



FINANCE COMMITTEE SPECIAL AGENDA

April 5, 2024 – 4:00 pm | Council Chambers, City Hall

1. **Call meeting to order.**
2. **Approval of Minutes.**
 - a. Regular Meeting: April 1, 2024
3. **Public Comment** - Limit to three minutes per person.
4. **Continued Business.**
 - a. Myg. Inc Right-of-Way Abandonment Request – Jordan
5. **New Business**
 - a. None
6. **Committee Comments or Concerns:**
7. **Announcement of next meeting.**
 - a. Regular Meeting: Monday, May 6, 2024, at 4:00PM
8. **Adjournment.**

Finance Committee

Members

Gordon Pierson (Chair) | Rob Kersch | Greg Larkins

CITY OF DEER LODGE

FINANCE COMMITTEE MEETING MINUTES

April 1 , 2024 – 4:00 pm | Council Chambers, City Hall

Members Present:	Gordon Pierson, Rob Kersch,
Members Absent:	Greg Larkins
Mayor:	None
CAO:	Jordan Green
Staff:	Trent Freeman, Cyndi Thompson
Guests:	See sign in sheet

1. Call Meeting to Order:

- a. Chairman Pierson called the meeting to order at 4:00PM.

2. Approval of Minutes:

- a. Regular Finance Meeting: March 4, 2024

Member Kersch motioned to approve as presented. Chairman Pierson seconded the motion.
2 Ayes, 0 Nos, 1 Absent. Motion passed.

3. Public Comment:

- a. None

4. Continued Business:

- a. Myg. Inc Right-of-Way Abandonment Request – Jordan
Myg Inc. submitted a request for City owned property that was discussed by the City Council at their March 2024 meeting. They elected to send the item to public hearing with the stipulation that there should be further research and recommendation towards the cost. Discussion of a potential new cost.

Public Works discussed at their February 2024 meeting and Finance at its March 2024 meeting. City Council reviewed March 2024 and elected to send the item to public hearing but wanted additional guidance on the amount.

Based on the new survey it shows there is potential for another lot that could be sold freeing about an additional 578sqft. City Staff and City Attorney recommended looking at what an appropriate cost would be for the parcel. Originally was based on the taxable valuation for a sq footage abandonment of 1,980.00 sqft at an abandonment value of \$5,860.80.

City staff can amend the original staff report to include the additional 21.5 sqft x 28 sqft and bring in the new market value.

Member Kersch motioned to table this item, so all Finance Committee Members are present at a Special Finance Meeting on April 5th at 4pm to receive additional guidance on the amount and City Council reschedule their Public Hearing. Chairperson Pierson seconded the motion. 2 Ayes, 0 Nos, 1 Absent. Motion passed.

b. Fee Schedule Review – Jordan

Updating the Fee Schedule. Reviewed Title 1 through Title 4. This is an ongoing item and will be readdressed at the next regularly scheduled meeting.

Title 4, Section b., c., d., was discussed about reducing those fees by half the cost.

Member Kersch motioned to reduce those fees by half the cost. Chairman Pierson seconded the motion. 2 Ayes, 0 Nos, 1 Absent. Motion passed.

Tap in Fees were discussed and doing an Impact Fee Study in the future. Incorporating the Tapping Fees into the Fee Schedule was recommended.

Member Kersch motioned to incorporate the Tapping Fees into the Fee Schedule after the evaluation. Chairman Pierson seconded the motion. 2 Ayes, 0 Nos, 1 Absent. Motion passed.

5. New Business:

a. Well Pay Application #4 – Trent

We have received Pay Application #4 for our well project. It has been reviewed and approved by Stahly Engineering. It totals \$37,620 and includes no new change orders.

Member Kersch motioned to approve as presented with recommendation to Council 2 Ayes, 0 Nos, 1 Absent. Motion passed.

b. Xylem Water Solutions USA Contract – Trent

A proposed 5-year contract for Xylem Water Solutions to inspect and service the pumps at the lift station located near the AOK Campground. Contract price would be \$1,468/year for a total cost of \$7,340 over the 5 year contract. This contract will save the City approximately \$300 per year or a total cost savings of \$1,500 over the 5 year contract. The lift station is currently serviced and inspected by Xylem once a year with Trent Freeman scheduling yearly.

Member Kersch motioned to approve as presented with recommendation to Council 2 Ayes, 0 Nos, 1 Absent. Motion passed.

c. Beeson Right-of-Way Abandonment Request 2nd Review – Jordan

After request for review from the City Council, the Public Works Committee reviewed the Beeson Right-of-Way Abandonment. The original recommendation was a 30' by 120' abandonment for \$11,097.00. After discussion with Mr. Beeson, the Public Works Committee is recommending that the City Council reduce the abandonment size from 30' by 120' to 15' by 120' and a new sale price of \$5,548.50.

Member Kersch motioned to approve as presented with recommendation to Council 2 Ayes, 0 Nos, 1 Absent. Motion passed.

- d. Review and Sign March Claims – Stan/Jordan
Claims reviewed and signed by committee with recommendations to Council.

6. Committee Comments or Concerns:

- a. Discussed a Special Finance Meeting

7. Announcement of Next Meeting:

- a. Special Finance Meeting: Friday, April 5, 2024 at 4:00pm
- b. Regular Meeting: Monday, May 6, 2024 at 4:00pm

8. Adjournment:

The meeting was adjourned at 5:13PM.

Prepared by: Cyndi Thompson, City Clerk

Gordon Pierson, Chairperson

Date

Finance Committee Members

Gordon Pierson (Chair) | Rob Kersch | Greg Larkins

Mayor
James Jess
Chief Administrative Officer
Jordan Green
City Attorney
Peter Elverum
City Clerk
Cyndi Thompson
Compliance Officer
Kody Ryan
Public Works Superintendent
Trent Freeman
Treasurer
Stanley Glovan
City Services Coordinator
Gena Micu



City Council
Curt Fjelstad
Kirk Hayes
John Henderson
Robert Kersch
Rian King-Chavez
Gregory Larkins
John Molendyke
Gordon Pierson

CITY COUNCIL/COMMITTEE AGENDA ITEM INFORMATION

THIS AGENDA ITEM REFERRED BY: CITY COUNCIL **TO:** FINANCE

Agenda Item Name: Myg Inc. Request for Abandonment Public Hearing

For Meeting on: 04/01/2024

Staff Member/Committee Referring: _____

Description of the item:

Myg Inc. submitted a request for City owned property that was discussed by the City Council at their March 2024 meeting. They elected to send the item to public hearing with the stipulation that there should be further research and recommendation towards the cost. Staff will discuss a potential new cost at the Finance Committee meeting before the City Council public hearing tonight.

Attachments:

1) Initial MYG Inc Request for Abandonment of City-owned Property Staff Report

Previous Committee Engagement:

(discussion, outcomes, recommendations, public comment)

Public Works discussed at their February 2024 meeting and Finance at its March and April 2024 meeting. City Council reviewed in March and 2024 and elected to send the item to public hearing, but wanted additional guidance on the amount. Council tabled at their April 1st meeting and sent it back to Finance to review additional guidance on the amount attached.

Recommended Motion/Action:

Make a recommendation to the City Council for a public hearing on April 15th meeting.



