



# FINANCE COMMITTEE AGENDA

September 3, 2024 – 4:30 pm | Council Chambers, City Hall

1. **Call meeting to order.**
2. **Approval of Minutes.**
  - a. Regular Meeting, August 5, 2024
3. **Public Comment** - Limit to three minutes per person.
4. **Continued Business.**
  - a. Abandonment of City-owned Property at the Sledding Hill - Jordan
5. **New Business**
  - a. Cemetery Well – Trent
  - b. Resolution 2024-R-17: Mill Levies – Jordan
  - c. Resolution 2024-R-18: Special Improvement District Assessments - Jordan
  - d. Elk Tips Mural Payment – Jordan
  - e. Library Reserve Account CD Transfer – Jordan
  - f. Remaining ARPA Funds Appropriations – Jordan
  - g. Review and Sign August Claims – Stan/Jordan
6. **Committee Comments or Concerns:**
7. **Announcement of next meeting.**
  - a. Regular Meeting: Monday, October 7, 2024, at 4:30PM (*Special Budget Meeting?*)
8. **Adjournment.**

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## Finance Committee

### Members

Gordon Pierson (Chair) | Rob Kersch | John Henderson

# CITY OF DEER LODGE

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## FINANCE COMMITTEE MEETING MINUTES

August 5, 2024 – 4:30 pm | Council Chambers, City Hall

<b>Members Present:</b>	Gordon Pierson, Rob Kersch, John Henderson
<b>Members Absent:</b>	None
<b>Mayor:</b>	Jim Jess
<b>CAO:</b>	Jordan Green
<b>Staff:</b>	Cyndi Thompson, Trent Freeman
<b>Guests:</b>	See Sign in Sheet

**1. Call Meeting to Order:**

- a. Chairman Pierson called the meeting to order at 4:30PM.

**2. Approval of Minutes:**

- a. Regular Meeting: July 1, 2024

Member Kersch motioned to approve minutes as presented. Member Henderson seconded the motion. 3 Ayes, 0 Nos. Motion passed.

**3. Public Comment:**

- a. None

**4. Continued Business:**

- a. Marijuana Excise Tax Allocation – Jordan

In 2022, Powell County passed a 3% excise tax on recreational marijuana sales within the County. 1.45% goes to the City of Deer Lodge and a small percentage to the State. Now that the City has a dispensary, \$1,109.39 has been collected from the 3% tax. \$525.50 of that goes to the City. The County has dedicated their funds to public safety. The Finance Committee discussed it at their July meeting and continued the item for further discussion.

Member Henderson motioned to allocate funds towards the West Side Park. Member Kersch seconded the motion. 3 Ayes, 0 Nos. Motion passed.

**5. New Business:**

- a. Request for Abandonment of a Portion of the Sledding Hill – Jordan

Scott and Lucinda Hoffman, 807 Montana Ave, are requested an abandonment of a 55'-wide stretch of the "Sledding Hill" parcel next to their property. The city land in question had harbored a stand of Aspen trees, since removed, and has been historically maintained by previous homeowners. More information can be found in the original staff report.

Public Works discussed at their June and July meetings. Changes from the Public Works recommendation are; increase size of abandonment to include the whole 55' wide area between Montana Ave and the alley for the same recommended cost; deduct the cost of tree removal paid by the applicant (\$1,500); and deduct half of the surveyor expenses.

Member Kersch motioned a recommendation to Council to approve abandonment, the City to pay the \$1500 for the tree removal. No funds will be allocated by the City to applicants for the survey cost and to move the boundary line to increase the size of the property to include the whole 55' wide area and not increase the boundary cost. Member Henderson seconded the motion. 3 Ayes, 0 No. Motion passed.

b. Water Rights for New Well, HydroSolutions Task Order – Trent

Water Rights Consulting Services for Phase 1 water rights work to permit the new Conley Public Water Supply Well #1 and review the status of Higgins Street and Conley 10396 wells. The first phase will consist of developing a strategy on how best to proceed with permitting the new Well for water rights. Cost estimated at \$5,000. Public Works recommended approval of the proposal at their July meeting.

Member Kersch motioned a recommendation to Council to approve as presented. Member Henderson seconded the motion. 3 Ayes, 0 No. Motion passed.

c. UPS and Panel Upgrades at WWTP – Trent

The WWTP needs to upgrade the Uninterruptible Power Supply (UPS) devices that supply backup power for the Programmable Logic Controllers (PLCs). The current UPS's are outdated and can no longer be purchased. The quote from In Control is for 6 of the 11 UPS's at the treatment plant at \$11,325. The five additional UPS's that need updated will be purchased at a later date. Currently, there are three UPS's that are no longer functional and are bypassed to keep the PLC in operation.

Member Kersch motioned a recommendation to Council to approve as presented. Member Henderson seconded the motion. 3 Ayes, 0 No. Motion passed.

d. 2022 Wastewater System Improvements Pay Application #2 – Trent

Pay application #2 for the 2022 Wastewater System Improvements, Sewer Inflow and Infiltration Project from MJD Contracting in the amount of \$320,165.01. This pay application covers portions of the general requirements, testing, erosion and sedimentation control. The completion of the 6" slip lining and associated spot repairs and the completion of the lining and bypass pumping of the lift station.

Member Kersch motioned a recommendation to Council to approve as presented. Chairman Pierson seconded the motion. 3 Ayes, 0 No. Motion passed.

e. Passenger Refueling Area Professional Services Task Order – Jordan

Hydrometrics has submitted Task Order #7 for continued work under our existing 2020 Professional Services Agreement to continue work at the Passenger Refueling Area (PRA). Project is substantially grant funded. Scope of work consists of soil characterization, additional soil removal (continuation of last project), and updated petroleum hydrocarbon groundwater characterization. Ultimate result will be finalization of soil removal and generation of a groundwater Cleanup Proposal.

Member Kersch motioned a recommendation to Council to approve as presented. Member Henderson seconded the motion. 3 Ayes, 0 No. Motion passed.

f. Resolution 2024-R-16: Establishing Library Reserve Account – Jordan

Kohrs Memorial Library is the recipient of a large bequest from the John Elmer Murray Revocable Living Trust. The Library Board of Trustees has exclusive control over library expenditures (subject to a budget passed by City Council). This resolution authorizes staff to open a Reserve Account for the receipt of these funds. It also outlines the requirements the City and the Library Board must follow to adhere to state law regarding bequests. The Library Board of Trustees reviewed at their August 1 meeting and recommended approval.

Member Kersch motioned a recommendation to Council to approve as presented. Member Henderson seconded the motion. 3 Ayes, 0 No. Motion passed.

g. ARPA Funding Update and Request for Funds for the State/Local Infrastructure Partnership Act – Jordan  
Separating out existing expenditures and ARPA Minimum Allocation Grant match, the City has \$420,387.87 left of ARPA funds, to be obligated by Dec 2024 and spent by Dec 2025. The State-Local Infrastructure Partnership Act grant (already approved for City Hall), was rejected as we tried to use Historic Preservation Grant funds as match. We need to use local dollar match. Remaining ARPA funds is the best place to find this match. Recommend \$90,500 of remaining ARPA for SLIPA match.

Member Kersch motioned a recommendation to Council to approve as presented. Member Henderson seconded the motion. 3 Ayes, 0 No. Motion passed.

h. Review and Sign July Claims – Stan/Jordan

Claims reviewed and signed by committee with recommendations to Council.

**6. Committee Comments or Concerns:**

- a. Member Kersch, Recreation to do a spreadsheet of projected purchases and get prior approval from CAO or Mayor prior to purchases so it can be sent to the Finance committee to any prior purchases.

**7. Announcement of Next Meeting:**

- a. Regular Meeting: Monday, September 9, 2024, at 4:30PM -Monday September 2<sup>nd</sup> closed for Labor Day

**8. Adjournment:**

The meeting was adjourned at 5:45PM.

Prepared by: Cyndi Thompson, City Clerk

\_\_\_\_\_  
Gordon Pierson, Chairperson

\_\_\_\_\_  
Date

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**Finance Committee Members**

Gordon Pierson (Chair) | Rob Kersch | John Henderson

**Mayor**  
James Jess  
**Chief Administrative Officer**  
Jordan Green  
**City Attorney**  
Peter Elverum  
**City Clerk**  
Cyndi Thompson  
**Compliance Officer**  
Kody Ryan  
**Public Works Superintendent**  
Trent Freeman  
**Treasurer**  
Stanley Glovan  
**City Services Coordinator**  
Gena Micu



**City Council**  
Curt Fjelstad  
William Fox  
Kirk Hayes  
John Henderson  
Robert Kersch  
Rian King-Chavez  
John Molendyke  
Gordon Pierson

## CITY COUNCIL/COMMITTEE AGENDA ITEM INFORMATION

**THIS AGENDA ITEM REFERRED BY:** CITY COUNCIL  **TO:** FINANCE

**Agenda Item Name:** Abandonment of City-owned Property at the Sledding Hill

**For Meeting on:** 09/03/2024 **Staff Member/Committee Referring:** \_\_\_\_\_

### **Description of the item:**

Scott and Ava Hoffman have requested the City abandon a portion of the sledding hill adjacent to their property. The City Council voted in August to send the topic back to the Parks and Recreation, Public Works, and Finance Committees for further discussion.

### **Attachments:**

Original Staff Report for the Abandonment Request.

### **Previous Committee Engagement:**

**(discussion, outcomes, recommendations, public comment)**

Since the City Council discussed at their second meeting in August, the Parks and Recreation Committee and the Public Works Committee have discussed the proposal. Parks and Recreation saw no impact of the proposal on Parks and Recreation and made no other comment. Public Works recommended the original size of the abandonment at the asking cost, minus tree removal.

### **Recommended Motion/Action:**

**Mayor**  
James Jess  
**Chief Administrative Officer**  
Jordan Green  
**City Attorney**  
Peter Elverum  
**City Clerk**  
Cyndi Thompson  
**Compliance Officer**  
Kody Ryan  
**Public Works Superintendent**  
Trent Freeman  
**Treasurer**  
Stanley Glovan  
**City Services Coordinator**  
Gena Micu



**City Council**  
William Fox  
Kirk Hayes  
John Henderson  
Robert Kersch  
Rian King-Chavez  
John J. Molendyke  
Gordon Pierson  
Ward 3 Vacant

## **REQUEST FOR ABANDONMENT OF CITY OWNED PROPERTY REPORT**

**Requested Abandonment: An approximately 4,262.5 square foot section of the "Sledding Hill" City parcel adjacent to Lots 5 of Block A of the Mountain View Addition (807 Montana Avenue)**  
**Request by: Scott and Lucinda Hoffman**

**Prepared by: Jordan Green – City of Deer Lodge Chief Administrative Officer**  
**Prepared for: City of Deer Lodge Public Works Committee**  
**June 25, 2024**

**ORIGINAL STAFF REPORT SUBMITTED TO PUBLIC WORKS**

### **Request:**

Scott and Lucinda Hoffman, owners of the property at 807 Montana Avenue, have requested the City consider the abandonment of an approximately 4,262.5 square foot section of the "sledding hill" City parcel adjacent to their property.

### **Site Analysis:**

The land requested for abandonment (site) is a non-rectangular portion of the sledding hill property (S4, T7N, R9W, City Park in Block A of the Mountain View Addition) that is adjacent to 807 Montana Avenue (S4, T7N, R9W, Lot 5 of Block A of the Mountain View Addition). The site consists of a rectangle 55 feet in width and 50 feet in depth, and a right triangle 55 feet in width and 55 feet in depth. The total area is estimated based on these dimensions at 4,262.5 square feet. The site, and all nearby properties, are in the R-1, Residential, Single-Family, Low-Density District.

The requested abandonment is bound on the western edge by the applicant's property, and the eastern edge by a fence and a row of vegetation. North of the site, the sledding hill quickly lowers in elevation. Generally, everything contained within the land requested for abandonment is flat, and other areas of the sledding hill parcel are sloped. There is a stand of Aspen trees within the site, and an informal driveway follows the eastern edge of the site from Montana Avenue to access the backyard of 807 Montana Avenue. The site is maintained by the applicants, and the fence delineates that portion of the City property from the area that is utilized as the sledding hill. There are no utilities that exist in this area.

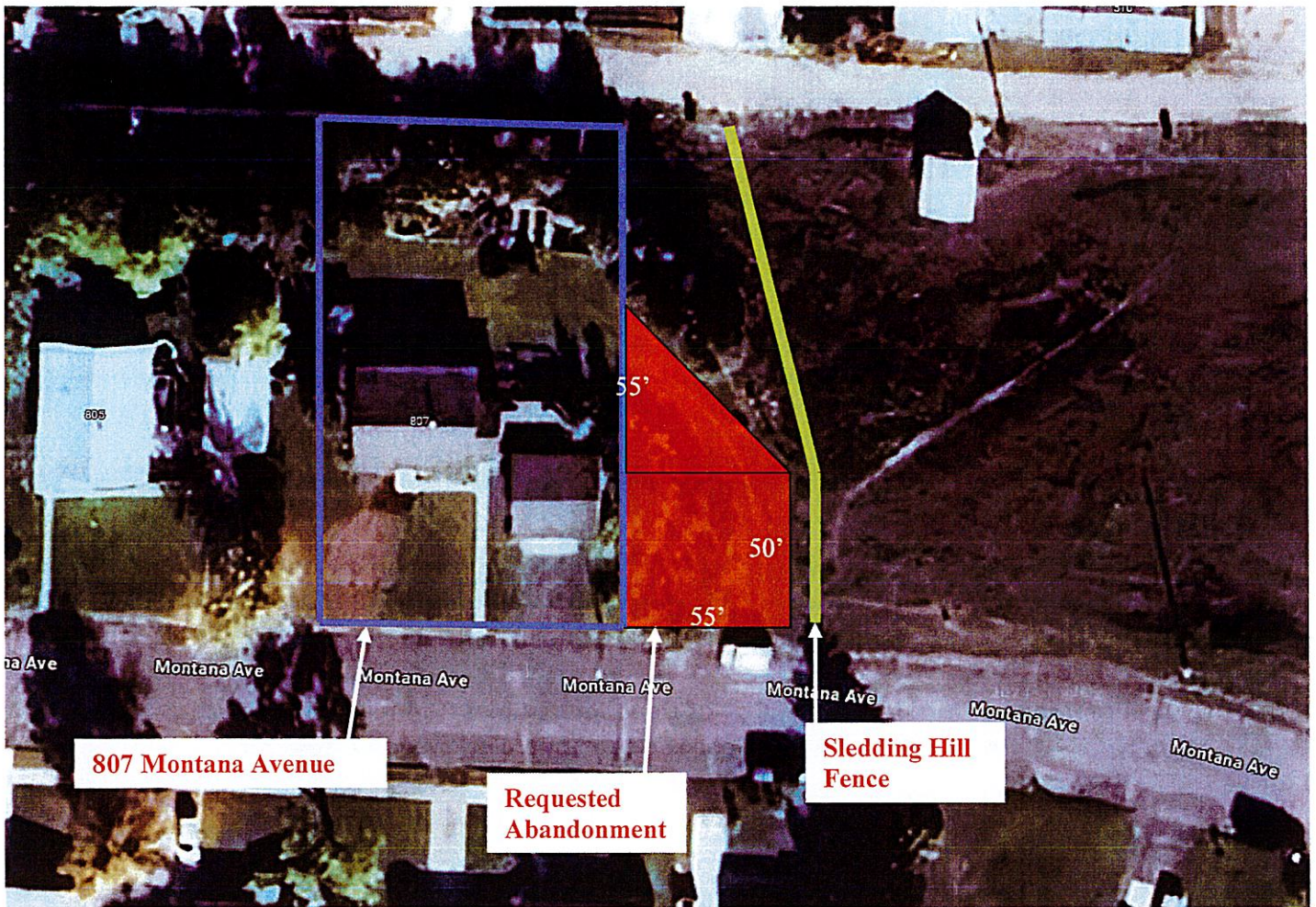


Exhibit showing the approximate boundaries of 807 Montana Avenue and the approximate area of requested abandonment.

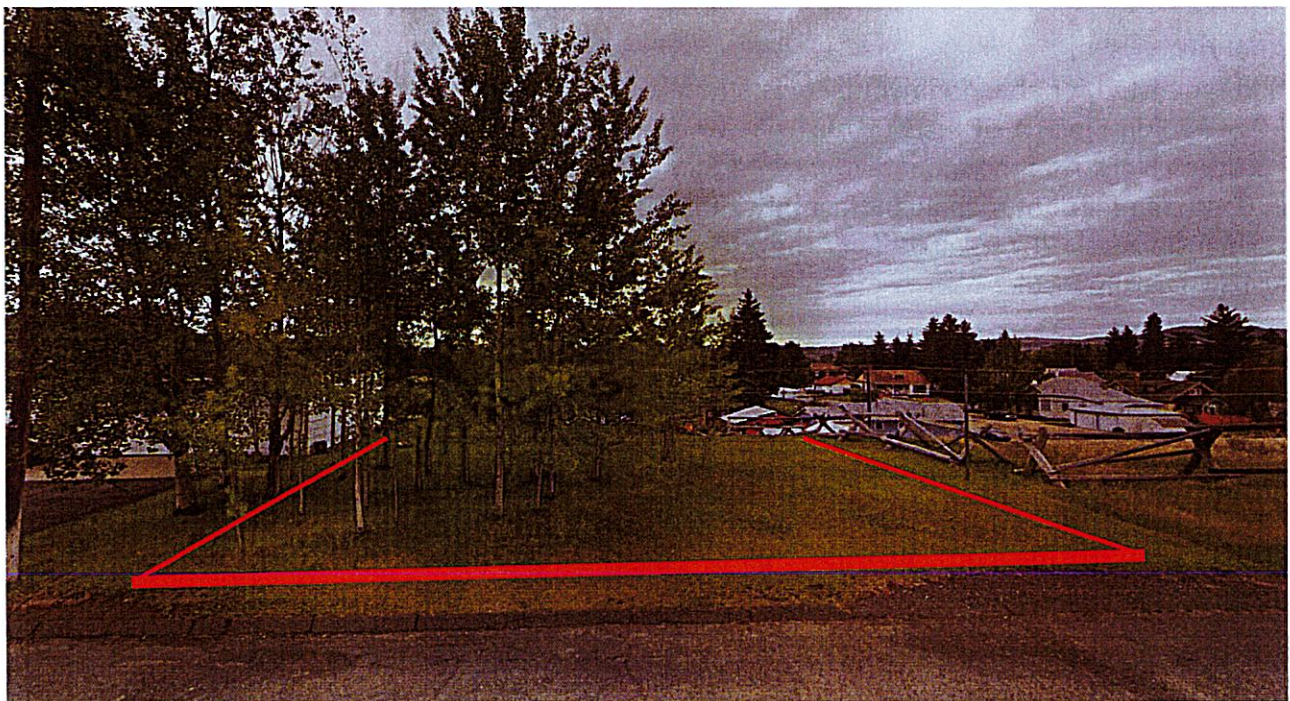
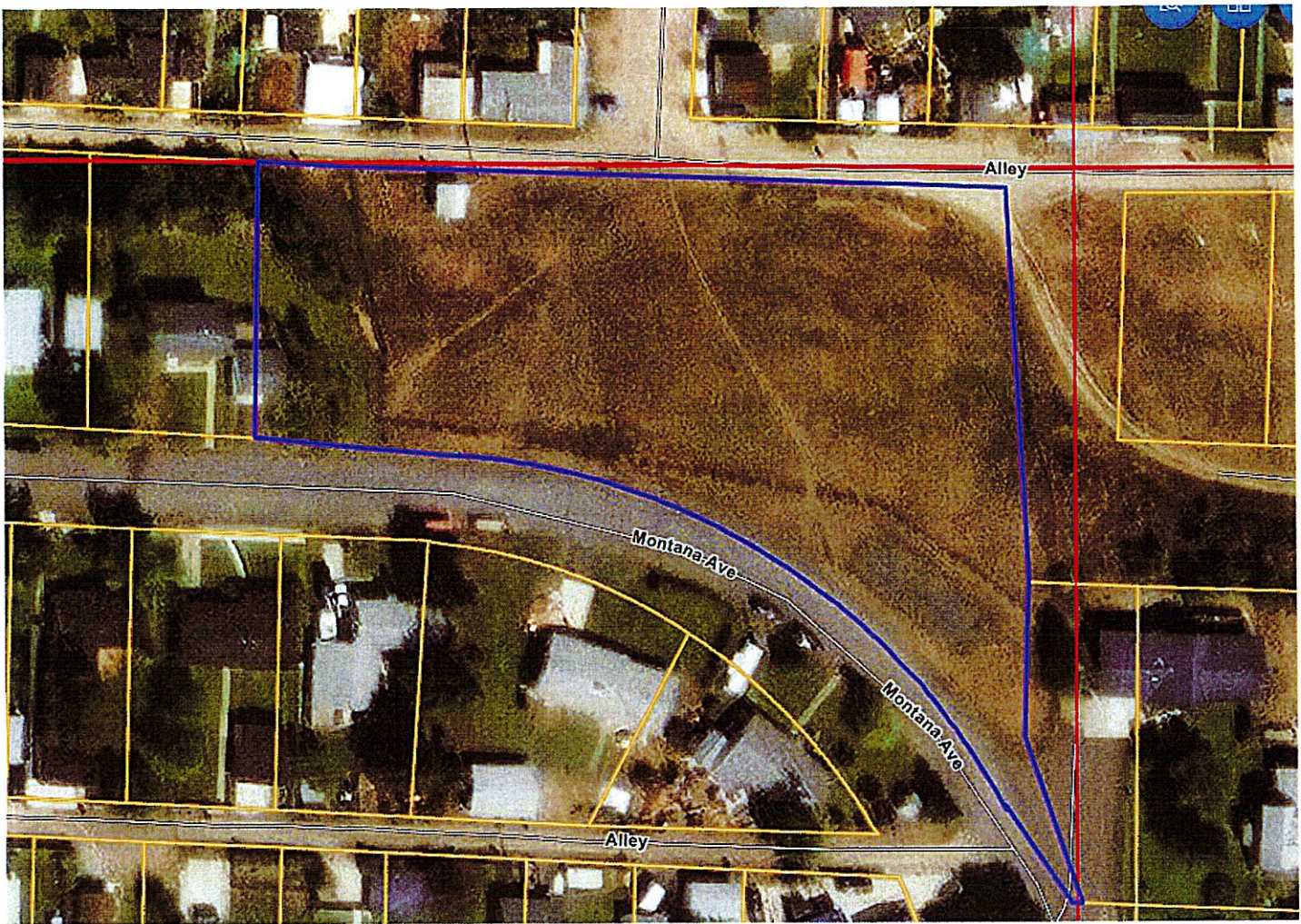


Exhibit showing the approximate boundaries of the proposed abandonment.



**Satellite view from Montana Cadastral. Please note that boundary lines are incorrect on cadastral. This image is included as it more clearly indicates the fence, vegetation, and area of the sledding hill parcel maintained by the applicants.**

**Abandonment Analysis:**

Staff cannot find any current use of the site by either city employees or members of the public. There is no anticipated future use of the site, unless the City Council were to determine that the site could be utilized as additional park space should funding allow. However, the other flat parts of the park property may be better suited for public access, as they are closer to the road and more removed from adjacent residential properties (see the location of the old basketball court).

In addition, staff are aware that, many years ago, the City may have used National Parks Service Land and Water Conservation Fund (LWCF) monies to construct improvements on the sledding hill parcel. Current LWCF regulations require deed restrictions to be placed on any properties that dictate the land must remain as open recreation space in perpetuity. However, staff is not aware whether these restrictions are in place as they would be for a current LWCF-funded project and has never been able to find proof that a deed restriction was ever performed. Staff recommends that the Council require the applicants to perform title research to determine any applicable deed restrictions on the property. Staff is willing to help this process, but all title research fees should be paid by the applicant.

Based on this analysis, City Staff find no major impacts that would result from the abandonment request and recognize that the applicants have maintained the parcel for many years. Of highest concern are potential deed restrictions that may impact the sledding hill property. However, the approximately 4,262.5 square foot



property is the property of the taxpayers of the City of Deer Lodge, and the City should require compensation for the abandonment of public land. Staff approximated a sell price of \$13,725.25 to be attached to the deed for the benefit of the Public Works Committee and the City Council to recoup the loss of the public property.

This sell price was calculated as an average of the value per square foot of adjacent properties. The adjacent properties were selected on Montana Cadastral, which specifies every property's square footage. The 2024 appraisal of the land value for each property was divided by the number of square feet to calculate the value per square foot for each adjacent property. The average of these values was taken and applied to the square footage of the requested property abandonment. These calculations are shown below.

Adjacent Property	Square Feet	Land Taxable Value	Value/SF
West	13982	35672	2.55
North	8407	34823	4.14
South	11979	35415	2.96

Average value/SF	3.22
SF of Abandonment	4,262.5
<b>Abandonment value</b>	<b>\$13,725.25</b>

**Staff Recommendation:**

Staff recommends the abandonment of the City owned property described as the approximately 4,262.5 square foot portion of the sledding hill property as shown in this staff report to the applicant **for the sale price of \$13,725.25.**

Staff also recommends that the Council require the applicant to perform title research on both their property and the sledding hill property to determine whether this boundary line relocation and abandonment could occur based on any existing deed restrictions. Should there be any deed restrictions that impact or restrict this abandonment, then this abandonment request should be denied.

As the only adjacent property owner to the alley is the City of Deer Lodge, the applicant will not be required to get any letters of no contest to the abandonment.

Requiring a different sale price is at the discretion of the Public Works Committee and City Council.

Upon recommendation by the Public Works Committee, the petition will be scheduled for a duly noticed public hearing before the City Council in accordance with §7-1-4127, MCA. All public notice fees will be paid by the applicant. Should the Council resolve to sell the property by a two-thirds vote as required by §7-8-4201(2)a, MCA, the applicant will be responsible for contracting a licensed surveyor to perform a relocation of common boundaries, as well as generate a Quitclaim deed with the City of Deer Lodge to be filed with the Powell County Clerk and Recorder. These documents must be approved by the City and be in full adherence to City of Deer Lodge subdivision review exemption requirements. All surveyor, survey review, title fees, and filing fees will be the sole cost of the applicant.

Signed,

A handwritten signature in black ink, appearing to read 'J. Green', written in a cursive style.

Jordan Green – Chief Administrative Officer

June 21, 2024

**Mayor**  
James Jess  
**Chief Administrative Officer**  
Jordan Green  
**City Attorney**  
Peter Elverum  
**City Clerk**  
Cyndi Thompson  
**Compliance Officer**  
Kody Ryan  
**Public Works Superintendent**  
Trent Freeman  
**Treasurer**  
Stanley Glovan  
**City Services Coordinator**  
Gena Micu



*Montana's Undiscovered Treasure*

300 MAIN STREET  
DEER LODGE MT 59722-1057  
406.846.2238

**City Council**  
Curt Fjelstad  
William Fox  
Kirk Hayes  
John Henderson  
Robert Kersch  
Rian King-Chavez  
John Molendyke  
Gordon Pierson

## CITY COUNCIL/COMMITTEE AGENDA ITEM INFORMATION

**THIS AGENDA ITEM REFERRED BY:** STAFF MEMBER  **TO:** FINANCE

**Agenda Item Name:** New Non Potable Well at Cemetery

**For Meeting on:** 09/03/2024 **Staff Member/Committee Referring:** Trent Freeman

**Description of the item:**

Replacement of the existing non potable well pump at the Cemetery and install new pressure tank in a vault instead of a buried pressure tank as it is currently

**Attachments:**

Proposal from O.A.R. Well Services

**Previous Committee Engagement:**

*(discussion, outcomes, recommendations, public comment)*

N/A

**Recommended Motion/Action:**

Recommendation to approve to Council the first quote of \$4,491.88 plus additional material potentially needed from the larger quote for a total approval of \$6,000.00. Anything above this amount will be redirected to Finance for approval.

**O.A.R. WELL SERVICES**

**703 WASHINGTON ST.**

**DEER LODGE, MT**

**59722**

Attention: City of Deer Lodge ATTN: Trent Freeman

Address: Hillside Cemetery

City: Deer Lodge State: MT Zip: 59722

Date: 8/28/24

**ESTIMATE:**

O.A.R. Well Services

406-970-5040

[oarwellservices@gmail.com](mailto:oarwellservices@gmail.com)

Description	Quantity	Cost
Labor 125.00/ hr	10	\$1,250.00
Travel 85.00/ hr	0	\$85.00
CU301 Control Box	1	\$836.72
Grundfos 10SQE	1	\$1,369.74
Zep 12 expansion tank	1	\$80.40
Tank manifold 1 1/4"	1	\$139.62
12/2 Submersible wire per foot	100	\$236.00
12/2 UF Wire per ft	50	\$93.00
Clear wire heat shrink	2	\$8.40
1 1/4" Check valve	2	\$189.00
1 1/4" poly per ft	100	\$204.00
		\$4,491.88
	<b>TOTAL</b>	<b>\$4,491.88</b>

Thank you for your business. It's a pleasure to work with you on your project. This is an estimate hours for labor may vary greatly depending on difficulty of location and installation of materials.

O.A.R. Well Services

Ole Faldalen

**O.A.R. WELL SERVICES**  
**703 WASHINGTON ST.**  
**DEER LODGE, MT**  
**59722**

Attention: City of Deer Lodge ATTN: Trent Freeman  
 Address: Hillside Cemetery  
 City: Deer Lodge State: MT Zip: 59722  
 Date: 8/28/24

**ESTIMATE:**

O.A.R. Well Services  
 406-970-5040  
[oarwellservices@gmail.com](mailto:oarwellservices@gmail.com)

Description	Quantity	Cost
Labor 125.00/ hr	15	\$1,875.00
Travel 85.00/ hr	2	\$170.00
CU301 Control Box	1	\$836.72
Grundfos 10SQE	1	\$1,369.74
Zep 12 expansion tank	1	\$80.40
Tank manifold 1 1/4"	1	\$139.62
12/2 Submersible wire per foot	100	\$236.00
12/2 UF Wire per ft	50	\$93.00
Clear wire heat shrink	2	\$8.40
1 1/4" Check valve	2	\$189.00
1 1/4" poly per ft	100	\$204.00
1 1/4" drop pipe per ft	80	\$320.40
1 1/4" pitless adapter	1	\$297.84
Hydrant 6ft bury	1	\$274.29
Culvert w/ lid	1	\$3,900.00
Mini rental per day 650.00	2	\$1,300.00
Subtotal		\$11,294.41
	<b>TOTAL</b>	<b>\$11,294.41</b>

Thank you for your business. It's a pleasure to work with you on your project. This is an estimate hours for labor may vary greatly depending on difficulty of location and installation of materials.

O.A.R. Well Services  
 Ole Faldalen

Mayor  
James Jess  
Chief Administrative Officer  
Jordan Green  
City Attorney  
Peter Elverum  
City Clerk  
Cyndi Thompson  
Compliance Officer  
Kody Ryan  
Public Works Superintendent  
Trent Freeman  
Treasurer  
Stanley Glovan  
City Services Coordinator  
Gena Micu



City Council  
Curt Fjelstad  
William Fox  
Kirk Hayes  
John Henderson  
Robert Kersch  
Rian King-Chavez  
John Molendyke  
Gordon Pierson

## CITY COUNCIL/COMMITTEE AGENDA ITEM INFORMATION

THIS AGENDA ITEM REFERRED BY: STAFF MEMBER

TO: FINANCE

Agenda Item Name: Resolution 2024-R-17: Mill Levies

For Meeting on: 09/03/2024

Staff Member/Committee Referring: Jordan Green

### Description of the item:

This resolution is required to be passed every year. It sets the number of mills collected by the City in property taxes. 15-10-420, MCA restricts Cities from increasing property taxes more than half the rate of inflation (this year = 2.80%). Between the General Fund, Library Fund, Comprehensive Liability Fund, and the Fire Hall Voted General Obligation Bonds, total taxes levied is \$456,150.71. This is \$17,074.08 more than last year, or about \$6 per person in town per year.

### Attachments:

Resolution 2024-R-17

### Previous Committee Engagement:

(discussion, outcomes, recommendations, public comment)

None.

### Recommended Motion/Action:

Recommend approval of Resolution 2024-R-17 to the City Council.

**RESOLUTION 2024-R-17**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEER LODGE PROVIDING FOR THE ANNUAL TAX LEVIES FOR THE CITY OF DEER LODGE, MONTANA FOR THE FISCAL YEAR 2024-2025.**

BE IT RESOLVED, by the City Council of the City of Deer Lodge, Montana:

That there is hereby levied upon each and every dollar of the taxable valuation of the City of Deer Lodge, Montana, for the fiscal year 2024-2025 the following levies:

General Fund	74.76 mills
Comprehensive Liability Insurance	4.13 mills
Library Fund	15.69 mills
Fire Hall G.O. Bonds	15.48 mills

For a total mill levy based on a taxable valuation of \$4,144,564 is set at a total of 110.06 mills for a total tax collection of \$456,150.71.

BE IT FURTHER RESOLVED, that certification be made to the Powell County Assessor that the above annual tax levies be entered upon the tax rolls of Powell County for fiscal year 2024-2025.

PASSED and approved by the City Council of the City of Deer Lodge, Montana on first and final reading at a regular Council meeting this 3<sup>rd</sup> day of September, 2024.

The effective date of Resolution 2024-R-17 is September 3, 2024.

<b>Council Member</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain/Present</b>	<b>Absent</b>
William Fox				
Kirk Hayes				
John Henderson				
Robert Kersch				
Rian King-Chavez				
Vacant				
John Molendyke				
Gordon Pierson				
James Jess   Mayor				

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James Jess, Mayor

Attest:

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Cyndi Thompson, City Clerk



Mayor  
James Jess  
Chief Administrative Officer  
Jordan Green  
City Attorney  
Peter Elverum  
City Clerk  
Cyndi Thompson  
Compliance Officer  
Kody Ryan  
Public Works Superintendent  
Trent Freeman  
Treasurer  
Stanley Glovan  
City Services Coordinator  
Gena Micu



City Council  
Curt Fjelstad  
William Fox  
Kirk Hayes  
John Henderson  
Robert Kersch  
Rian King-Chavez  
John Molendyke  
Gordon Pierson

## CITY COUNCIL/COMMITTEE AGENDA ITEM INFORMATION

**THIS AGENDA ITEM REFERRED BY:** STAFF MEMBER  **TO:** FINANCE

**Agenda Item Name:** Resolution 2024-R-18: Special Improvement District Assessments

**For Meeting on:** 09/03/2024 **Staff Member/Committee Referring:** Jordan Green

**Description of the item:**

This resolution is required to be passed every year. It sets the assessment values for the Street Maintenance District, City-wide Lighting District, Main Street Lighting District, and the Maverick Lane Maintenance District. Maverick Lane (Fic's Auto Plaza) has the ONLY increase in assessment rates, as a small increase was factored in to the Resolution that adopted the district.

**Attachments:**

Resolution 2024-R-18

**Previous Committee Engagement:**

*(discussion, outcomes, recommendations, public comment)*

None.

**Recommended Motion/Action:**

Recommend approval of Resolution 2024-R-18 to the City Council.

**RESOLUTION 2024-R-18**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEER LODGE SETTING THE NUMBER OF LEVIES TO BE LEVIED ON THE PROPERTY WITHIN THE SPECIAL IMPROVEMENT DISTRICTS OF THE CITY OF DEER LODGE, MONTANA FOR THE FISCAL YEAR 2024-2025.**

BE IT RESOLVED, that the City Council of the City of Deer Lodge, Montana, has determined the Special Improvement District Assessments and there shall be an assessment levied on property embraced within each established district of the City of Deer Lodge for the fiscal year 2024-2025 as follows:

1. All parcels, including vacant lots, within Street Maintenance District #4 will be assessed at a rate of \$.032 per square foot for maintenance of city streets. The total assessment of this district will be \$601,723.88; and
2. Properties benefitted only by City Lighting District #104 will be assessed \$47.79/year for the purpose of furnishing electrical current thereof. The total assessment of this district will be \$68,339.70; and
3. Properties benefitted only by Main Street Lighting District #105 will be assessed \$91.67/year for the purpose of furnishing electrical current thereof. The total assessment of this district will be \$3,208.45; and
4. Properties benefitted only by Maverick Lane Special Improvement District will be assessed a flat rate determined and approved through Resolution 2019-R-29 for the purpose of improvements and maintenance of Maverick Lane. Per resolution, assessment is set at \$7,315.81.

BE IT FURTHER RESOLVED, that certification be made to the Powell County Assessor that the above assessments be entered upon the tax rolls of Powell County for fiscal year 2024-2025.

PASSED and approved by the City Council of the City of Deer Lodge, Montana on first and final reading at a regular Council meeting this 3<sup>rd</sup> day of September, 2024.

The effective date of Resolution 2024-R-18 is September 3, 2024.

<b>Council Member</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain/Present</b>	<b>Absent</b>
William Fox				
Kirk Hayes				
John Henderson				
Robert Kersch				
Rian King-Chavez				
Vacant				
John Molendyke				
Gordon Pierson				
James Jess   Mayor				

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James Jess, Mayor

Attest:

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Cyndi Thompson, City Clerk

**Mayor**  
James Jess  
**Chief Administrative Officer**  
Jordan Green  
**City Attorney**  
Peter Elverum  
**City Clerk**  
Cyndi Thompson  
**Compliance Officer**  
Kody Ryan  
**Public Works Superintendent**  
Trent Freeman  
**Treasurer**  
Stanley Glovan  
**City Services Coordinator**  
Gena Micu



**City Council**  
Curt Fjelstad  
William Fox  
Kirk Hayes  
John Henderson  
Robert Kersch  
Rian King-Chavez  
John Molendyke  
Gordon Pierson

## CITY COUNCIL/COMMITTEE AGENDA ITEM INFORMATION

**THIS AGENDA ITEM REFERRED BY:** COMMITTEE



**TO:** FINANCE



**Agenda Item Name:** Elk Tips Mural Payment

**For Meeting on:** 09/03/2024

**Staff Member/Committee Referring:** EGD

### **Description of the item:**

The EGD Committee has been working with the owners of the Elk Tips Building and Laurie Pentland, a local artist, to commission a mural on the side of the Elk Tips Building. The Committee has agreed to split the final cost of the mural, up to \$4,000 match, with the owners. The Committee would like to use the remaining Main Street Facade Painting Assistance Funding (a little over \$4,000) to cover the cost, as only 2 Main Street buildings requested financial assistance.

### **Attachments:**

### **Previous Committee Engagement:**

**(discussion, outcomes, recommendations, public comment)**

Economic Growth and Development Committee has recommended the match to the City Council.

### **Recommended Motion/Action:**

Recommend approval the mural expenditure to the City Council.

**Mayor**  
James Jess  
**Chief Administrative Officer**  
Jordan Green  
**City Attorney**  
Peter Elverum  
**City Clerk**  
Cyndi Thompson  
**Compliance Officer**  
Kody Ryan  
**Public Works Superintendent**  
Trent Freeman  
**Treasurer**  
Stanley Glovan  
**City Services Coordinator**  
Gena Micu



**City Council**  
Curt Fjelstad  
William Fox  
Kirk Hayes  
John Henderson  
Robert Kersch  
Rian King-Chavez  
John Molendyke  
Gordon Pierson

## CITY COUNCIL/COMMITTEE AGENDA ITEM INFORMATION

**THIS AGENDA ITEM REFERRED BY:** OTHER (specify ) **TO:** FINANCE

**Agenda Item Name:** Library Reserve Account CD Transfer

**For Meeting on:** 09/03/2024 **Staff Member/Committee Referring:** Library Board

**Description of the item:**

The Library Board wishes to transfer \$500,000 from the recently-opened Library Reserve Fund into a Certificate of Deposit. The CD is for 3 months with an interest rate of 5%.

**Attachments:**

**Previous Committee Engagement:**

**(discussion, outcomes, recommendations, public comment)**

The Library Board has discussed recommendation of this transfer to the City Council.

**Recommended Motion/Action:**

Recommend approval the transfer to the City Council.

**Mayor**  
James Jess  
**Chief Administrative Officer**  
Jordan Green  
**City Attorney**  
Peter Elverum  
**City Clerk**  
Cyndi Thompson  
**Compliance Officer**  
Kody Ryan  
**Public Works Superintendent**  
Trent Freeman  
**Treasurer**  
Stanley Glovan  
**City Services Coordinator**  
Gena Micu



**City Council**  
Curt Fjelstad  
William Fox  
Kirk Hayes  
John Henderson  
Robert Kersch  
Rian King-Chavez  
John Molendyke  
Gordon Pierson

## CITY COUNCIL/COMMITTEE AGENDA ITEM INFORMATION

**THIS AGENDA ITEM REFERRED BY:** COMMITTEE



**TO:** FINANCE



**Agenda Item Name:** Remaining ARPA Funds Appropriations

**For Meeting on:** 09/03/2024      **Staff Member/Committee Referring:** Finance

### **Description of the item:**

After the recent approval of the match for the SLIPA grant application, the City still has quite a bit of ARPA funding that must be appropriated by the end of this year and spent by the end of next. See attachment for breakdown of remaining funds.

### **Attachments:**

Remaining ARPA Funds drawdown worksheet

### **Previous Committee Engagement:**

**(discussion, outcomes, recommendations, public comment)**

The Finance Committee has discussed at their August meeting.

### **Recommended Motion/Action:**

Discussion.

**ARPA Local Fiscal Recovery  
Funds Tracker**

All funds MUST be obligated by Dec 2024 and SPENT Dec 2025

<b>Total LFR Funds</b>	<b>\$730,960.26</b>
Lost Revenue Spent	\$128,380.29
Minimum Allocation Grant	
Match Obligation	\$182,192.10
<b>Total Remaining</b>	<b>\$420,387.87</b>

**Potential Expenditures**

Drying Beds (Complete)	<b>\$100,000</b>	Not recommended. Sewer Fund has a lot of money. Pay all out of sewer.
SLIPA Match (City Hall)	\$90,500	
Garbage Truck	\$202,078	Total Cost \$400,578.20      \$202,078.20 known to be completed by next year.
Sprinkler System	\$127,809.67	Starts sprinkler project (might be able to find grant match)