



PARKS & RECREATION COMMITTEE

AGENDA

May 29, 2024 – 5PM | Council Chambers, City Hall

1. **Call meeting to order:**
2. **Approval of Minutes:**
 - a. Regular Meeting: April 22, 2024
3. **Public Comment –** *(Limit to three minutes per person)*
4. **Continued Business:**
 - a. Lights at the Ballfield and Parks – Jordan
 - b. Review 2021 Parks & Trails Master Plan - Jordan
5. **New Business:**
 - a. None
6. **Committee Comments or Concerns:**
7. **Announcement of the next meeting:**
 - a. Regular Meeting: Monday, June 24, 2024 at 5PM
8. **Adjournment:**

Parks and Recreation Committee

Members

Rian King-Chavez (chair) | Curt Fjelstad | Kirk Hayes

CITY OF DEER LODGE

PARKS & RECREATION

COMMITTEE

MINUTES

April 22, 2024, at 5:00 PM | Council Chambers, City Hall

Members Present: Rian King-Chavez, Curt Fjelstad, Kirk Hayes

Members Absent: None

Mayor: None

CAO: Jordan Green

Staff: Brad Neubauer, Supervisor Cemetery and Parks.

Guests: None

1. Call Meeting to Order:

- a. Chairman King-Chavez called the meeting to order at 5:00pm

2. Approval of Minutes:

- a. Regular Meeting: April 4, 2024

Member Hayes motioned to approve as presented. Member Fjelstad seconded the motion. 3 Ayes, 0 Nos. Motion passed.

3. Public Comment - *Limit to three minutes per person:*

- a. None

4. Continued Business:

- a. Little League Memorandum of Understanding - Jordan
The League has estimated that the cost of annual maintenance for one field, plus continued maintenance for the other fields, to be \$8,000 per year.

Agreement between City of DL and The Deer Lodge Little League draft was presented per the recommendations from Parks & Rec Committee at their April 4, 2024 meeting under the following conditions.

CONDITIONS:

1. The League agrees to resurface one field per year of this Agreement. The schedule shall be as follows:
 - a. Year 1: Resurface Southeast field (Majors field).
 - b. Year 2: Resurface Southwest field (Tee Ball field).
 - c. Year 3: Resurface Northeast field (Softball field).

2. The type of maintenance projects to be performed by the League for each field are as follows:
 - a. Application and spreading of decomposed granite on the infield.
 - b. Improvements to batters and catchers boxes.
 - c. Replacement of mounds, bases, and home plate.

3. The League agrees to perform continued maintenance on fields done in previous years of this Agreement so that each field remains in good condition after the initial maintenance has been completed.

4. The League agrees to provide proof after each annual maintenance project that they have completed their obligations following the conditions of this Agreement. Failure to do so will result in the withholding of future funding as specified in this Agreement until such a time that the work agreed to is completed.

5. The City agrees to contribute \$8,000 annually, before the start of each year's maintenance project, to the League for the purposes of the maintenance as described in this Agreement.

NOTICES:

1. The League is required to inform and obtain approval from the City before making improvements or revisions to the athletic fields not specifically described in this Agreement.

Member Fjelstad motioned to approve as presented with recommendations to Finance and City Council. Member Hayes seconded the motion. 3 Ayes, 0 Nos. Motion passed.

5. New Business:

- a. None

6. Committee Comments or Concerns:

- a. Chairmen King-Chavez would like to start on the 5 years goals. Line item #2: Review of 2021 City of Deer Lodge Parks and Trails Master Plan – Prioritize review and set priorities based off Parks & Trails Master Plan. Jordan replied: we can do the inventory and the future plans.
- b. Member Hayes: The League is doing a Youth Challenge Program in Dillon where kids come and work in the parks. Member Hayes will be in contact with Sean Herrick to let him know of this program. Jordan replied for Member Hayes to reach out to Trent Freeman as the City is in charge of the parks.
- c. Brad Neubauer asked if there were plans to put in sprinklers in at JP Park. Jordan replied: we do have a quote for sprinklers and now we need to find the funds.
- d. Brad Neubauer talked about how many Trustees he will have working at the cemetery, undeveloped plots, Kiosk at the Cemetery and Tin Cup Joe water line.

7. Announcement of the Next Meeting:

- a. Regular NEW Meeting: Wednesday, May 29, 2024, at 5PM – Monday, May 27th closed, Tuesday, May 28th Public Works Meeting. Need to have P&R meeting on a Wednesday.

8. Adjournment:

- a. Chairperson King-Chavez adjourned the meeting at 5:29pm.

Prepared by: Cyndi Thompson, City Clerk

Rian King-Chavez, Chairperson

Date

Parks & Recreation Committee

Members

Rian King-Chavez (Chair) | Curt Fjelstad | Kirk Hayes