

William K. Kohrs Memorial Library
Board of Trustees Meeting Agenda
July 18, 2024

The regular meeting of the Wm. K. Kohrs Memorial Library trustees will be Thursday, July 18, 2024 at 4:00 pm in the library meeting room. The agenda is posted in the library, City Hall, deerlodgecity.com and kohrslibrarymt.org.

Opening:

- Call to order / attendance
- Adoption of the agenda
- Public comment
- Minutes of previous meeting approval
- Claims for July approval

Reports: Budget

Unfinished Business:

- Account for Father Murray Funds

New Business:

- Warner's resignation/Trustee appointment
- Projects for Foundation
- Projects for Father Murray Funds

Closing:

The next regular meeting will be Thursday, September 19, 2024 at 4:00 pm in the library meeting room.

Meeting adjourns.

William K. Kohrs Memorial Library
Board of Trustees
Meeting Minutes
May 16, 2024

Attendance:

Board members: Warner Bair, Jami Eads, Kathy Bair, Rose Sena
Staff: Cindy Grieshaber
City Council: Rian King-Chavez

Call to order: Jami called the meeting to order at 4:00 pm.

Adoption of the Agenda: Warner moved to adopt the agenda. Rose seconded the motion. The agenda was adopted unanimously.

Public comment: There was no public comment.

Minutes from previous meetings: Warner moved to approve the minutes from the April regular meeting and the special meeting of April 25th; Rose seconded the motion. The minutes from both meetings were approved unanimously.

Claims for May: Warner moved to approve the claims for May; Rose seconded the motion. The claims were approved unanimously.

Reports:

Budget: Cindy presented an update on the current state of the library budget. As of April 30, we have completed 83% of the fiscal year with expenses at 83%.

Unfinished business:

The possibility of creating a 501c3 foundation to steward the Father Murray Estate Funds was discussed. Kathy has contacted the Montana Community Foundation and Kathy McEnery, county attorney, to discuss options. Pros and cons of starting another foundation are: Cons: It will be a lot of work to start from scratch. There would be confusion in the community about which foundation donations should go to. It would create more conflict with the current foundation. Pros: The new foundation would have an MOU with the library trustees from the beginning. It was decided that it would be in everyone's best interest to work out an agreement with the William K. Kohrs Library Foundation. Warner suggested Kathy and Jami request a meeting with Steve Owens to discuss a mutually beneficial MOU.

New Business:

Cindy presented a draft for the FYE 2025 budget. The draft includes an increase in expenditures to accommodate more programs and activities for the community in accordance with the library's growth policy. There is also an increase in salaries for library staff. The library's revenue could be supplemented from the Father Murray funds. Rian King-Chavez suggested reaching out to Jordan Green about increasing library revenue from the city. Jami will contact Jordan. Kathy made a motion to table the budget draft until after Jami talks to Jordan. A special meeting or email vote may be needed to approve the budget draft.

Closing: The meeting adjourned at 5:00 pm.

The next regular meeting of the Library Board of Trustees will be Thursday, July 18, 2024 at 4:00 pm in the library meeting room.

William K. Kohrs Memorial Library
Board of Trustees
Special Meeting Minutes
June 11, 2024

Attendance:

Board members: Warner Bair, Jami Eads, Kathy Bair, Rose Sena, Mary Ann
Staff: Cindy Grieshaber
City Council: Rian King-Chavez

Call to order: Jami called the meeting to order at 1:00 pm.

Public comment: There was no public comment.

Budget 2025:

Jami reached out to Jordan Green about increasing the tax revenue allocated for the library to allow for higher wages for library staff. Warner made a motion to increase the director's wage to \$28.09 per hour. Mary Ann seconded the motion. The motion passed unanimously. Warner made a motion to increase the starting wage for library assistants to \$14.00 per hour and a 50 cent per hour raise be given after three months. Mary Ann seconded the motion. The motion passed unanimously. Mary Ann made a motion to increase Tina Saville's wage to \$18.00 per hour and Gail Boese's wage to \$15.00 per hour. Warner seconded the motion. The motion passed unanimously. Warner made a motion to adjust the salary/wages in the budget draft to \$101,00.00 to accommodate the wage increases and to approve the adjusted budget draft. Mary Ann seconded the motion. The adjusted budget draft was approved unanimously. Cindy will send the draft to the mayor for city approval.

Father Murray Estate Funds:

Warner led a discussion on three options to manage the funds from Father Murray:

1. The Wm. K. Kohrs Library Foundation
2. The Montana Community Foundation
3. Create a new 501c3 foundation

Jami asked if creating a charitable trust was a feasible option.

Rian suggested the City could create a separate account for the funds that could be controlled by the library board. Rian will talk to Jordan Green about an account for the Murray funds.

Closing: The meeting adjourned at 2:30 pm.

The next regular meeting of the Library Board of Trustees will be Thursday, July 18, 2024 at 4:00 pm in the library meeting room.

William K. Kohrs Memorial Library
Library Statistics May 2024

People count: 1,513

Children's programs: 7 programs, total attendance: 88

Pre-school Storytime: 27 children, 18 adults

Avon School: 25 children, 3 adults

Garrison School: 12 children, 3 adults

Meeting room usage: 151

Computer users: 208

New library cards issued: 9

Photocopies: 917

Montana Library 2 Go: 532

Interlibrary Loans:

Borrowed in state: 11

Borrowed out of state: 2

Loaned in state: 1

Loaned out of state: 2

Children's materials: 334

Total Checkouts: 1,168

William K. Kohrs Memorial Library
Library Statistics June 2024

People count: 1,506

Children's programs: 3 programs, total attendance: 172

 Summer reading program: 125 children, 47 adults

Meeting room usage: 55

Computer users: 162

New library cards issued: 19

Photocopies: 243

Montana Library 2 Go: 444

Interlibrary Loans:

 Borrowed in state: 7

 Borrowed out of state: 2

 Loaned in state: 1

 Loaned out of state: 2

Children's materials: 429

Total Checkouts: 1,289

