

# CITY OF DEER LODGE

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## FINANCE COMMITTEE MEETING MINUTES

July 12, 2022 – 3:00pm | Council Chambers, City Hall

**Members Present:** Dick Bauman, Rob Kersch, Joseph Callahan  
**Members Absent:** None  
**Mayor:** Absent  
**CAO:** Jordan Green  
**Staff:** Stan Glovan  
**Guests:** None

**1. Call Meeting to Order:**

a. Chairperson Bauman called the meeting to order at 3:00PM.

**2. Approval of Minutes:**

a. Regular Meeting: July 11, 2022  
Deferred till next meeting August 1, 2022

**3. Public Comment:**

a. None

**4. New Business:**

a. None

**5. Continued Business:**

a. Budget Review – Jordan

The committee reviewed and completed the following sections of the budget.

- a. 410360 City Court
  - b. 410400 Administrative Services
  - c. 410410 Chief Administrative Officer
  - d. 410500 Financial Services
  - e. 410530 Audit
  - f. 410600 Elections
  - g. 411030 Planning
  - h. 411030 Legal Services
  - i. 411200 Facilities Administration
  - j. 420100 Law Enforcement Services
- BUDGET REVIEW COMPLETED 7/12/2022**

**6. Committee Comments or Concerns:**

a. None

**7. Announcement of Next Meeting:**

a. Monday, August 1, 2022, at 4pm

**8. Adjournment:**

The meeting was adjourned at 4:31pm.

Prepared by: Cyndi Thompson, City Clerk

\_\_\_\_\_  
Dick Bauman, Chairperson

\_\_\_\_\_  
Date

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**Finance Committee Members**

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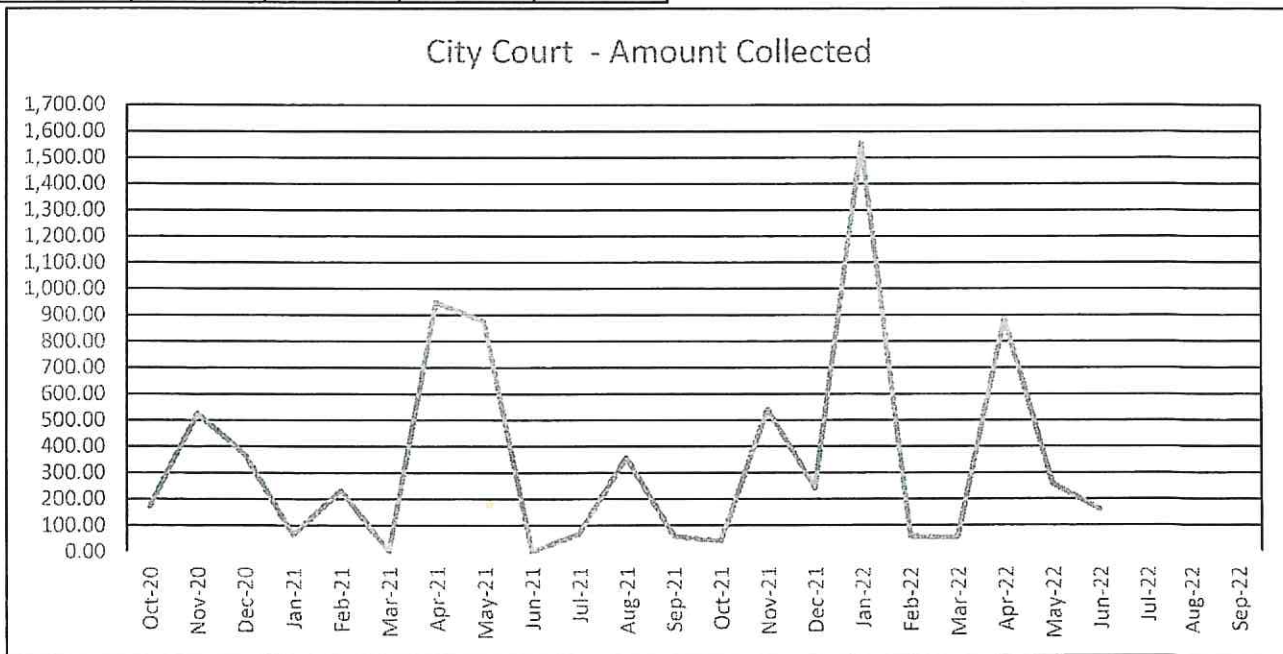
Dick Bauman (Chair) | Rob Kersch | Joseph Callahan

AS of July 15, 2022

total submitted to Collections  
\$120,790.01

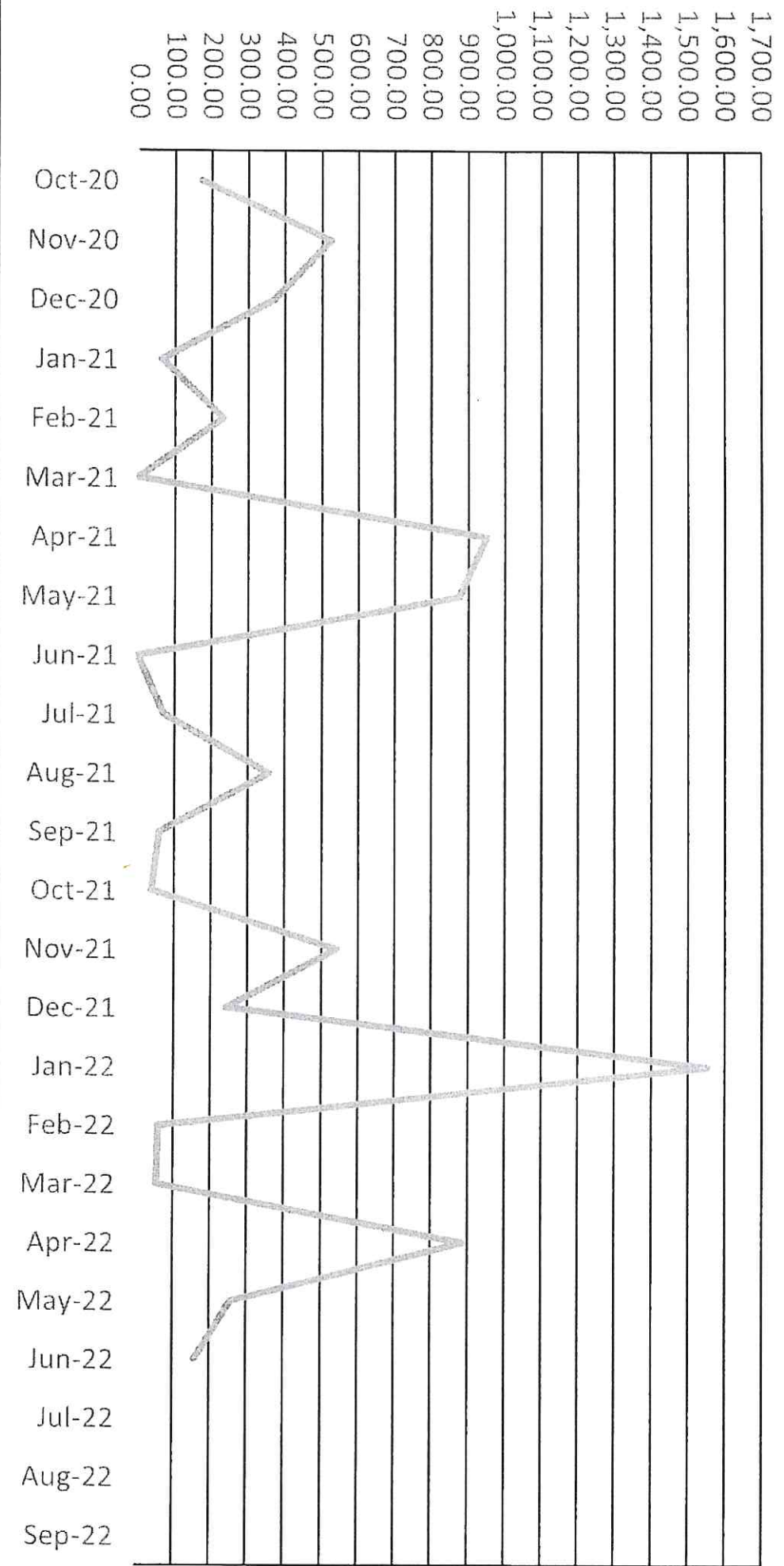
total collected - \$746.70

Date	Amount Collected			
Oct-20	171.40			
Nov-20	525.01			
Dec-20	368.42			
Jan-21	64.00			
Feb-21	231.83			
Mar-21	0.00			
Apr-21	949.00			
May-21	875.20			
Jun-21	0.15			
Jul-21	69.60			
Aug-21	357.60			
Sep-21	60.00			
Oct-21	40.00			
Nov-21	540.66			
Dec-21	242.00			
Jan-22	1,553.01			
Feb-22	60.00			
Mar-22	56.00			
Apr-22	886.50			
May-22	256.32			
Jun-22	160.00			
Jul-22				
Aug-22				
Sep-22				





# City Court - Amount Collected





PO Box 2898  
 Missoula, MT 59806  
 406-541-3993  
 406-541-3991  
 nwcollectors.com

Client Number: 2905  
 Statement Summary Date: 10/01/20

DEER LODGE CITY COURT  
 STEPHANIE JOHNS - DEPUTY CLERK  
 409 MISSOURI AVE  
 DEER LODGE, MT 59722

**Agency Collections**

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Agency	Commissions Due Us	Your return on Collections
09/24/20	[REDACTED]	TK 10-188&191	GARNISHMENT PAYMENT	TAX	\$2,010.75	\$214.25	\$42.85	\$171.40
<b>Total</b>						<b>\$214.25</b>	<b>\$42.85</b>	<b>\$171.40</b>

**Paid to Client**

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Client	Commissions Due Us	Your return on Collections
No Payments collected directly by Client for this period!								
<b>Total</b>								

Amount collected by Agency this period	\$214.25
Less Commission Earned on Collections	<u>\$42.85</u>
Client Return on Agency Collections	\$171.40
 Amount Collected by Client	
Less Your Return on Client Collections	<u>\$0.00</u>
Agency Fee on Client Collections	\$0.00
 Client Return on Agency Collections	\$171.40
Agency fee on Client Collections	\$0.00
Less balance forward	<u>\$0.00</u>
Net Balance	\$171.40

**Please find enclosed our check for \$171.40**

Client Number: 2905  
 Statement Summary Date: 11/01/20

DEER LODGE CITY COURT  
 STEPHANIE JOHNS - DEPUTY CLERK  
 409 MISSOURI AVE  
 DEER LODGE, MT 59722

## Agency Collections

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Agency	Commissions Due Us	Your return on Collections
10/29/20	[REDACTED]	TK 2016-51	VISA/MC	PIF	\$0.00	\$231.25	\$46.25	\$185.00
10/09/20	[REDACTED]	TK 10-188&191	GARNISHMENT PAYMENT	TAX	\$1,781.57	\$229.18	\$45.64	\$183.34
10/22/20	[REDACTED]	TK 10-188&191	GARNISHMENT PAYMENT	TAX	\$1,585.73	\$195.84	\$39.17	\$156.67
<b>Total</b>						<b>\$656.27</b>	<b>\$131.26</b>	<b>\$525.01</b>

## Paid to Client

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Client	Commissions Due Us	Your return on Collections
No Payments collected directly by Client for this period!								
<b>Total</b>								

Amount collected by Agency this period	\$ 656.27
Less Commission Earned on Collections	<u>\$ 131.26</u>
Client Return on Agency Collections	\$ 525.01
Amount Collected by Client	
Less Your Return on Client Collections	<u>\$ 0.00</u>
Agency Fee on Client Collections	\$ 0.00
Client Return on Agency Collections	\$ 525.01
Agency fee on Client Collections	\$ 0.00
Less balance forward	<u>\$ 0.00</u>
Net Balance	\$ 525.01

**Please find enclosed our check for \$525.01**

Client Number: 2905  
 Statement Summary Date: 12/01/20

DEER LODGE CITY COURT  
 STEPHANIE JOHNS - DEPUTY CLERK  
 409 MISSOURI AVE  
 DEER LODGE, MT 59722

## Agency Collections

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Agency	Commissions Due Us	Your return on Collections
11/02/20	[REDACTED]	HA TK 2018-193	VISA/MC	ACT	\$1,213.75	\$80.00	\$16.00	\$64.00
11/05/20	[REDACTED]	TK 10-188&191	GARNISHMENT PAYMENT	TAX	\$1,377.05	\$208.68	\$41.74	\$166.94
11/25/20	[REDACTED]	TK 10-188&191	GARNISHMENT PAYMENT	TAX	\$1,205.20	\$171.85	\$34.37	\$137.48
<b>Total</b>						<b>\$460.53</b>	<b>\$92.11</b>	<b>\$368.42</b>

## Paid to Client

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Client	Commissions Due Us	Your return on Collections
No Payments collected directly by Client for this period!								
<b>Total</b>								

Amount collected by Agency this period \$460.53  
 Less Commission Earned on Collections \$92.11

Client Return on Agency Collections \$368.42

Amount Collected by Client  
 Less Your Return on Client Collections \$0.00

Agency Fee on Client Collections \$0.00

Client Return on Agency Collections \$368.42  
 Agency fee on Client Collections \$0.00  
 Less balance forward \$0.00

Net Balance \$368.42

**Please find enclosed our check for \$368.42**

Client Number: 2905  
 Statement Summary Date: 03/01/21

DEER LODGE CITY COURT  
 STEPHANIE JOHNS - DEPUTY CLERK  
 409 MISSOURI AVE  
 DEER LODGE, MT 59722

## Agency Collections

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Agency	Commissions Due Us	Your return on Collections
02/02/21	[REDACTED]	HA TK 2018-193	VISA/MC	ACT	\$973.75	\$80.00	\$16.00	\$64.00
<b>Total</b>						<b>\$80.00</b>	<b>\$16.00</b>	<b>\$64.00</b>

## Paid to Client

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Client	Commissions Due Us	Your return on Collections
No Payments collected directly by Client for this period!								
<b>Total</b>								

Amount collected by Agency this period \$80.00  
 Less Commission Earned on Collections \$16.00

Client Return on Agency Collections \$64.00

Amount Collected by Client  
 Less Your Return on Client Collections \$0.00

Agency Fee on Client Collections \$0.00

Client Return on Agency Collections \$64.00  
 Agency fee on Client Collections \$0.00  
 Less balance forward \$0.00

Net Balance \$64.00

**Please find enclosed our check for \$64.00**

Client Number: 2905  
 Statement Summary Date: 02/01/21

DEER LODGE CITY COURT  
 STEPHANIE JOHNS - DEPUTY CLERK  
 409 MISSOURI AVE  
 DEER LODGE, MT 59722

## Agency Collections

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Agency	Commissions Due Us	Your return on Collections
01/01/21	[REDACTED], HA	TK 2018-193	VISA/MC	ACT	\$1,053.75	\$80.00	\$16.00	\$64.00
01/07/21	[REDACTED]	TK 2017-263	GARNISHMENT PAYMENT	GAR	\$775.00	\$68.75	\$13.75	\$55.00
01/21/21	[REDACTED]	TK 2017-263	GARNISHMENT PAYMENT	GAR	\$759.44	\$15.56	\$3.11	\$12.45
01/28/21	[REDACTED]	TK 2017-263	GARNISHMENT PAYMENT	GAR	\$736.59	\$22.85	\$4.57	\$18.28
01/28/21	[REDACTED]	TK 2017-263	GARNISHMENT PAYMENT	GAR	\$633.97	\$102.62	\$20.52	\$82.10
<b>Total</b>						<b>\$289.78</b>	<b>\$57.95</b>	<b>\$231.83</b>

## Paid to Client

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Client	Commissions Due Us	Your return on Collections
Payments collected directly by Client for this period!								
<b>Total</b>								

Amount collected by Agency this period \$289.78  
 Less Commission Earned on Collections \$57.95  
 Client Return on Agency Collections \$231.83

Amount Collected by Client  
 Less Your Return on Client Collections \$0.00  
 Agency Fee on Client Collections \$0.00

Client Return on Agency Collections \$231.83  
 Agency fee on Client Collections \$0.00  
 Less balance forward \$0.00  
 Net Balance \$231.83

Please find enclosed our check for **\$231.83**



PO Box 2898  
 Missoula, MT 59806  
 406-541-3993  
 406-541-3991  
 nwcollectors.com

Client Number: 2905  
 Statement Summary Date: 04/01/21

DEER LODGE CITY COURT  
 STEPHANIE JOHNS - DEPUTY CLERK  
 409 MISSOURI AVE  
 DEER LODGE, MT 59722

**Agency Collections**

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Agency	Commissions Due Us	Your return on Collections
03/25/21	[REDACTED]	TK-2017-131	VISA/MC	PIF	\$0.00	\$606.25	\$121.25	\$485.00 ✓
03/19/21	[REDACTED]	TK2017-159	Settlement amount to	PIF	\$0.00	\$400.00	\$0.00	\$400.00 ✓
03/02/21	[REDACTED]	HA TK 2018-193	VISA/MC	ACT	\$893.75	\$80.00	\$16.00	\$64.00 ✓
<b>Total</b>						<b>\$1,086.25</b>	<b>\$137.25</b>	<b>\$949.00</b>

**Paid to Client**

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Client	Commissions Due Us	Your return on Collections
No Payments collected directly by Client for this period!								
<b>Total</b>								

Amount collected by Agency this period	\$1,086.25
Less Commission Earned on Collections	<u>\$137.25</u>
Client Return on Agency Collections	\$949.00
Amount Collected by Client	
Less Your Return on Client Collections	<u>\$0.00</u>
Agency Fee on Client Collections	\$0.00
Client Return on Agency Collections	\$949.00
Agency fee on Client Collections	\$0.00
Less balance forward	<u>\$0.00</u>
Net Balance	\$949.00

**Please find enclosed our check for \$949.00**

Client Number: 2905  
 Statement Summary Date: 05/01/21

DEER LODGE CITY COURT  
 STEPHANIE JOHNS - DEPUTY CLERK  
 409 MISSOURI AVE  
 DEER LODGE, MT 59722

### Agency Collections

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Agency	Commissions Due Us	Your return on Collections
04/15/21	[REDACTED]	TK 2007-334	TAX LEVY PAYMENT	PIF	\$0.00	\$790.00	\$158.00	\$632.00 ✓
04/22/21	[REDACTED]	TK 2016-255	TAX LEVY PAYMENT	ACT	\$1,283.50	\$304.00	\$60.80	\$243.20
<b>Total</b>						<b>\$1,094.00</b>	<b>\$218.80</b>	<b>\$875.20</b>

### Paid to Client

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Client	Commissions Due Us	Your return on Collections
No Payments collected directly by Client for this period!								
<b>Total</b>								

Amount collected by Agency this period	\$1,094.00
Less Commission Earned on Collections	<u>\$218.80</u>
Client Return on Agency Collections	\$875.20
Amount Collected by Client	
Less Your Return on Client Collections	<u>\$0.00</u>
Agency Fee on Client Collections	\$0.00
Client Return on Agency Collections	\$875.20
Agency fee on Client Collections	\$0.00
Less balance forward	<u>\$0.00</u>
Net Balance	\$875.20

**Please find enclosed our check for \$875.20**





PO Box 2898  
 Missoula, MT 59806  
 406-541-3993  
 406-541-3991  
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Client Number: 2905  
 Statement Summary Date: 06/01/21

DEER LODGE CITY COURT  
 STEPHANIE JOHNS - DEPUTY CLERK  
 409 MISSOURI AVE  
 DEER LODGE, MT 59722

**Agency Collections**

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Agency	Commissions Due Us	Your return on Collections
05/20/21	[REDACTED]	TK 2015-7	GARNISHMENT PAYMENT	GAR	\$1,518.56	\$0.19	\$0.04	\$0.15
<b>Total</b>						<b>\$0.19</b>	<b>\$0.04</b>	<b>\$0.15</b>

**Paid to Client**

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Client	Commissions Due Us	Your return on Collections
No Payments collected directly by Client for this period!								
<b>Total</b>								

Amount collected by Agency this period \$0.19  
 Less Commission Earned on Collections \$0.04

Client Return on Agency Collections \$0.15

Amount Collected by Client  
 Less Your Return on Client Collections \$0.00

Agency Fee on Client Collections \$0.00

Client Return on Agency Collections \$0.15  
 Agency fee on Client Collections \$0.00  
 Less balance forward \$0.00

Net Balance \$0.15

**Please find enclosed our check for \$0.15**



PO Box 2898  
 Missoula, MT 59806  
 406-541-3993  
 406-541-3991  
 nwcollectors.com

Client Number: 2905  
 Statement Summary Date: 07/01/21

DEER LODGE CITY COURT  
 STEPHANIE JOHNS - DEPUTY CLERK  
 409 MISSOURI AVE  
 DEER LODGE, MT 59722

**Agency Collections**

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Agency	Commissions Due Us	Your return on Collections
06/17/21	[REDACTED]	TK 2018-240	GARNISHMENT PAYMENT	GAR	\$456.75	\$87.00	\$17.40	\$69.60
<b>Total</b>						<b>\$87.00</b>	<b>\$17.40</b>	<b>\$69.60</b>

**Paid to Client**

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Client	Commissions Due Us	Your return on Collections
No Payments collected directly by Client for this period!								
<b>Total</b>								

Amount collected by Agency this period	\$87.00
Less Commission Earned on Collections	<u>\$17.40</u>
Client Return on Agency Collections	\$69.60
 Amount Collected by Client	
Less Your Return on Client Collections	<u>\$0.00</u>
Agency Fee on Client Collections	\$0.00
 Client Return on Agency Collections	\$69.60
Agency fee on Client Collections	\$0.00
Less balance forward	<u>\$0.00</u>
Net Balance	\$69.60

**Please find enclosed our check for \$69.60**



PO Box 2898  
 Missoula, MT 59806  
 406-541-3993  
 406-541-3991  
 nwcollectors.com

Client Number: 2905  
 Statement Summary Date: 08/01/21

DEER LODGE CITY COURT  
 STEPHANIE JOHNS - DEPUTY CLERK  
 409 MISSOURI AVE  
 DEER LODGE, MT 59722

**Agency Collections**

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Agency	Commissions Due Us	Your return on Collections
07/08/21	[REDACTED]	TK 2019-256	TAX LEVY PAYMENT	DIS	\$396.75	\$397.00	\$79.40	\$317.60
07/02/21	[REDACTED]	TK-16-272	VISA/MC	ACT	\$446.25	\$25.00	\$5.00	\$20.00
07/20/21	[REDACTED]	TK-16-272	VISA/MC	ACT	\$421.25	\$25.00	\$5.00	\$20.00
<b>Total</b>						<b>\$447.00</b>	<b>\$89.40</b>	<b>\$357.60</b>

**Paid to Client**

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Client	Commissions Due Us	Your return on Collections
No Payments collected directly by Client for this period!								
<b>Total</b>								

Amount collected by Agency this period	\$447.00
Less Commission Earned on Collections	<u>\$89.40</u>
Client Return on Agency Collections	\$357.60
Amount Collected by Client	
Less Your Return on Client Collections	<u>\$0.00</u>
Agency Fee on Client Collections	\$0.00
Client Return on Agency Collections	\$357.60
Agency fee on Client Collections	\$0.00
Less balance forward	<u>\$0.00</u>
Net Balance	\$357.60

**Please find enclosed our check for \$357.60**



PO Box 2898  
 Missoula, MT 59806  
 406-541-3993  
 406-541-3991  
 nwcollectors.com

Client Number: 2905  
 Statement Summary Date: 09/01/21

DEER LODGE CITY COURT  
 STEPHANIE JOHNS - DEPUTY CLERK  
 409 MISSOURI AVE  
 DEER LODGE, MT 59722

**Agency Collections**

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Agency	Commissions Due Us	Your return on Collections
08/02/21	[REDACTED]	TK-16-272	ACH Payment	ACT	\$396.25	\$25.00	\$5.00	\$20.00
08/16/21	[REDACTED]	TK-16-272	ACH Payment	ACT	\$371.25	\$25.00	\$5.00	\$20.00
08/31/21	[REDACTED]	TK-16-272	ACH Payment	ACT	\$346.25	\$25.00	\$5.00	\$20.00
<b>Total</b>						<b>\$75.00</b>	<b>\$15.00</b>	<b>\$60.00</b>

**Paid to Client**

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Client	Commissions Due Us	Your return on Collections
No Payments collected directly by Client for this period!								
<b>Total</b>								

Amount collected by Agency this period	\$75.00
Less Commission Earned on Collections	<u>\$15.00</u>
Client Return on Agency Collections	\$60.00
Amount Collected by Client	
Less Your Return on Client Collections	<u>\$0.00</u>
Agency Fee on Client Collections	\$0.00
Client Return on Agency Collections	\$60.00
Agency fee on Client Collections	\$0.00
Less balance forward	<u>\$0.00</u>
Net Balance	\$60.00

**Please find enclosed our check for \$60.00**

Client Number: 2905  
 Statement Summary Date: 10/01/21

DEER LODGE CITY COURT  
 STEPHANIE JOHNS - DEPUTY CLERK  
 409 MISSOURI AVE  
 DEER LODGE, MT 59722

## Agency Collections

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Agency	Commissions Due Us	Your return on Collections
09/13/21	[REDACTED]	TK-16-272	ACH Payment	ACT	\$321.25	\$25.00	\$5.00	\$20.00
09/27/21	[REDACTED]	TK-16-272	ACH Payment	ACT	\$296.25	\$25.00	\$5.00	\$20.00
<b>Total</b>						<b>\$50.00</b>	<b>\$10.00</b>	<b>\$40.00</b>

## Paid to Client

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Client	Commissions Due Us	Your return on Collections
No Payments collected directly by Client for this period!								
<b>Total</b>								

Amount collected by Agency this period \$50.00  
 Less Commission Earned on Collections \$10.00

Client Return on Agency Collections \$40.00

Amount Collected by Client  
 Less Your Return on Client Collections \$0.00

Agency Fee on Client Collections \$0.00

Client Return on Agency Collections \$40.00  
 Agency fee on Client Collections \$0.00  
 Less balance forward \$0.00

Net Balance \$40.00

**Please find enclosed our check for \$40.00**

Client Number: 2905  
 Statement Summary Date: 11/01/21

DEER LODGE CITY COURT  
 STEPHANIE JOHNS - DEPUTY CLERK  
 409 MISSOURI AVE  
 DEER LODGE, MT 59722

## Agency Collections

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Agency	Commissions Due Us	Your return on Collections
10/14/21	[REDACTED]	TK 2018-240	GARNISHMENT PAYMENT	GAR	\$253.00	\$203.75	\$40.75	\$163.00 ✓
10/07/21	[REDACTED]	TK 2018-128	GARNISHMENT PAYMENT	PIF	\$0.00	\$188.02	\$37.60	\$150.42
10/21/21	[REDACTED]	TK 2018-128	GARNISHMENT PAYMENT	PIF	\$0.00	\$234.05	\$46.81	\$187.24
10/11/21	[REDACTED]	TK-16-272	ACH Payment	ACT	\$271.25	\$25.00	\$5.00	\$20.00
10/25/21	[REDACTED]	TK-16-272	ACH Payment	ACT	\$246.25	\$25.00	\$5.00	\$20.00
<b>Total</b>						<b>\$675.82</b>	<b>\$135.16</b>	<b>\$540.66</b>

## Paid to Client

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Client	Commissions Due Us	Your return on Collections
Payments collected directly by Client for this period!								
<b>Total</b>								

Amount collected by Agency this period	\$675.82
Less Commission Earned on Collections	<u>\$135.16</u>
Client Return on Agency Collections	\$540.66
Amount Collected by Client	
Less Your Return on Client Collections	<u>\$0.00</u>
Agency Fee on Client Collections	\$0.00
Client Return on Agency Collections	\$540.66
Agency fee on Client Collections	\$0.00
Less balance forward	<u>\$0.00</u>
Net Balance	\$540.66

Please find enclosed our check for **\$540.66**

Client Number: 2905  
 Statement Summary Date: 12/01/21

DEER LODGE CITY COURT  
 STEPHANIE JOHNS - DEPUTY CLERK  
 409 MISSOURI AVE  
 DEER LODGE, MT 59722

## Agency Collections

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Agency	Commissions Due Us	Your return on Collections
11/04/21	[REDACTED]	TK 2018-240	GARNISHMENT PAYMENT	PIF <i>closed</i>	\$0.00	\$203.75	\$40.75	\$163.00
11/18/21	[REDACTED]	TK 2018-240	GARNISHMENT PAYMENT	PIF <i>closed</i>	\$0.00	\$49.25	\$9.85	\$39.40
11/08/21	[REDACTED]	TK-16-272	ACH Payment	ACT	\$221.25	\$25.00	\$5.00	\$20.00
11/22/21	[REDACTED]	TK-16-272	ACH Payment	ACT	\$196.25	\$25.00	\$5.00	\$20.00
<b>Total</b>						<b>\$303.00</b>	<b>\$60.60</b>	<b>\$242.40</b>

## Paid to Client

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Client	Commissions Due Us	Your return on Collections
No Payments collected directly by Client for this period!								
<b>Total</b>								

Amount collected by Agency this period \$303.00  
 Less Commission Earned on Collections \$60.60

Client Return on Agency Collections \$242.40

Amount Collected by Client  
 Less Your Return on Client Collections \$0.00

Agency Fee on Client Collections \$0.00

Client Return on Agency Collections \$242.40  
 Agency fee on Client Collections \$0.00  
 Less balance forward \$0.00

Net Balance \$242.40

**Please find enclosed our check for \$242.40**

Client Number: 2905  
 Statement Summary Date: 01/01/22

DEER LODGE CITY COURT  
 STEPHANIE JOHNS - DEPUTY CLERK  
 409 MISSOURI AVE  
 DEER LODGE, MT 59722

## Agency Collections

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Agency	Commissions Due Us	Your return on Collections
12/09/21	[REDACTED]	HA TK 2018-193	GARNISHMENT PAYMENT	PIF	\$0.00	\$300.17	\$60.03	\$240.14
12/16/21	[REDACTED]	HA TK 2018-193	GARNISHMENT PAYMENT	PIF	\$0.00	\$338.51	\$67.70	\$270.81
12/30/21	[REDACTED]	HA TK 2018-193	GARNISHMENT PAYMENT	PIF	\$0.00	\$255.07	\$51.01	\$204.06
12/13/21	[REDACTED]	TK-2020-67	Payment by check	ACT	\$4,285.67	\$10.00	\$2.00	\$8.00
12/08/21	[REDACTED]	TK-2019-65	VISA/MC	PIF	\$0.00	\$987.50	\$197.50	\$790.00
12/06/21	[REDACTED]	TK-16-272	ACH Payment	ACT	\$171.25	\$25.00	\$5.00	\$20.00
12/20/21	[REDACTED]	TK-16-272	ACH Payment	ACT	\$146.25	\$25.00	\$5.00	\$20.00
<b>Total</b>						<b>\$1,941.25</b>	<b>\$388.24</b>	<b>\$1,553.01</b>

## Paid to Client

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Client	Commissions Due Us	Your return on Collections
No Payments collected directly by Client for this period!								
<b>Total</b>								

Amount collected by Agency this period \$1,941.25  
 Less Commission Earned on Collections \$388.24

Client Return on Agency Collections \$1,553.01

Amount Collected by Client  
 Less Your Return on Client Collections \$0.00

Agency Fee on Client Collections \$0.00

Client Return on Agency Collections \$1,553.01  
 Agency fee on Client Collections \$0.00  
 Less balance forward \$0.00

Net Balance \$1,553.01

**Please find enclosed our check for \$1,553.01**



Client Number: 2905  
 Statement Summary Date: 02/01/22

DEER LODGE CITY COURT  
 STEPHANIE JOHNS - DEPUTY CLERK  
 409 MISSOURI AVE, Ste. 205  
 DEER LODGE, MT 59722

### Agency Collections

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Agency	Commissions Due Us	Your return on Collections
01/04/22	[REDACTED]	TK-16-272	ACH Payment	ACT	\$121.25	\$25.00	\$5.00	\$20.00
01/18/22	[REDACTED]	TK-16-272	ACH Payment	ACT	\$96.25	\$25.00	\$5.00	\$20.00
01/31/22	[REDACTED]	TK-16-272	ACH Payment	ACT	\$71.25	\$25.00	\$5.00	\$20.00
<b>Total</b>						<b>\$75.00</b>	<b>\$15.00</b>	<b>\$60.00</b>

### Paid to Client

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Client	Commissions Due Us	Your return on Collections
No Payments collected directly by Client for this period!								
<b>Total</b>								

Amount collected by Agency this period	\$75.00
Less Commission Earned on Collections	<u>\$15.00</u>
Client Return on Agency Collections	\$60.00
Amount Collected by Client	
Less Your Return on Client Collections	<u>\$0.00</u>
Agency Fee on Client Collections	\$0.00
Client Return on Agency Collections	\$60.00
Agency fee on Client Collections	\$0.00
Less balance forward	<u>\$0.00</u>
Net Balance	\$60.00

**Please find enclosed our check for \$60.00**

Client Number: 2905  
 Statement Summary Date: 03/01/22

DEER LODGE CITY COURT  
 STEPHANIE JOHNS - DEPUTY CLERK  
 409 MISSOURI AVE, Ste. 205  
 DEER LODGE, MT 59722

## Agency Collections

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Agency	Commissions Due Us	Your return on Collections
02/14/22	[REDACTED]	TK-2020-67	Payment by check	ACT	\$4,265.67	\$20.00	\$4.00	\$16.00 ✓
02/14/22	[REDACTED]	TK-16-272	ACH Payment	PIF	\$0.00	\$25.00	\$5.00	\$20.00
02/28/22	[REDACTED]	TK-16-272	ACH Payment	PIF	\$0.00	\$25.00	\$5.00	\$20.00
<b>Total</b>						<b>\$70.00</b>	<b>\$14.00</b>	<b>\$56.00</b>

## Paid to Client

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Client	Commissions Due Us	Your return on Collections
No Payments collected directly by Client for this period!								
<b>Total</b>								

Amount collected by Agency this period	\$70.00
Less Commission Earned on Collections	<u>\$14.00</u>
Client Return on Agency Collections	\$56.00
Amount Collected by Client	
Less Your Return on Client Collections	<u>\$0.00</u>
Agency Fee on Client Collections	\$0.00
Client Return on Agency Collections	\$56.00
Agency fee on Client Collections	\$0.00
Less balance forward	<u>\$0.00</u>
Net Balance	\$56.00

**Please find enclosed our check for \$56.00**

Client Number: 2905  
 Statement Summary Date: 04/01/22

DEER LODGE CITY COURT  
 STEPHANIE JOHNS - DEPUTY CLERK  
 409 MISSOURI AVE, Ste. 205  
 DEER LODGE, MT 59722

## Agency Collections

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Agency	Commissions Due Us	Your return on Collections
03/18/22	[REDACTED]	TK-2020-10	VISA/MC	ACT	\$775.00	\$100.00	\$20.00	\$80.00
03/04/22	[REDACTED]	TK 2010-86	GARNISHMENT PAYMENT	GAR	\$1,823.20	\$215.75	\$43.15	\$172.60
03/10/22	[REDACTED]	TK 2010-86	GARNISHMENT PAYMENT	GAR	\$1,661.17	\$162.03	\$32.41	\$129.62
03/24/22	[REDACTED]	TK 2010-86	GARNISHMENT PAYMENT	GAR	\$1,474.94	\$186.23	\$37.25	\$148.98
03/14/22	[REDACTED]	TK-16-272	ACH Payment	PIF	\$0.00	\$21.25	\$4.25	\$17.00
03/24/22	[REDACTED]	TK 2015-32	TAX LEVY PAYMENT	ACT	\$245.75	\$423.00	\$84.60	\$338.40
<b>Total</b>						<b>\$1,108.26</b>	<b>\$221.66</b>	<b>\$886.60</b>

## Paid to Client

Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Client	Commissions Due Us	Your return on Collections
Payments collected directly by Client for this period!							
<b>Total</b>							

Amount collected by Agency this period \$1,108.26  
 Less Commission Earned on Collections \$221.66

Client Return on Agency Collections \$886.60

Amount Collected by Client  
 Less Your Return on Client Collections \$0.00

Agency Fee on Client Collections \$0.00

Client Return on Agency Collections \$886.60  
 Agency fee on Client Collections \$0.00  
 Less balance forward \$0.00

Net Balance \$886.60

Enclosed our check for **\$886.60**

Client Number: 2905  
 Statement Summary Date: 05/01/22

DEER LODGE CITY COURT  
 STEPHANIE JOHNS - DEPUTY CLERK  
 409 MISSOURI AVE, Ste. 205  
 DEER LODGE, MT 59722

## Agency Collections

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Agency	Commissions Due Us	Your return on Collections
04/18/22	[REDACTED]	TK-2020-10	VISA/MC	ACT	\$675.00	\$100.00	\$20.00	\$80.00 ✓
04/19/22	[REDACTED]	TK 2008-93	Payment by check	FWD	\$2,448.35	\$220.40	\$44.08	\$176.32 ✓
<b>Total</b>						<b>\$320.40</b>	<b>\$64.08</b>	<b>\$256.32</b>

## Paid to Client

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Client	Commissions Due Us	Your return on Collections
No Payments collected directly by Client for this period!								
<b>Total</b>								

Amount collected by Agency this period \$320.40  
 Less Commission Earned on Collections \$64.08

Client Return on Agency Collections \$256.32

Amount Collected by Client  
 Less Your Return on Client Collections \$0.00

Agency Fee on Client Collections \$0.00

Client Return on Agency Collections \$256.32  
 Agency fee on Client Collections \$0.00  
 Less balance forward \$0.00

Net Balance \$256.32

**Please find enclosed our check for \$256.32**

Client Number: 2905  
 Statement Summary Date: 06/01/22

DEER LODGE CITY COURT  
 STEPHANIE JOHNS - DEPUTY CLERK  
 409 MISSOURI AVE, Ste. 205  
 DEER LODGE, MT 59722

## Agency Collections

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Agency	Commissions Due Us	Your return on Collections
05/18/22	[REDACTED]	TK-2020-10	VISA/MC	ACT	\$575.00	\$100.00	\$20.00	\$80.00
05/11/22	[REDACTED]	TK 2012-221	VISA/MC	ACT	\$4,120.43	\$100.00	\$20.00	\$80.00
<b>Total</b>						<b>\$200.00</b>	<b>\$40.00</b>	<b>\$160.00</b>

## Paid to Client

Date	Debtor Name	Acct#	Payment Method	Status	Balance	Paid to Client	Commissions Due Us	Your return on Collections
No Payments collected directly by Client for this period!								
<b>Total</b>								

Amount collected by Agency this period \$200.00  
 Less Commission Earned on Collections \$40.00

Client Return on Agency Collections \$160.00

Amount Collected by Client  
 Less Your Return on Client Collections \$0.00

Agency Fee on Client Collections \$0.00

Client Return on Agency Collections \$160.00  
 Agency fee on Client Collections \$0.00  
 Less balance forward \$0.00

Net Balance \$160.00

**Please find enclosed our check for \$160.00**

**MONTANA REAL PROPERTY LEASE AGREEMENT  
CITY OF DEER LODGE – PASTURE “P”**

THIS LEASE AGREEMENT (the “Agreement”) effective the 1<sup>st</sup> day of September 2022, by and between the City of Deer Lodge, 300 Main Street, Deer Lodge, Montana 59722, (the “Lessor”), and Suzanne Sopko, 819 Higgins Avenue, Deer Lodge, Montana 59722, (the “Lessee”).

WITNESSETH:

WHEREAS, Lessor is the fee owner of certain real property being, lying and situated in Deer Lodge, Powell County, Montana, described as: Tract of approximately eight acres located East of the Ball fields of Deer Lodge lying within the City Limits of said City and within Section 33, Township 8 North, Range 9 West, P.M.M. (the Property).

Attachment #1: Map depicting Pasture “P.”

WHEREAS, Lessor desires to lease the Property to Lessee upon the terms and conditions of this Agreement; and

WHEREAS, Lessee desires to lease the Property from Lessor on the terms and conditions of this Agreement for the purposes of grazing for 4-H animals;

NOW THEREFORE, for and in consideration of the covenants and obligations contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Lessor and Lessee agree as follows:

1. **TERM.** Lessor leases to Lessee and Lessee leases from Lessor the above described Property together with any and all appurtenances thereto, beginning September 1, 2022 and ending at 12 o’clock midnight on August 31, 2024.
2. **RENT.**
3. **USE OF PROPERTY.** The Property is leased for grazing purposes exclusively for 4-H animals. Lessee agrees not to abuse the Property by overgrazing and shall observe the ordinary rules for good pasture management consistent with the conservation of the land resources and the perpetuation of its productivity, including the control of noxious weeds. Lessee shall not allow any other person to use or occupy the property without obtaining Lessor’s written consent.
4. **ASSIGNMENT AND SUBLETTING.** Lessee shall not assign this Agreement, or sublet or grant any license to use the Property or any part of the property without the prior, written consent of Lessor. A consent by Lessor to one such assignment, subletting or license shall not be deemed to be consent to any subsequent assignment, subletting or license. An assignment, subletting or license without the prior written

consent of Lessor or an assignment of subletting by operation of law shall be absolutely null and void and shall, at Lessor's option, terminate this Agreement.

5. ALTERATIONS AND IMPROVEMENTS. Lessee shall make no alterations or improvements on the Property or construct any building or make any other improvements on the Property without the prior written consent of Lessor. Any and all alterations, changes, and/or improvements built, constructed or placed on the property by Lessee shall, unless otherwise provided by written agreement between Lessor and Lessee, be and become the property of Lessor and remain on the Property at the expiration or earlier termination of this Agreement.
6. NON-DELIVERY OF POSSESSION. In the event Lessor cannot deliver possession of the Property to Lessee upon the commencement of the lease term, through no fault of Lessor or its agents, then Lessor or its agents shall have no liability. Lessor or its agents shall have thirty (30) days in which to give possession, and if possession is tendered within such time, Lessee agrees to accept the Property. In the event possession cannot be delivered within such time, through no fault of Lessor or its agents, then this Agreement shall terminate.
7. HAZARDOUS MATERIALS. Lessee shall not keep on the Property any items of a dangerous, flammable or explosive character that might unreasonably increase the danger of fire or explosion or that might be considered hazardous or extra hazardous by any reasonable insurance company.
8. UTILITIES. Lessee shall be responsible for arranging for and paying for any utility services provided to the Property.
9. MAINTENANCE AND REPAIR. Lessee will, at its sole expense, keep and maintain the Property, including fences and gates and appurtenances, in good condition and repair during the term of this Agreement.
10. INSPECTION OF PROPERTY. Lessor and Lessor's agents shall have the right at all reasonable times during the term of this Agreement to enter the Property for the purpose of inspecting the Property and all buildings and improvements thereon. The right of entry shall likewise exist for the purpose of removing placards, signs, fixtures, alterations or additions that do not conform to this Agreement or to any restrictions, rules or regulations affecting the Property.
11. SUBORDINATION OF LEASE. This Agreement and Lessee's interests are and shall be subordinate, junior and inferior to any and all mortgages, liens or encumbrances now or hereafter placed on the Property by Lessor.
12. QUIET ENJOYMENT. Lessee, upon the execution of this Agreement and Lessee's performance of all Lessee's Agreements contained herein and Lessee's observance of

all rules and regulations, shall and may peacefully and quietly have, hold and enjoy said Property for the term of this Agreement.

13. INDEMNIFICATION. Lessor shall not be liable for any damage or injury of or to the Lessee, Lessee's family, guests, invitees, agents or employees or to any person entering the Property, or to animals, goods, or equipment, and Lessee agrees to indemnify, defend and hold Lessor harmless from any and all claims or assertions of any kinds and nature.
14. TERMINATION OPTION. At the option of Lessor, upon thirty (30) days written notice to Lessee, this Agreement may be terminated and upon such termination Lessee shall evacuate the Property.
15. ABANDONMENT. If at any time during the term of this Agreement, Lessee abandons the Property or any part thereof, Lessor may, at Lessor's option, obtain possession of the Property in the manner provided by law, and without becoming liable to Lessee for damages or for any payment of any kind whatever. Lessor may, at Lessor's discretion, as agent for Lessee, re-let the Property or any part hereof, for the whole or any part of the then unexpired term.
16. ATTORNEYS FEES. Should it become necessary for Lessor to employ an attorney to enforce any of this Agreement's conditions or covenants, including gaining possession of the Property, Lessee agrees to pay all expenses so incurred, including a reasonable attorney's fee.
17. GOVERNING LAW. The Agreement shall be governed, construed and interpreted by, through and under the laws of the State of Montana.
18. SEVERABILITY. If any provision of the Agreement shall, for any reason and to any extent, be invalid or unenforceable, neither the remainder of this Agreement nor the application of the provision to other persons, entities, or circumstances shall be affected, but instead shall be enforced to the maximum extent permitted by law.
19. BINDING EFFECT. The covenants, obligations and conditions contained in this Agreement shall be binding on and inure to the benefit of the heirs, legal representatives, and assigns of the parties.
20. DESCRIPTIVE HEADINGS. The descriptive headings used in this Agreement are for convenience of reference only and they are not intended to have any effect whatsoever in determining the rights or obligations of the Lessor or Lessee.
21. MODIFICATION. The parties hereby agree that this document contains the entire agreement between the parties and this Agreement shall not be modified, changed,



altered or amended in any way except through a written amendment signed by all of the parties.

22. NOTICE. Any notice required or permitted under this Lease or under state law shall be deemed sufficiently given or served if sent by United States certified mail, return receipt requested, addressed as follows:

If to Lessor to: City of Deer Lodge  
300 Main Street  
Deer Lodge, MT 59722

If to Lessee to: Suzanne Sopko  
819 Higgins Avenue  
Deer Lodge, MT 59722

Lessor and Lessee shall each have the right from time to time to change the place notice is to be given by written notice to the other party.

As to the Lessor this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
James Jess  
Mayor, City of Deer Lodge

As to the Lessee this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

\_\_\_\_\_  
Suzanne Sopko

# Attachment #1: Pasture P

Pasture P

Access Rd



**DEER LODGE ASPHALT INC.**

1206 KELLEY ST.  
DEER LODGE, MT 59722  
(406) 846-3730

1 July 22

CUSTOMERS ORDER NUMBER \_\_\_\_\_ DATE \_\_\_\_\_

Evergreen Skat Park  
NAME \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

ADDRESS \_\_\_\_\_

SOLD BY	CASH	C.O.D	CHARGE	ON ACCT.	MDSE RETD	PAID OUT
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QUALITY	DESCRIPTION	PRICE	AMOUNT
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28 June (by city)	26 <sup>87</sup>	4 <sup>50</sup>	1123.87
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29 June (by city)	88.09T		396.40
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by (DLA)	324.58T		1460.61
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fr + by DLA	23 loads x 55		1265.00
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30 June	DLA	46.73 T&N	210 <sup>28</sup>
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	3x 55		165
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city	183.92		827 <sup>64</sup>
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ALL CLAIMS AND RETURNED GOODS MUST BE ACCOMPANIED BY THIS BILL

TAX TOTAL \_\_\_\_\_

RECEIVED BY \_\_\_\_\_

Check # 2584

TOTAL 2243.49

**THANK YOU**

5448<sup>80</sup>

day 3

Thurs

54420	22500
51290	
53520	22060
55260	
53440	22060
56660	22060
53460	22060
50500	22060
50280	22060
51700	22060
52780	22060
51620	22060
53420	22060
49680	22060
60580	220

318.92 - 135

183.92 x 4<sup>50</sup>

\$ 827.64

(3) 55260

80.48 - 33.75

46.73 x 4<sup>50</sup> = 210<sup>28</sup> + (165 fr)

375.28 + 4202 827.64

\$ 1202.92

NO. 2147

**DEER LODGE ASPHALT INC.**

1206 KELLEY ST.  
DEER LODGE, MT 59722  
(406) 846-3730

CUSTOMERS ORDER NUMBER \_\_\_\_\_ DATE 8 July 22

NAME Evergreen Skid Park PHONE NUMBER \_\_\_\_\_

ADDRESS \_\_\_\_\_

SOLD BY	CASH	C.O.D	CHARGE	ON ACCT.	MDSE. RETD	PAID OUT
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QUALITY	DESCRIPTION	PRICE	AMOUNT
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5 July 22 - 6 loads			
	102.72 TON	4 <sup>50</sup>	462 <sup>46</sup>
	Big Rod		
7 July - 10 loads			
	73.83 TON	4 <sup>50</sup>	332 <sup>23</sup>
	Yellow S/A		

ALL CLAIMS AND RETURNED GOODS MUST BE ACCOMPANIED BY THIS BILL

TAX TOTAL \_\_\_\_\_

RECEIVED BY  
CK# #2584  
0,243.09 TOTAL

**THANK YOU** 794<sup>69</sup>

**Jordan Green**

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**From:** evergreenskateparks <evergreenskateparks@gmail.com>  
**Sent:** Wednesday, July 20, 2022 8:31 AM  
**To:** Jordan Green  
**Subject:** Fwd: New payment request from M & P Excavating, Inc. - invoice 2065

Hi Jordan:

Attached is one of the dirt invoices. I have hard copies of the other ones in my office- I'm out of town so I will scan and send you copies of those next week. Thanks!

----- Forwarded message -----

**From:** M & P Excavating, Inc. <[quickbooks@notification.intuit.com](mailto:quickbooks@notification.intuit.com)>  
**Date:** Fri, Jul 15, 2022 at 1:59 PM  
**Subject:** New payment request from M & P Excavating, Inc. - invoice 2065  
**To:** <[evergreenskateparks@gmail.com](mailto:evergreenskateparks@gmail.com)>

INVOICE 2065



M & P Excavating, Inc.

DUE 08/14/2022

**\$8,053.00**

**Review and pay**

Powered by QuickBooks

Dear Evergreen Skateparks,

Here's your invoice! We appreciate your prompt payment.

Thanks for your business!  
M & P Excavating, Inc.

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M & P Excavating, Inc.  
608 Oregon St Deer Lodge, MT 59722-1317 US  
406-490-3371  
[jeffmcqueary@mandpexcavating.com](mailto:jeffmcqueary@mandpexcavating.com)

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If you receive an email that seems fraudulent, please check with the business owner before paying.

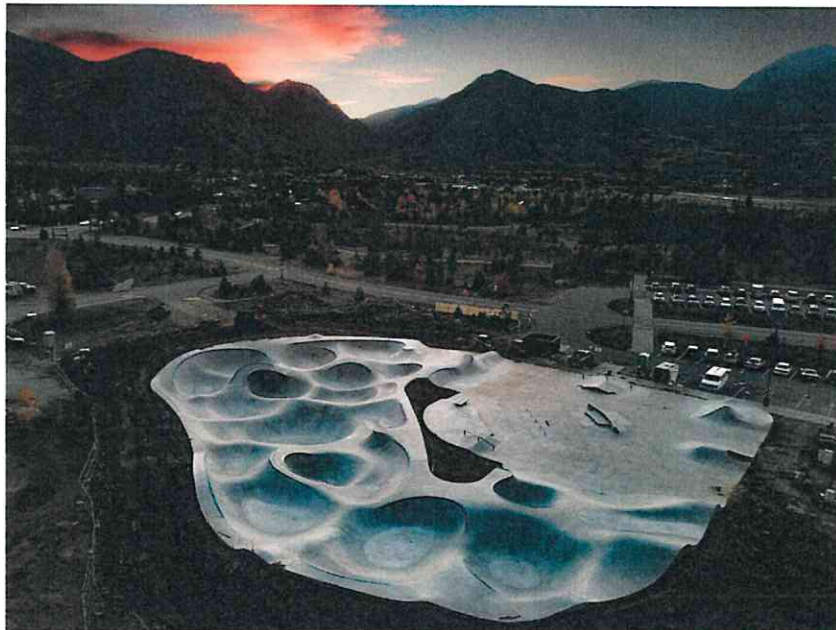


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Billy & Catherine Coulon  
Evergreen Skateparks LLC  
Office: 503-807-0103  
Field: 503-804-1193  
Fax: 503-389-7429  
[evergreenskateparks.com](http://evergreenskateparks.com)



**Contractor's Application for Payment No. 4**

Application Period: 06/21/22 to 07/14/22	Application Date: 7/14/2022
To (Owner): City of Deer Lodge	Via (Engineer): Hydrumetrics, Inc.
Project: MIDVAUKEE ROUNDHOUSE CECHA FACILITY PASSENGER REFUELING AREA (PRA) 2021 SOIL REMOVAL ACTION	Engineer's Project No.: 20089
Contractor's Project No.:	

**Application For Payment  
Change Order Summary**

Approved Change Order Number	Additions	Deductions
1	\$5,787.00	
2	\$1,967.58	
3	\$3,726.50	
4	\$1,267.01	
<b>TOTALS</b>		
<b>NET CHANGE BY CHANGE ORDERS</b>	<b>\$12,748.09</b>	

1. ORIGINAL CONTRACT PRICE..... \$ 662,137.00
2. Net change by Change Order..... \$ 12,748.09
3. Current Contract Price (Line 1 + 2)..... \$ 674,885.09
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)..... \$ 571,585.09
5. RETAINAGE:
  - a. 10% X Work Completed..... \$
  - b. X Stored Material..... \$
  - c. Total Retainage (Line 5.a + Line 5.b)..... \$
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 571,585.09
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 348,211.11
8. AMOUNT DUE THIS APPLICATION..... \$ 223,373.98
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)..... \$ 33,300.00

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: *Leigina Johnson* Date: 7/14/22

Payment of: \$ Twenty three thousand three hundred seventy three dollars and 98/100 (Lines 8 or other - attach explanation of the other amount)

is recommended by: *Alan Paul* (Engineer) 7/18/2022 (Date)

Payment of: \$ (Line 8 or other - attach explanation of the other amount)

is approved by: (Owner) (Date)

Approved by: \_\_\_\_\_ (Date)

Financing or Financing Entity (if applicable) \_\_\_\_\_ (Date)





**Progress Estimate - Unit Price Work**

**Contractor's Application**

For (Contract):		MILWAUKEE ROUNDHOUSE CECRA FACILITY PASSENGER REFUELING AREA (PRA) 2021 SOIL REMOVAL ACTION										Application Number: 4			
Application Period:		06/21/22 to 07/14/22										Application Date: 7/14/2022			
A		Contract Information				B		C		D		E		F	
Bid Item No.	Item Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)				
1	Mobilization, Bonding & General Requirements	1	LS	\$5,000.00	\$5,000.00	1	\$5,000.00		\$5,000.00	100.0%					
2	Erosion & Sediment Control	1	LS	\$5,400.00	\$5,400.00	1	\$5,400.00		\$5,400.00	100.0%					
3	Construction Facilities & Temporary Controls	1	LS	\$3,200.00	\$3,200.00	1	\$3,200.00		\$3,200.00	100.0%					
4	Clear & Grub Vegetation & Debris Removal	1	LS	\$2,800.00	\$2,800.00	1	\$2,800.00		\$2,800.00	100.0%					
5	Temporary Signage & Traffic Control	1	LS	\$2,500.00	\$2,500.00	1	\$2,500.00		\$2,500.00	100.0%					
6	Strip & Stockpile Topsoil & Overburden	19	CY	\$30.00	\$570.00	19	\$570.00		\$570.00	100.0%					
7	Excavate, Handle & Disposal of Contaminated Soil	783	CY	\$31.00	\$24,273.00	783	\$24,273.00		\$24,273.00	100.0%					
8	Backfill Contaminated Soil Excavation Areas	846.27	CY	\$17.00	\$14,386.59	846.27	\$14,386.59		\$14,386.59	100.0%					
9	Site Restoration	1.1	AC	\$3,000.00	\$3,300.00								\$3,300.00		
10	Reconstruct Gravel Roads	146	CY	\$27.00	\$3,942.00	146	\$3,942.00		\$3,942.00	100.0%					
A	Excavate, Handle & Disposal of EXCESS Contaminated Soil	190.27	CY	\$50.00	\$9,513.50	190.27	\$9,513.50		\$9,513.50	100.0%					
<b>Totals</b>											\$71,585.09	\$71,585.09	95.6%	\$3,300.00	



July 25, 2022

VIA EMAIL

Mayor James Jess  
City of Deer Lodge  
300 Main Street  
Deer Lodge, MT 59722

RE: Landfill Drying Bed Project – Application for Payment #1

Dear James:

Enclosed for your action is Payment Request No. 1 from MJD Contracting for the Landfill Drying Bed project. The Pay Request covers the construction items on the Project from July 11 Notice to Proceed through July 22, 2022. This Pay Request showing project completion at 35% to date includes primarily initial project general requirements, earthwork and grading for the drying bed pad and the access road, septic tank installation, and installation and concrete encasement of the piping.

Concrete placement is expected to occur next week, as soon as the pipe floor sleeves arrive onsite. An onsite meeting will be held prior to concrete placement to inspect the formwork, discuss pour schedule, and address other coordination items.

Everything appears in order to recommend approval of Pay Request No. 1 for processing. Payment of \$72,982.80 will need to be made to MJD Contracting, and \$737.20 to the State of Montana for the gross receipts tax. A total of \$3,880.00 retainage is being withheld from the payments to date.

Please contact me if you have any questions or need more information.

Sincerely,  
MORRISON-MAIERLE, INC.

Rika Lashley, PE  
Project Manager



Enclosure

Cc via Email: Alan Erickson, PE, CCM – Morrison-Maierle  
MJD Contracting

### Contractor's Application For Payment No. 1

<b>Application Period:</b> 7/11/2022 To 7/22/2022	<b>Application Date:</b> 7/22/2022	
<b>Owner:</b> City of Deer Lodge	<b>From(Contractor):</b> MJD Contracting, LLC.	<b>Via(Engineer):</b> Morrison Maierle
<b>Project:</b> Deer Lodge Drying Beds	<b>Contractor's Address:</b> 12 Ponderosa Rd. Clancy, MT 59634	
<b>Owner's Contract No.</b>	<b>Contractor's Project No.:</b> 22025	<b>Engineer's Project No.:</b> 347.03401

Change Order Summary		
Approved Change Orders		
Number	Additions	Deductions
<b>TOTALS</b>	\$0.00	\$0.00
<b>NET CHANGE BY CHANGE ORDERS</b>		\$0.00

Payment Details	
1. ORIGINAL CONTRACT PRICE .....	\$ 209,650.00
2. Net change by Change Orders .....	\$ -
3. CURRENT CONTRACT PRICE (Line 1 ± 2) .....	\$ 209,650.00
4. TOTAL COMPLETED AND STORED TO DATE .....	\$ 77,600.00
5. RETAINAGE:	
a. 5% x <u>\$77,600.00</u> Work Completed .....	\$3,880.00
b. 5% x <u>\$0.00</u> Stored Material .....	\$0.00
c. Total Retainage (Line 5a + Line 5b) .....	\$3,880.00
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) .....	\$ 73,720.00
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) .....	\$ -
8. AMOUNT EARNED THIS APPLICATION .....	\$ 73,720.00
9. LESS GROSS RECEIPTS TAX THIS APPLICATION(1%) .....	\$ 737.20
10. AMOUNT DUE THIS APPLICATION (Line 8- Line 9)	\$ 72,982.80
11. BALANCE TO FINISH, PLUS RETAINAGE .....	\$ 135,930.00

**Contractor's Certification**

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: Mindy Logge Date: 7/25/22  
(Contractor)

**Approval Section**

Payment of: \$ \_\_\_\_\_  
(Line 10 or other - attach explanation of other amount)

is recommended by: \_\_\_\_\_  
(Engineer/Inspector) (Date)

Payment of: \_\_\_\_\_  
Line 10 or other -attach explanation of other amount (Date)

is approved by: \_\_\_\_\_  
(Owner) (Date)

Approved by: \_\_\_\_\_  
Funding Agency (Date)

